



**TOWN OF PAONIA**  
**TUESDAY, OCTOBER 12, 2021**  
**WORK SESSION: 5:00 PM**  
**REGULAR MEETING: 6:30 PM**

**Work Session**

- . Presentation of First Draft Completion of the 2022 Budget
  - Included for Review - 2020 Board Goals & Draft JDS Hydro Recommendations

**Roll Call**

**Approval of Agenda**

**Recognition of Visitors & Guests**

1. Visitor's & Guests
2. Delta Area Chamber of Commerce

**Announcements**

**Staff Reports**

4. Administrator's Report
- Town Attorney Report

**Disbursements**

5. Disbursements

**Consent Agenda**

6. Minutes:
  - 09/28/2021 Regular Meeting
  - 09/30/2021 Special Meeting
  - Liquor License Renewal:
    - Berg Harvest Mercantile

**Unfinished Business**

7. Continued Board Consideration of Parliamentarian & Mayor Roles and Responsibilities
  - Included for Review – CML Kevin Bommer Correspondence & Administrator Job Description
8. Surplus Item List

**New Business**

9. Western Slope Conservation Center - Comment Letter Regarding Grand Mesa, Uncompahgre, and Gunnison National Forest Plan Revision
10. Turner Ditch Habitat Project Overview - Paonia Wastewater Treatment Plant
11. Town Treasurer Position Description
12. Ordinance 2021-08 Revised Ordinance Regarding Dog Shelter/Impound
13. Brownsfield Assessment Award - Twin Lakes Property - Information Only
14. CDOT Grant Submittal - 5th Street and Grand Avenue Intersection and Continuation of Grand Avenue Sidewalk to Paonia K-8
15. Town of Paonia Recognized Holidays for 2022

**Mayor's Report**

16. Mayor's Report

**Adjournment**

17. Adjournment

I. RULES OF PROCEDURE

**Section 1. Schedule of Meetings.** Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

**Section 2. Officiating Officer.** The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

**Section 3. Time of Meetings.** Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

**Section 4. Schedule of Business.** If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
  - (1) Town Administrator's Report
  - (2) Public Works Reports
  - (3) Police Report
  - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

\* This schedule of business is subject to change and amendment.

**Section 5. Priority and Order of Business.** Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

**Section 6. Conduct of Board Members.** Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

**Section 7. Presentations to the Board.** Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

**Section 8. Public Comment.** After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM



Presentation of First Draft Completion of the 2022 Budget  
 - Included for Review - 2020 Board Goals & Draft JDS Hydro  
 Recommendations

Summary:  
 FIRST review of draft budget for 2022.

Notes:

Included in packet:  
 Draft 2022 Budget - 2018-2022 Budget Comparison as Requested by Trustees  
 Board Retreat Goals 2020  
 Draft JDS Hydro Report Recommendations List  
 Salary Ranges as Determined by Finance Committee  
 Current/Planned Staffing – NEW Public Utilities Assistant (water/sewer) NEW Public Works  
 Director (streets, parks, trash) with hire of PW Director – no need for continued supervisor in  
 PW department.

Also included in PW budget is optional seasonal help.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
<b>GENERAL FUND - ADMINISTRATION - REVENUE</b>								
PROPERTY TAXES	99,660.85	100,298.72	133,063.00	132,257.46	134,107.00	134,107.00	132,997.50	150,121.00
SALES TAX - TOWN	34,089.93	30,742.00	17,730.00	75,247.95	991.00	991.00	991.00	10,651.00
SALES TAX - COUNTY	-	-	-	-	-	-	-	45,000.00
PENALTY & INTEREST	268.57	362.24	300.00	408.33	330.00	385.61	257.07	400.00
DELINQUENT TAX	6.43	32.07	50.00	-	30.00	24.45	14.26	25.00
ABATEMENTS	-	863.51	-	1,215.27	-	-	-	-
LIQUOR LICENSES	6,732.00	3,450.00	4,000.00	4,240.50	3,650.00	4,813.50	3,209.00	4,200.00
SPECIAL REVIEWS	2,350.00	6,562.97	2,000.00	1,666.30	1,000.00	809.03	539.35	500.00
INTEREST INCOME	13,123.62	12,909.34	11,200.00	9,690.27	10,400.00	9,906.84	6,604.56	10,800.00
LATE CHARGES	6,533.45	8,158.62	8,500.00	2,522.11	2,500.00	7,380.00	4,920.00	7,500.00
OTHER INCOME	820.80	246.15	250.00	1.00	-	67.50	45.00	66.00
REFUND OF EXP	3,585.52	10,998.51	-	10,706.23	-	4,373.55	2,915.70	-
RESTITUTION	8,127.10	10,189.88	10,200.00	7,544.35	5,700.00	2,315.78	1,543.85	2,000.00
GRANT REVENUE	-	-	-	61,728.00	-	25,318.43	16,878.95	35,000.00
	175,298.27	184,814.01	187,293.00	307,227.77	158,708.00		170,916.24	266,263.00

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
<b>GENERAL FUND - ADMINISTRATION - EXPENDITURES</b>								
TOTAL PAYROLL	22,723.88	40,570.14	58,711.00	48,801.80	33,169.00	18,398.97	12,265.98	46,424.00
WORK COMP	349.00	213.00	126.00	126.00	131.00	185.85	123.90	134.00
CONTRACT LABOR		3,840.54		529.09	-	-	-	-
OFFICE SUPPLIES	4,350.71	5,126.92	3,675.00	3,175.91	3,937.00	2,591.88	1,727.92	4,020.00
OPERATING SUPPLIES	640.73	655.37	725.00	652.68	721.00	452.70	301.80	700.00
POSTAGE	480.72	1,688.86	1,850.00	488.65	450.00	449.16	299.44	550.00
LEGAL SERVICES	69,915.09	53,020.91	50,080.00	66,335.09	51,160.00	39,837.12	26,558.08	74,985.00
AUDIT & BUDGET EXPENSE	6,862.50	5,170.00	5,170.00	5,290.00	4,510.00	-	-	4,500.00
REPAIRS & MAINTENANCE	-	-	-	325.00	-	-	-	-
TOWN HALL EXPENSE	13,756.74	11,043.23	10,765.00	11,272.11	11,683.00	10,396.49	6,930.99	12,170.00
TRAVEL & MEETINGS	2,314.04	3,855.74	10,700.00	909.22	10,790.00	2,176.53	1,451.02	4,000.00
INSURANCE & BONDS	2,516.76	6,437.66	3,326.00	4,136.30	3,766.00	6,109.32	4,072.88	2,780.00
UTILITIES	5,354.38	5,400.41	4,800.00	4,473.29	4,405.00	3,869.10	2,579.40	5,050.00
TELEPHONE	1,818.10	1,466.29	1,950.00	1,156.85	1,147.00	2,535.15	1,690.10	2,950.00
PUBLISHING & ADS	4,822.74	3,455.94	3,600.00	1,605.73	1,500.00	5,010.45	3,340.30	5,000.00
DUES & SUBSCRIPTIONS	6,339.00	8,166.30	8,700.00	9,538.50	9,703.00	10,829.54	7,219.69	11,525.00
CNTY TREASURER'S FEE	2,126.85	2,142.25	3,000.00	2,812.45	2,810.00	4,201.28	2,800.85	3,300.00
DATA PROCESSING	5,219.79	10,634.95	11,825.00	12,814.16	13,726.00	11,273.15	7,515.43	13,550.00
MISCELLANEOUS (CDOT GRANT)	-	-	-	127,589.98	-	25,608.63	17,072.42	-
CULTURAL EVENTS	-	5,000.00	-	38.91	850.00	-	-	-
HUMAN SERVICES	7,075.00	6,263.28	4,290.00	4,300.00	4,250.00	5,925.00	3,950.00	4,625.00
CAPITAL OUTLAY	-	-	4,000.00	53,222.55	-	-	-	70,000.00
TRANSFER				(26,000.00)		43,452.00	28,968.00	
	156,666.03	174,151.79	187,293.00	333,594.27	158,708.00		128,868.20	266,263.00
	18,632.24	10,662.22	0.00	(26,366.50)	(0.00)		42,048.04	(0.00)

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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GENERAL FUND - BUILDING - REVENUE								
BUILDING PERMITS	27,612.95	23,156.70	47,900.00	26,094.50	30,000.00	27,300.98	18,200.65	30,000.00
SALES TAX - TOWN	12,987.27	28,221.75		13,297.44	1,194.00	1,791.00	1,194.00	5,288.00
	<b>40,600.22</b>	<b>51,378.45</b>	<b>47,900.00</b>	<b>39,391.94</b>	<b>31,194.00</b>		<b>19,394.65</b>	<b>35,288.00</b>

GENERAL FUND - BUILDING - EXPENDITURES								
TOTAL PAYROLL	3,812.87	3,351.61	4,353.00	4,992.37	2,518.00	2,329.77	1,359.03	3,695.00
WORKMANS COMPENSATION	441.00	522.00	12.00	12.00	18.00	24.30	16.20	18.00
BUILDING INSPECTOR	48,121.10	45,421.00	40,000.00	30,837.50	26,800.00	27,742.29	16,183.00	28,500.00
OFFICE SUPPLIES	550.86	370.56	500.00	53.18	497.00	22.03	12.85	450.00
OPERATING SUPPLIES	511.36			-	-	-	-	-
POSTAGE	25.00		25.00	1.00	50.00	-	-	50.00
LEGAL SERVICES	2,398.50	838.50	1,200.00	585.00	-	-	-	750.00
VEHICLE EXPENSE	12.15			-	-	-	-	-
INSURANCE & BONDS	817.16	598.52	775.00	775.89	776.00	1,333.37	777.80	880.00
TELEPHONE	-	86.35		-	-	-	-	-
PUBLISHING & ADS	-	54.91	100.00	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	135.00	935.00	135.00	535.00	248.57	145.00	945.00
	<b>56,690.00</b>	<b>51,378.45</b>	<b>47,900.00</b>	<b>37,391.94</b>	<b>31,194.00</b>		<b>18,493.88</b>	<b>35,288.00</b>
	<b>(16,089.78)</b>	<b>-</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>		<b>900.77</b>	<b>(0.00)</b>

ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	BUDGET	7 ANNUALIZED	ACTUAL	BUDGET

GENERAL FUND - PUBLIC SAFETY - REVENUE								
S.O. AUTO TAXES	17,792.77	18,678.31	18,000.00	22,290.77	19,000.00	23,671.55	15,781.03	23,000.00
SALES TAX - TOWN	144,413.12	180,777.69	183,074.00	151,428.37	173,957.00	227,562.69	132,744.90	182,000.00
SALES TAX - COUNTY	106,933.96	120,348.86	115,000.00	142,648.51	126,700.00	341,912.45	199,448.93	324,500.00
BACK THE BADGE				-	162,000.00	-	-	-
CIGARETTE TAX	1,357.37	1,325.18	1,275.00	1,490.60	1,400.00	1,557.63	1,038.42	1,550.00
MOTOR VEHICLE - \$1.50	2,479.37	2,612.59	2,500.00	2,612.20	2,625.00	2,679.59	1,786.39	2,625.00
MOTOR VEHICLE - \$2.50	3,467.38	3,458.81	3,500.00	3,718.77	3,720.00	3,892.50	2,595.00	3,725.00
COURT FINES	54.25	631.78	500.00	717.28	400.00	1,150.88	767.25	1,150.00
POLICE FINES	18,984.25	20,437.07	20,000.00	14,075.00	17,225.00	22,312.50	14,875.00	27,650.00
MISC FINES-BONDS	971.50	202.25	200.00	73.50		285.00	190.00	300.00
DOG TAGS	250.00	785.00	750.00	311.00	300.00	300.00	200.00	300.00
PD GRANT	3,272.84	18,859.24	12,970.00	1,352.68	5,400.00	1,492.50	995.00	6,000.00
OTHER AGENCY CONT		20,000.00	20,000.00	20,000.00	10,000.00	13,747.50	9,165.00	-
VIN INSPECTIONS	1,160.00	1,155.00	1,200.00	1,195.00	1,155.00	1,927.50	1,285.00	1,925.00
	<b>301,136.81</b>	<b>389,271.78</b>	<b>378,969.00</b>	<b>361,913.68</b>	<b>523,882.00</b>		<b>380,871.92</b>	<b>574,725.00</b>

GENERAL FUND - PUBLIC SAFETY - EXPENDITURES								
TOTAL PAYROLL	216,918.77	247,374.98	302,094.00	259,701.76	418,805.00	376,414.85	219,575.33	463,230.80
WORK COMP	7,326.00	9,286.00	7,212.00	7,212.00	9,415.00	13,458.74	8,972.49	9,690.20
OFFICE SUPPLIES	1,191.53	788.28	1,100.00	1,266.84	1,310.00	766.53	511.02	1,300.00
OPERATING SUPPLIES	7,152.08	3,614.92	1,500.00	4,859.95	11,453.00	5,300.21	3,533.47	6,500.00
POSTAGE	276.60	283.42	300.00	231.54	235.00	186.29	124.19	300.00
LEGAL SERVICES	640.50	195.00	975.00	4,587.88	2,500.00	-	-	2,500.00
REPAIRS & MAINTENANCE	358.50	280.00	250.00	360.00	360.00	-	-	800.00
VEHICLE EXPENSE	11,964.96	15,855.16	11,800.00	6,774.79	10,535.00	13,466.30	8,977.53	12,390.00
TRAVEL & MEETINGS	2,689.66	3,604.71	6,500.00	719.34	9,500.00	10,816.53	7,211.02	10,100.00
INSURANCE & BONDS	13,034.76	16,536.10	20,313.00	20,613.36	22,216.00	33,987.77	22,658.51	25,604.00
UTILITIES	2,100.53	2,066.34	2,200.00	1,768.14	1,800.00	1,551.66	1,034.44	2,075.00
TELEPHONE	1,697.76	2,641.75	4,250.00	2,078.08	3,265.00	4,459.95	2,973.30	5,710.00
PUBLISHING & ADS	64.10	141.90	50.00	1,081.16	104.00	301.13	200.75	230.00
DUES & SUBSCRIPTIONS	3,553.00	3,235.00	3,525.00	8,480.52	6,050.00	2,653.62	1,769.08	4,975.00
PERMITS & FEES	421.00			-		-	-	-
DATA PROCESSING	8,481.90	9,719.28	16,300.00	15,534.83	25,234.00	20,777.85	13,851.90	28,070.00
HUMAN SERVICES			600.00	551.41	1,100.00	600.00	400.00	1,250.00
CAPITAL OUTLAY		5,801.99			-	-	-	-
PUBLIC SAFETY	277,871.65	321,449.90	378,969.00	335,821.60	523,882.00		291,793.03	574,725.00
	<b>23,265.16</b>	<b>67,821.88</b>	<b>0.00</b>	<b>26,092.08</b>	<b>0.00</b>		<b>89,078.89</b>	<b>(0.00)</b>



ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	BUDGET	7 ANNUALIZED	ACTUAL	BUDGET

GENERAL FUND - PARKS - REVENUE								
SALES TAX - TOWN	12,000.00	47,890.85	118,197.00	94,928.95	140,631.00	127,303.06	74,260.12	133,575.00
SEVERANCE TAX	7,093.79	10,721.21	8,800.00	4,764.61	5,000.00	-	-	3,000.00
MINERAL LEASING	6,002.47	6,580.32	6,300.00	3,918.97	3,925.00	-	-	3,000.00
RENTS & ROYALTIES	9,546.51	11,848.51	6,900.00	7,396.48	9,422.00	7,251.57	4,230.08	10,087.00
PARK CONTRIBUTIONS	9,500.00	30,487.52	-	10,360.00	670.00	9,814.29	5,725.00	-
GRANT REVENUE	-	25,000.00	10,000.00	2,654.21	15,000.00	-	-	-
OTHER AGENCY CONT	-	15,000.00	9,000.00	-	9,000.00	42.86	25.00	-
	<b>44,142.77</b>	<b>147,528.41</b>	<b>159,197.00</b>	<b>124,023.22</b>	<b>183,648.00</b>		<b>84,240.20</b>	<b>149,662.00</b>

GENERAL FUND - PARKS - EXPENDITURES								
TOTAL PAYROLL	3,225.78	33,541.32	66,252.00	49,903.72	69,592.00	55,836.93	32,571.54	91,967.35
WORK COMP	467.00	2,297.00	1,375.00	1,375.00	1,768.00	1,684.90	1,684.90	1,820.65
CONTRACT LABOR			-	5,787.05	-	-	-	-
OFFICE SUPPLIES	80.93	36.76	50.00	16.24	37.00	-	-	40.00
OPERATING SUPPLIES	4,186.34	4,033.30	4,500.00	4,168.71	6,540.00	6,043.06	3,525.12	6,130.00
POSTAGE	70.63	-	-	49.61	50.00	-	-	50.00
LEGAL SERVICES	1,125.00	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	6,837.76	12,506.47	50,025.00	3,699.27	5,684.00	20,652.69	12,047.40	14,875.00
VEHICLE EXPENSE	407.56	1,068.97	1,250.00	1,283.64	1,150.00	4,094.91	2,388.70	3,250.00
RENTALS	1,651.50	750.00	-	-	850.00	378.29	220.67	975.00
SHOP EXPENSE	1,323.38	1,058.26	1,000.00	2,448.16	1,082.00	1,429.89	834.10	684.00
INSURANCE & BONDS	3,473.18	3,929.25	4,045.00	4,079.42	3,718.00	6,516.17	3,801.10	4,300.00
UTILITIES	7,127.71	7,573.89	7,500.00	7,177.15	6,312.00	6,853.95	3,998.14	7,350.00
TELEPHONE	105.78	389.37	400.00	481.41	816.00	711.86	415.25	725.00
PUBLISHING & ADS	9.50	182.79	50.00	43.68	-	73.85	43.08	145.00
FEES & PERMITS	817.77	748.45	750.00	748.45	749.00	1,283.06	748.45	850.00
MISCELLANEOUS	-	344.83	-	5,308.42	-	52,206.57	30,453.83	-
CONTRACT SERVICES	2,000.00	2,148.00	2,000.00	2,274.13	3,000.00	3,428.57	2,000.00	3,000.00
CAPITAL OUTLAY	8,800.00	61,437.36	20,000.00	20,858.00	82,300.00	45,081.96	26,297.81	13,500.00
TRANSFER IN - (OUT)	-	-	-	6,000.00	-	-	-	-
<b>PARKS</b>	<b>41,709.82</b>	<b>132,046.02</b>	<b>159,197.00</b>	<b>115,702.06</b>	<b>183,648.00</b>		<b>121,030.09</b>	<b>149,662.00</b>
	<b>2,432.95</b>	<b>15,482.39</b>	<b>(0.00)</b>	<b>8,321.16</b>	<b>0.00</b>		<b>(36,789.89)</b>	<b>(0.00)</b>

ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	BUDGET	7 ANNUALIZED	ACTUAL	BUDGET

GENERAL FUND - STREETS - REVENUE								
SALES TAX - TOWN	14,931.04	56,147.46	51,804.00	94,007.21	103,807.00	58,442.19	34,091.28	128,486.00
FRANCHISE TAX	58,896.92	58,970.86	58,800.00	57,753.65	58,580.00	66,630.24	38,867.64	61,375.00
MISCELLANEOUS INCOME		279.00		-		857.14	500.00	
MISCELLANEOUS PERMITS	1,425.00	2,800.00	1,800.00	1,155.00	1,750.00	1,740.00	1,015.00	1,450.00
HIGHWAY USERS TAX	46,179.90	56,024.08	48,012.00	44,153.27	44,111.00	37,309.49	21,763.87	49,916.00
ROAD & BRIDGE	6,406.94	6,504.12	6,500.00	7,947.15	6,500.00	13,580.74	7,922.10	7,925.00
GRANT REVENUE						-		18,250.00
RESERVE						-		8,250.00
MOTOR FUEL TAX REFUND	1,069.19	1,228.00	1,500.00	1,179.14	1,550.00	2,413.89	1,408.10	1,875.00
	<b>128,908.99</b>	<b>181,953.52</b>	<b>168,416.00</b>	<b>206,195.42</b>	<b>216,298.00</b>		<b>105,567.99</b>	<b>277,527.00</b>

GENERAL FUND - STREETS - EXPENDITURES								
TOTAL PAYROLL	6,716.83	46,999.26	71,691.55	52,953.02	112,030.00	79,361.54	46,294.23	196,079.00
WORK COMP	3,679.00	2,540.50	1,691.00	1,691.00	3,468.00	5,665.71	3,305.00	3,570.00
OFFICE SUPPLIES	156.91	2.84		29.97	30.00	-	-	25.00
OPERATING SUPPLIES	187.63	563.39	900.00	661.00	840.00	137.35	80.12	645.00
POSTAGE	167.87	39.67	50.00	189.28	190.00	-	-	150.00
LEGAL & ENGINEERING SERV	10,695.00	1,845.00	1,950.00	945.50	-	7,264.29	4,237.50	36,800.00
REPAIRS & MAINTENANCE	11,315.97	33,812.00	19,850.00	30,380.79	12,716.00	7,657.66	4,466.97	9,950.00
VEHICLE EXPENSE	8,626.67	7,883.91	7,500.00	9,863.65	7,155.00	13,282.63	7,748.20	4,775.00
RENTALS	-	-		1,064.00	-	-	-	-
SHOP EXPENSE	5,123.23	3,734.49	4,000.00	3,063.48	1,879.00	3,287.25	1,917.56	1,865.00
TRAVEL & MEETINGS	-	-		31.66	-	-	-	-
INSURANCE & BONDS	5,122.28	5,593.26	8,548.45	8,744.63	3,317.00	5,676.72	3,311.42	3,848.00
UTILITIES	20,764.81	20,605.96	20,715.00	16,706.39	10,765.00	10,399.83	6,066.57	10,060.00
TELEPHONE	170.79	459.51	560.00	832.41	751.00	731.66	426.80	760.00
PUBLISHING & ADS	7.44	11.67	60.00	-	-	41.14	24.00	100.00
DUES & SUBSCRIPTIONS	550.00	-		1.56	-	-	-	-
SNOW REMOVAL	3,628.68	20,094.88	17,400.00	8,455.65	8,157.00	-	-	8,900.00
CAPITAL OUTLAY	6,715.00	12,002.50	13,500.00	62,445.13	55,000.00	-	-	-
TRANSFERS				6,000.00		-	-	
STREETS	<b>83,628.11</b>	<b>156,188.84</b>	<b>168,416.00</b>	<b>204,059.12</b>	<b>216,298.00</b>		<b>77,878.37</b>	<b>277,527.00</b>
	<b>45,280.88</b>	<b>25,764.68</b>	<b>(0.00)</b>	<b>2,136.30</b>	<b>(0.00)</b>		<b>27,689.62</b>	<b>0.00</b>

ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED	AUDITED				7		
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET		ACTUAL	BUDGET

GENERAL FUND SUMMARY								
GENERAL BEGINNING RESERVE	202,764.00	338,125.32	580,281.31	580,281.31	599,831.44		599,831.44	817,061.47
GENERAL INCOME	792,166.93	1,077,370.99	1,124,942.25	1,131,168.20	1,478,730.00	-	855,293.60	1,956,114.46
GENERAL EXPENSE	656,805.61	835,215.00	1,124,942.25	1,111,618.07	1,478,730.00	-	638,063.57	1,956,114.46
ADJUSTMENT								(88,250.00)
NET CHANGE	135,361.32	242,155.99	0.00	19,550.13	0.00		217,230.03	0.00
GENERAL ENDING RESERVE	338,125.32	580,281.31	580,281.31	599,831.44	599,831.44	-	817,061.47	728,811.47
LESS CLASSIFIED FUND BALANCE								
NONSPENDABLE								
RESTRICTED								
TABOR	29,500.00	32,321.13	33,748.27	33,935.05	44,361.90		25,658.81	58,683.43
COMMITTED								
BRIDGE RESERVE	120,832.00	144,168.00		184,168.00	231,168.00		231,168.00	110,868.00
TOTAL CLASSIFIED FUND BAL	173,407.00	176,489.13	33,748.27	218,103.05	275,529.90		256,826.81	169,551.43
UNASSIGNED FUND BAL	164,718.32	403,792.18	546,533.05	381,728.39	324,301.54		560,234.66	559,260.04
EST UNASSIGNED								
10%	65,680.56	83,521.50	112,494.22	111,161.81	147,873.00		63,806.36	195,611.45
25%	164,201.40	208,803.75	281,235.56	277,904.52	369,682.50		159,515.89	489,028.61
50%	328,402.81	417,607.50	562,471.12	555,809.04	739,365.00		319,031.79	978,057.23

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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GENERAL FUND - STREET CAPITAL - REVENUE								
SALES TAX - TOWN	-	22,840.66	-	-	-	-	-	-
OPERATIONAL TAX					25,000.00	-	-	117,000.00
LICENSE FEES						38,571.43	22,500.00	
IMPACT FEE	45,809.95	44,836.53	45,107.36	48,150.59	61,822.00	47,379.57	31,586.38	53,213.11
HIGHWAY USERS TAX	13,062.94	3,682.37		-	-	-	-	-
TRANSFER					177,173.00	-	-	254,173.46
RESERVES			87,759.89	-	51,005.00	-	-	107,962.89
	<b>58,872.89</b>	<b>71,359.56</b>	<b>132,867.25</b>	<b>48,150.59</b>	<b>315,000.00</b>		<b>54,086.38</b>	<b>532,349.46</b>

GENERAL FUND - STREET CAPITAL - EXPENDITURES								
CONTRACT LABOR-ENGINEER		-	3,000.00	-	-	-	-	-
STREET CAPITAL	39,457.00	-	129,867.25	85,049.08	315,000.00	-	-	532,349.46
	<b>39,457.00</b>	<b>-</b>	<b>132,867.25</b>	<b>85,049.08</b>	<b>315,000.00</b>			<b>532,349.46</b>
	<b>(39,457.00)</b>	<b>-</b>	<b>(132,867.25)</b>	<b>(36,898.49)</b>	<b>-</b>		<b>54,086.38</b>	<b>-</b>
BEGINNING RESERVE	2,119.01	2,119.01	-	90,775.00	53,876.51		53,876.51	107,962.89
INCOME	-	71,359.56	-	48,150.59	315,000.00		54,086.38	532,349.46
EXPENSE	-	-	-	85,049.08	315,000.00		-	532,349.46
ADJUSTMENT								(107,962.89)
NET CHANGE	-	71,359.56	-	(36,898.49)	-		54,086.38	(107,962.89)
ENDING RESERVE	<b>2,119.01</b>	<b>73,478.57</b>	<b>-</b>	<b>53,876.51</b>	<b>53,876.51</b>		<b>107,962.89</b>	<b>-</b>

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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GENERAL FUND - SIDEWALK - REVENUE								
SIDEWALK REVENUE	30,434.02	30,773.49	35,800.00	31,054.08	31,034.00	26,898.42	17,932.28	31,068.00
RESERVES	-	-	-	-	-	-	-	33,047.58
TOTAL INCOME	30,434.02	30,773.49	35,800.00	31,054.08	31,034.00		17,932.28	64,115.58

GENERAL FUND - SIDEWALK - EXPENDITURES								
OFFICE SUPPLIES	62.95	-	-	-	-	-	-	-
LEGAL SERVICES	-	-	500.00	-	-	-	-	-
REPAIRS & MAINTENANCE	45,209.88	7,682.21	35,200.00	47,965.40	31,034.00	951.43	555.00	64,115.58
PUBLISHING & ADS	-	-	100.00	-	-	-	-	-
CAPITAL OUTLAY	-	6,986.00	-	-	-	-	-	-
TOTAL EXPENDITURES	45,272.83	14,668.21	35,800.00	47,965.40	31,034.00		555.00	64,115.58
	(14,838.81)	16,105.28	-	(16,911.32)	-		17,377.28	-
BEGINNING RESERVE	18,497.43	-	-	16,105.28			(806.04)	33,047.58
INCOME	30,434.02	30,773.49	35,800.00	31,054.08	31,034.00		17,932.28	64,115.58
EXPENSE	45,272.83	14,668.21	35,800.00	47,965.40	31,034.00		555.00	64,115.58
ADJUSTMENT							16,476.34	(33,047.58)
NET CHANGE	(14,838.81)	16,105.28	-	(16,911.32)	-		33,853.62	(33,047.58)
ENDING RESERVE	3,658.62	16,105.28	-	(806.04)	-		33,047.58	-

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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PASS THROUGH GRANT FUND								
	19,665.13	-	335,000.00	-	460,000.00	-	-	460,000.00
TOTAL INCOME	19,665.13	-	335,000.00	-	460,000.00	-	-	460,000.00
	19,665.13	-	335,000.00	-	460,000.00	-	-	460,000.00
TOTAL EXPENDITURES	19,665.13	-	335,000.00	-	460,000.00	-	-	460,000.00
	-	-	-	-	-	-	-	-

PASS THROUGH GRANT FUND SUMMARY								
BEGINNING RESERVE	-	-	-	-	-	-	-	-
INCOME	19,665.13	-	335,000.00	-	460,000.00	-	-	460,000.00
EXPENSE	19,665.13	-	335,000.00	-	460,000.00	-	-	460,000.00
AUDIT ADJUSTMENT	-	-	-	-	-	-	-	-
NET CHANGE	-	-	-	-	-	-	-	-
ENDING RESERVE	-	-	-	-	-	-	-	-

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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CONSERVATION TRUST FUND								
CONSERVATION TRUST	8,571.11	28,208.31	9,000.00	7,590.44	7,492.00	6,274.53	4,705.90	8,000.00
INTEREST	16.35	8.46	8.00	4.02	3.00	10.99	8.24	12.00
RESERVES						-		17,306.42
TOTAL INCOME	8,587.46	28,216.77	9,008.00	7,594.46	7,495.00	6,285.52	4,714.14	25,318.42
EXPENDITURES-CTF	27,491.96	26,900.00	9,008.00	600.00	13,832.67	-	-	25,318.42
TOTAL EXPENDITURES	27,491.96	26,900.00	9,008.00	600.00	13,832.67		-	25,318.42
	(18,904.50)	1,316.77	-	6,994.46	(6,337.67)		4,714.14	-

CONSERVATION TRUST FUND SUMMARY								
CONS TRUST BEGINNING RESERVE	18,904.50	0.00	1,316.77	1,316.77	8,311.23		8,311.23	
CONS TRUST INCOME	8,587.46	28,216.77	9,008.00	7,594.46	7,495.00		4,714.14	25,318.42
CONS TRUST EXPENSE	27,491.96	26,900.00	9,008.00	600.00	13,832.67		-	25,318.42
AUDIT ADJUSTMENT								
NET CHANGE	(18,904.50)	1,316.77	-	6,994.46	(6,337.67)		4,714.14	-
CONS TRUST ENDING RESERVE	0.00	1,316.77	1,316.77	8,311.23	1,973.56		13,025.37	-

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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CAPITAL IMPROVEMENT FUND								
SALES TAX - CAP. IMPROVEMENTS	144,322.07	180,777.64	187,500.00	214,454.96	210,290.00	189,490.99	110,536.41	230,000.00
AIRPORT	7,650.00	7,650.00	7,650.00	7,650.00	7,650.00	7,650.00	4,462.50	7,650.00
MISCELLANEOUS	-	-	-	500.00	-	-	-	-
RESERVES	-	-	3,600.00	-	283,715.21	-	-	436,807.74
<b>TOTAL INCOME</b>	<b>151,972.07</b>	<b>188,427.64</b>	<b>198,750.00</b>	<b>222,604.96</b>	<b>501,655.21</b>	<b>197,140.99</b>	<b>114,998.91</b>	<b>674,457.74</b>
CAPITAL OUTLAY	209,924.77	42,589.85	187,500.00	216,847.73	264,289.75	109,649.33	63,962.11	372,284.28
AIRPORT	-	-	11,250.00	-	-	-	-	-
CAPITAL PROJECTS	-	76,586.29	-	-	-	-	-	-
TRANSFERS	-	28,091.13	-	-	177,173.46	-	-	254,173.46
<b>TOTAL EXPENDITURES</b>	<b>209,924.77</b>	<b>147,267.27</b>	<b>198,750.00</b>	<b>216,847.73</b>	<b>441,463.21</b>		<b>63,962.11</b>	<b>626,457.74</b>
	(57,952.70)	41,160.37	-	5,757.23	60,192.00		51,036.80	48,000.00

CAPITAL IMPROVEMENT SUMMARY								
CAPITAL FUND BEGINNING RESERVE	354,941.31	296,988.61	338,149.98	338,149.98	343,907.21		343,907.21	
CAPITAL INCOME	151,972.07	188,427.64	198,750.00	222,604.96	501,655.21		114,998.91	674,457.74
CAPITAL EXPENSE	209,924.77	147,267.27	198,750.00	216,847.73	441,463.21		63,962.11	626,457.74
AUDIT ADJUSTMENT		1.00						
NET CHANGE	(57,952.70)	41,161.37	-	5,757.23	60,192.00		51,036.80	48,000.00
CAPITAL FUND ENDING RESERVE	296,988.61	338,149.98	338,149.98	343,907.21	404,099.21		394,944.01	48,000.00
LESS CLASSIFIED FUND BALANCE								
RESTRICTED : TABOR								
COMMITTED								
AIRPORT	37,242.00	44,892.00	52,542.00	52,543.00	60,192.00		60,192.00	48,000.00
<b>TOTAL CLASSIFIED FUND BAL</b>	<b>37,242.00</b>	<b>44,892.00</b>	<b>52,542.00</b>	<b>52,543.00</b>	<b>60,192.00</b>		<b>60,192.00</b>	<b>48,000.00</b>
UNASSIGNED FUND BAL	259,746.61	293,257.98	285,607.98	291,364.21	343,907.21		334,752.01	-



ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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WATER FUND - REVENUE								
WATER CHARGES-BASE RATE	788,317.84	761,739.46	765,000.00	799,921.19	664,944.00	964,625.04	562,697.94	694,824.00
INCREASE '@ \$8.00/MO						-		155,664.00
WATER CHARGES-USAGE			66,497.40	-	528,550.00	-	-	237,052.00
WATER TAPS	62,000.00	57,000.00	-	45,500.00	-	6,857.14	4,000.00	-
SALES & SERVICES	2,144.18	4,982.42	3,650.00	8,285.75	4,500.00	8,541.39	4,982.48	5,000.00
STANDBY TAP FEES	47,245.04	45,485.71	44,115.00	53,584.79	56,484.00	53,509.78	31,214.04	50,676.00
BULK WATER	3,938.00	4,964.00	4,550.00	5,850.00	5,400.00	6,216.00	3,626.00	5,400.00
GRANT FUNDS	-	-	14,000.00	3,826.50		318,002.40	185,501.40	369,232.00
PENALTIES	4,985.00	1,255.00	2,500.00	395.72	1,000.00	85.71	50.00	1,000.00
RENTS	-	1,500.00	1,000.00	1,000.00	1,000.00	-	-	1,000.00
RESERVES						-	-	285,500.00
<b>WATER INCOME</b>	<b>908,630.06</b>	<b>876,926.59</b>	<b>901,312.40</b>	<b>919,118.67</b>	<b>1,261,878.00</b>		<b>792,071.86</b>	<b>1,805,348.00</b>

ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	BUDGET	7 ANNUALIZED	ACTUAL	BUDGET
<b>WATER FUND - EXPENDITURES</b>								
TOTAL PAYROLL	295,600.50	222,984.47	250,517.40	206,414.45	201,599.00	180,011.47	105,006.69	256,635.78
CONTRACT LABOR			20,000.00	-	-	-	-	-
NORRIS RETIREMENT	20,160.00	20,160.00	20,160.00	20,160.00	20,160.00	20,160.00	11,760.00	20,160.00
WORK COMP	5,162.00	5,252.50	3,736.00	3,736.00	3,220.00	5,259.74	3,068.18	3,314.00
OFFICE SUPPLIES	459.92	244.62	300.00	181.35	320.00	110.25	64.31	350.00
OPERATING SUPPLIES	17,287.67	17,240.63	17,050.00	9,250.99	10,950.00	16,319.04	9,519.44	11,052.00
POSTAGE	4,436.38	3,867.17	4,900.00	4,243.98	3,925.00	6,827.04	3,982.44	3,925.00
LEGAL & ENGINEERING SERVICES	15,566.77	1,798.52	7,500.00	3,776.50	500.00	9,806.14	5,720.25	28,075.00
AUDIT	18,772.49	11,280.00	11,280.00	11,520.00	11,000.00	-	-	12,500.00
REPAIRS & MAINTENANCE	427,346.16	123,639.76	202,940.00	95,982.04	194,656.00	81,706.89	47,662.35	227,750.00
VEHICLE EXPENSE	8,558.29	8,468.46	10,000.00	7,938.23	6,219.00	21,489.02	12,535.26	8,370.00
RENTALS	-	-	2,500.00	-	-	-	-	-
SHOP EXPENSE	5,311.76	3,578.34	4,250.00	3,616.55	3,305.00	6,421.63	3,745.95	1,950.00
TRAVEL & MEETINGS	1,102.72	1,129.33	3,500.00	31.67	1,957.00	1,864.05	1,087.36	1,200.00
INSURANCE & BONDS	19,016.73	20,586.28	20,065.00	20,980.22	23,508.00	40,973.55	23,901.24	27,550.00
UTILITIES	20,766.47	25,190.96	25,000.00	30,925.74	27,325.00	29,238.15	17,055.59	29,850.00
TELEPHONE	3,741.43	4,130.24	4,175.00	4,467.93	4,200.00	5,101.47	2,975.86	5,370.00
PUBLISHING & ADS	651.22	11.67	710.00	178.35	179.00	243.12	141.82	200.00
DUES & SUBSCRIPTIONS	137.50	1,835.00	1,850.00	1,849.06	1,855.00	31,127.14	18,157.50	20,670.00
FEES & PERMITS	5,261.61	10,520.71	8,500.00	11,280.75	11,661.00	23,465.74	13,688.35	12,000.00
DATA PROCESSING	8,850.66	10,272.19	7,980.00	11,725.90	13,656.00	11,035.75	6,437.52	38,030.00
MISCELLANEOUS	(2,118.00)	-	-	-	-	-	-	-
WRITEOFF-UNCOLLECTABLE	-	-	250.00	-	200.00	-	-	200.00
CONTRACT SERVICES	-	-	-	-	-	2,228.57	1,300.00	-
WATER POWER AUTHORITY LOAN	181,155.68	164,325.91	183,500.00	171,095.53	191,222.00	298,007.85	173,837.91	191,225.00
DRINKING WATER REVOLVING FUNDS	23,343.40	23,343.40	23,350.00	23,343.40	24,054.00	20,008.63	11,671.70	24,055.00
FCNB INTERIM FINANCING	-	2.15	25.00	-	10.00	-	-	-
DEBT SERVICE	(154,842.40)	(156,559.41)	-	(142,892.96)	-	-	-	-
CAPITAL OUTLAY	3,152.97	-	32,936.00	-	150,000.00	10,457.14	6,100.00	851,440.00
PASS THRU	25,587.08	24,219.34	24,274.00	25,605.31	37,499.00	30,646.90	17,877.36	29,476.22
GRANT PROJECTS	-	-	-	7,653.01	-	34,864.29	20,337.50	-
TRANSFER IN - (OUT)	-	(8,091.13)	10,064.00	7,000.00	-	-	-	-
DEPRECIATION	297,926.07	311,326.92	-	325,068.24	318,698.00	-	-	-
<b>WATER EXPENDITURES</b>	<b>1,252,395.08</b>	<b>850,758.03</b>	<b>901,312.40</b>	<b>865,132.24</b>	<b>1,261,878.00</b>		<b>517,634.58</b>	<b>1,805,348.00</b>
	<b>(343,765.02)</b>	<b>26,168.56</b>	<b>-</b>	<b>53,986.43</b>	<b>(0.00)</b>		<b>274,437.28</b>	<b>0.00</b>

ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED	AUDITED				7		
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET		ACTUAL	BUDGET

WATER FUND - SUMMARY								
WATER BEGINNING RESERVE	1,517,239.79	105,497.77	166,873.33	166,873.33	329,644.94		329,644.94	604,082.22
WATER INCOME	908,630.06	876,926.59	901,312.40	919,118.67	1,261,878.00		792,071.86	1,805,348.00
WATER EXPENSE	1,252,395.08	850,758.03	901,312.40	865,132.24	1,261,878.00		517,634.58	1,805,348.00
NET CHANGE	(1,411,742.02)	61,375.56	-	53,986.43	(0.00)		274,437.28	(285,500.00)
AUDIT ADJUSTMENT	(1,067,977.00)	35,207.00						(285,500.00)
WATER ENDING RESERVE	105,497.77	166,873.33	166,873.33	220,859.76	329,644.94		604,082.22	318,582.22
AVAILABLE RESOURCES	105,497.77	166,873.33	166,873.33	220,859.76	329,644.94		604,082.22	318,582.22
SOURCE (USE) OF FUNDS								
LESS CLASSIFIED FUND BALANCE								
RESTRICTED								
COMMITTED								
DEPRICIATION				(325,068.24)	(318,698.00)			
DEBT RESERVE (3MO)	313,098.77	212,689.51	225,328.10	216,283.06	315,469.50			451,337.00
10% DEBT PAYMENT RES								
ASSIGNED								
TOTAL CLASSIFIED FUND BAL	313,098.77	212,689.51	225,328.10	(108,785.18)	(3,228.50)			451,337.00
UNASSIGNED FUND BAL	(207,601.00)	(45,816.18)	(58,454.77)	329,644.94	332,873.44			(132,754.78)
EST UNASSIGNED								
	125,239.51	85,075.80	90,131.24	86,513.22	126,187.80			180,534.80
	313,098.77	212,689.51	225,328.10	216,283.06	315,469.50			451,337.00
	626,197.54	425,379.02	450,656.20	432,566.12	630,939.00			902,674.00

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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SEWER FUND - INCOME								
SEWER CHARGES - RECEIVED	463,911.07	470,801.66	478,450.00	531,364.63	537,996.00	530,682.74	309,564.93	536,856.00
INCREASE			54,156.00	-	-	-	-	
SEWER TAPS	15,000.00	48,500.00	15,000.00	42,500.00	15,000.00	5,142.86	3,000.00	
INTEREST	12,775.53	14,736.93	15,800.00	4,588.81	4,600.00	546.48	318.78	5,000.00
GRANT REVENUE	9,877.61	25,996.89		53,587.50		-	-	
MISCELLANEOUS REVENUE				2,172.00		-	-	
<b>SANITATION INCOME</b>	<b>501,564.21</b>	<b>560,035.48</b>	<b>563,406.00</b>	<b>634,212.94</b>	<b>557,596.00</b>		<b>312,883.71</b>	<b>541,856.00</b>

ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	BUDGET	7 ANNUALIZED	ACTUAL	BUDGET
<b>SEWER FUND - EXPENDITURES</b>								
TOTAL PAYROLL	130,748.69	156,541.99	133,336.50	115,124.36	171,264.00	152,054.93	88,698.71	180,666.31
CONTRACT LABOR			20,000.00	-	-	-	-	-
WORK COMP	1,677.00	1,452.50	961.00	961.00	947.00	1,546.30	902.01	975.00
OFFICE SUPPLIES	383.74	165.98	300.00	161.89	166.00	-	-	250.00
OPERATING SUPPLIES	34,584.34	9,365.75	15,380.00	10,045.96	8,863.00	19,873.68	11,592.98	8,850.00
POSTAGE	2,851.67	2,268.18	2,100.00	2,124.83	2,250.00	2,666.54	1,555.48	2,325.00
LEGAL & ENGINEERING SERV	57,991.76	59,257.32	19,400.00	28,575.90	-	-	-	1,500.00
AUDIT	10,065.00	3,525.00	3,525.00	3,600.00	4,500.00	-	-	4,500.00
REPAIRS & MAINTENANCE	24,966.15	77,574.78	98,585.00	126,314.74	48,862.00	68,987.54	40,242.73	59,100.00
VEHICLE EXPENSE	7,331.05	6,495.74	6,500.00	7,703.95	6,397.00	21,371.45	12,466.68	6,370.00
RENTALS	-	-	1,000.00	-	-	-	-	-
SHOP EXPENSE	3,815.30	2,573.71	3,000.00	2,815.38	3,174.00	5,140.82	2,998.81	3,265.00
TRAVEL & MEETINGS	681.72	-	2,000.00	31.67	2,307.00	749.85	437.41	2,150.00
INSURANCE & BONDS	6,901.35	6,994.88	6,545.00	7,947.55	8,816.00	14,952.98	8,722.57	11,425.00
UTILITIES	36,172.25	34,735.34	34,000.00	31,325.31	35,151.00	32,353.37	18,872.80	35,345.00
TELEPHONE	1,648.95	1,538.15	1,600.00	1,577.91	1,681.00	1,936.49	1,129.62	2,100.00
PUBLISHING & ADS	17.66	204.97	500.00	69.08	-	66.17	38.60	120.00
DUES & SUBSCRIPTIONS	137.50	-	150.00	137.50	438.00	958.11	558.90	140.00
FEES & PERMITS	10,099.72	6,436.85	10,100.00	6,827.55	7,319.00	5,341.65	3,115.96	7,375.00
DATA PROCESSING	5,807.46	7,314.53	27,855.00	13,716.46	19,027.00	10,967.93	6,397.96	11,435.00
WRITEOFF-UNCOLLECTABLE		-	250.00	-	150.00	-	-	200.00
GAGING STATION	3,855.00	2,621.00	3,900.00	3,935.00	4,089.00	2,178.86	1,271.00	4,100.00
RURAL DEVELOPMENT P&I	101,042.00	101,042.00	102,500.00	-	107,983.00	-	-	150,000.00
ISSUANCE COSTS				75,050.00		-	-	-
DEBT SERVICE	(29,282.22)	(57,378.48)	-	55,529.51	-	128,142.86	74,750.00	-
CAPITAL OUTLAY		26,757.72	55,565.00	-	-	-	-	33,558.00
PASS THRU FUNDS	13,918.70	14,124.09	14,353.50	15,940.35	16,590.00	15,920.49	9,286.95	16,106.69
TRANSFER IN - (OUT)	-	(10,000.00)	-	7,000.00		-	-	-
DEPRECIATION	102,114.99	102,114.99		108,906.00	107,622.00	-	-	-
<b>SEWER EXPENDITURES</b>	<b>527,529.78</b>	<b>555,726.99</b>	<b>563,406.00</b>	<b>625,421.90</b>	<b>557,596.00</b>		<b>283,339.17</b>	<b>541,856.00</b>
	(25,965.57)	4,308.49	0.00	8,791.04	(0.00)		29,544.54	0.00

ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	BUDGET	7 ANNUALIZED	ACTUAL	BUDGET

SEWER FUND -SUMMARY								
SEWER BEGINNING RESERVE	1,139,703.03	555,190.00	374,079.48	374,079.48	382,870.52		382,870.52	412,415.06
SEWER INCOME	501,564.21	560,035.48	563,406.00	634,212.94	557,596.00		312,883.71	541,856.00
SEWER EXPENSE	527,529.78	555,726.99	563,406.00	625,421.90	557,596.00		283,339.17	541,856.00
NET CHANGE	(584,513.03)	(181,110.52)	0.00	8,791.04	(0.00)		29,544.54	0.00
AUDIT ADJUSTMENT	(558,547.46)	(185,419.01)						
SEWER ENDING RESERVE	555,190.00	374,079.48	374,079.48	382,870.52	382,870.52		412,415.06	412,415.06
SOURCE (USE) OF FUNDS								
LESS CLASSIFIED FUND BALANCE								
RESTRICTED								
COMMITTED								
DEPRICIATION			102,000.00	102,000.00	102,000.00		102,004.00	102,000.00
DEBT RESERVE (3MO)	131,882.45	138,931.75	140,851.50	156,355.48	139,399.00		70,834.79	135,464.00
10% DEBT PAYMENT RES	101,040.00	101,040.00	101,040.00	101,040.00	101,040.00		101,040.00	101,040.00
ASSIGNED								
TOTAL CLASSIFIED FUND BAL	232,922.45	239,971.75	343,891.50	359,395.48	342,439.00		273,878.79	338,504.00
UNASSIGNED FUND BAL	322,267.56	134,107.73	30,187.98	23,475.05	40,431.52		138,536.27	73,911.06
EST UNASSIGNED	52,752.98	55,572.70	56,340.60	62,542.19	55,759.60		28,333.92	54,185.60
	131,882.45	138,931.75	140,851.50	156,355.48	139,399.00		70,834.79	135,464.00
	263,764.89	277,863.50	281,703.00	312,710.95	278,798.00		141,669.59	270,928.00

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
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TRASH FUND - INCOME								
GARBAGE FEES - RECEIVED	210,111.66	216,435.34	216,000.00	220,172.59	218,880.00	252,551.16	168,367.44	254,340.00
INCREASE	-	-	-	-	38,892.00	-	-	-
SALES & SERVICE	1,785.00	1,291.00	-	1,152.00	1,300.00	10,623.46	6,197.02	10,000.00
RESERVE	-	-	27,780.00	-	-	-	-	18,760.00
<b>INCOME</b>	<b>211,896.66</b>	<b>217,726.34</b>	<b>243,780.00</b>	<b>221,324.59</b>	<b>259,072.00</b>		<b>174,564.46</b>	<b>283,100.00</b>

TRASH FUND - EXPENDITURES								
TOTAL PAYROLL	86,325.42	101,350.21	149,900.00	132,015.71	162,428.00	152,934.07	89,211.54	175,313.19
CONTRACT LABOR	1,635.00	3,250.00	-	-	-	-	-	0.61
WORK COMP	7,718.00	4,672.50	3,561.00	3,561.00	6,057.00	9,895.41	5,772.32	6,235.00
OFFICE SUPPLIES	347.71	165.98	250.00	157.00	202.00	-	-	160.00
OPERATING SUPPLIES	1,304.01	1,303.98	1,275.00	1,113.04	1,145.00	787.42	459.33	1,145.00
POSTAGE	1,063.38	1,240.65	1,000.00	1,029.15	876.00	1,771.27	1,033.24	1,541.00
LEGAL SERVICES	-	-	390.00	-	-	-	-	-
AUDIT	10,065.00	3,525.00	3,525.00	3,600.00	4,500.00	7,714.29	4,500.00	4,500.00
REPAIRS & MAINTENANCE	99.72	-	1,525.00	1,287.98	106.00	-	-	1,625.00
VEHICLE EXPENSE	12,454.01	12,034.97	13,550.00	7,859.04	7,929.00	11,849.62	6,912.28	11,730.00
SHOP EXPENSE	724.78	1,137.14	1,400.00	607.74	681.00	1,205.74	703.35	1,100.00
TRAVEL & MEETINGS	-	1,536.88	1,550.00	-	520.00	-	-	-
INSURANCE & BONDS	4,191.85	3,978.52	4,324.00	6,336.27	4,985.00	9,894.91	5,772.03	6,695.00
UTILITIES	2,854.96	1,972.02	1,900.00	3,037.21	1,576.00	2,693.16	1,571.01	2,856.00
TELEPHONE	177.62	479.28	500.00	569.82	543.00	748.87	436.84	700.00
PUBLISHING & ADS	36.64	11.68	150.00	-	35.00	66.17	38.60	39.00
DATA PROCESSING	2,271.19	1,366.17	1,450.00	2,542.84	2,172.00	2,612.33	1,523.86	2,680.00
WRITEOFF-UNCOLLECTABLE	-	-	250.00	-	270.00	-	-	-
LANDFILL FEES	33,624.00	34,842.00	33,000.00	33,053.50	37,868.00	39,986.14	23,325.25	35,000.00
CLEAN-UP DAY	600.00	8,125.00	6,300.00	-	1,800.00	5,324.66	3,106.05	3,000.00
CAPITAL OUTLAY	-	-	6,500.00	-	-	-	-	3,500.00
PASS THRU FUNDS	6,304.17	6,493.10	6,480.00	6,604.92	7,733.00	7,580.69	4,422.07	7,630.20
TRANSFER	-	(10,000.00)	-	-	-	-	-	-
DEPRECIATION	-	5,882.00	5,000.00	17,646.00	17,646.00	-	-	17,650.00
<b>TRASH EXPENDITURES</b>	<b>171,797.46</b>	<b>183,367.08</b>	<b>243,780.00</b>	<b>221,021.22</b>	<b>259,072.00</b>		<b>148,787.77</b>	<b>283,100.00</b>
	<b>40,099.20</b>	<b>34,359.26</b>	<b>(0.00)</b>	<b>303.37</b>	<b>0.00</b>		<b>25,776.69</b>	<b>0.00</b>

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 AUDITED ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	8 7 ANNUALIZED	2021 ACTUAL	2022 BUDGET
GARBAGE BEGINNING RESERVE	208,538.28	248,637.48	112,419.74	112,419.74	112,723.11		112,723.11	138,499.80
GARBAGE INCOME	211,896.66	217,726.34	243,780.00	221,324.59	259,072.00		174,564.46	283,100.00
GARBAGE EXPENSE	171,797.46	183,367.08	243,780.00	221,021.22	259,072.00		148,787.77	283,100.00
AUDIT ADJUSTMENT		(170,577.00)						(18,760.00)
NET CHANGE	40,099.20	(136,217.74)	(0.00)	303.37	0.00		25,776.69	(18,760.00)
GARBAGE ENDING RESERVE	248,637.48	112,419.74	112,419.74	112,723.11	112,723.11		138,499.80	119,739.80
<b>CAPITAL PURCHASES</b>								
TOTAL CLASSIFIED FUND BAL	-	-	-	-	-		-	-
UNASSIGNED FUND BAL	248,637.48	112,419.74	112,419.74	112,723.11	112,723.11		138,499.80	119,739.80
EST UNASSIGNED	17,179.75	18,336.71	24,378.00	22,102.12	25,907.20		14,878.78	28,310.00
	42,949.37	45,841.77	60,945.00	55,255.31	64,768.00		37,196.94	70,775.00
	85,898.73	91,683.54	121,890.00	110,510.61	129,536.00		74,393.89	141,550.00



ACCOUNT DESCRIPTION	2018	2019	2020	2020	2021	8	2021	2022
	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	BUDGET	7 ANNUALIZED	ACTUAL	BUDGET
BEGINNING RESERVE	3,479,500.68	1,658,917.21	1,641,069.35	1,702,276.86	1,828,754.68		1,828,754.68	1,828,754.68
INCOME	2,712,449.83	2,992,118.90	3,607,198.65	3,167,118.98	4,557,460.21		2,272,470.44	5,810,310.20
EXPENSE	2,906,508.84	2,627,971.24	3,607,198.65	3,040,641.16	4,516,769.46		1,653,751.70	5,762,310.19
AUDIT ADJUSTMENT	(1,626,524.46)	(320,788.01)	-	-	-		-	(392,510.00)
NET CHANGE	(1,820,583.47)	43,359.65	0.00	126,477.82	40,690.75		618,718.74	(344,509.99)
ENDING RESERVE	1,658,917.21	1,702,276.86	1,641,069.35	1,828,754.68	1,869,445.43		2,447,473.42	1,484,244.69

2020 CARRY FORWARD TO 2021											
Description	PROJECT	REALLOCATE	ACTUAL	REMAINING	2021	2021-2015	2014	2020	2019	2018	2017
					SALES TAX	CELL TOWER		CARRY			
<b>AIRPORT</b>											
PAONIA SHARE AIRPORT	60,192.00			60,192.00	(7,650.00)	(45,900.00)	(6,642.00)	187,500	180,778		
<b>ADMINISTRATION</b>											
TOWN HALL UPGRADES	10,650.85			10,650.85				(10,650.85)			
<b>PUBLIC WORKS</b>											
SIGN REPLACEMENT	6,894.69			6,894.69				(1,490.46)	(212.74)	(296.80)	(4,894.69)
STREETS	177,173.46			177,173.46				(72,019.14)	(45,789.21)	(14,725.00)	(44,640.11)
ELLEN HANSON SMITH CENTER	20,000.00			20,000.00				(20,000.00)			
EQUIPMENT	16,517.49	16,000.00	4,000.00	(3,482.51)				(16,517.49)			
SNOW PLOW TRUCK	45,000.00			45,000.00				(45,000.00)			
<b>TOTAL</b>	<b>336,428.49</b>	<b>16,000.00</b>	<b>4,000.00</b>	<b>316,428.49</b>	<b>(7,650.00)</b>	<b>(45,900.00)</b>	<b>(6,642.00)</b>	<b>(165,677.94)</b>	<b>(46,001.95)</b>	<b>(15,021.80)</b>	<b>(49,534.80)</b>

**2021 REQUESTS**

<b>ADMINISTRATION</b>											
TOWN HALL UPGRADES	20,000.00			20,000.00	(20,000.00)						
COMPUTERS	7,550.00			7,550.00	(7,550.00)						
<b>POLICE</b>											
VEHICLE	35,000.00			35,000.00	(35,000.00)						
<b>PUBLIC WORKS</b>											
PINTAL HITCH TRAILER	18,000.00			18,000.00	(18,000.00)						
ASPHALT PLAIN	25,000.00			25,000.00	(25,000.00)						
LAWN MOWER	2,000.00			2,000.00	(2,000.00)						
TRUCK	45,000.00		9.00	44,991.00	(45,000.00)						
STREETS	35,000.00			35,000.00	(35,000.00)						
EQUIPMENT	22,740.00			22,740.00	(22,740.00)						
<b>TOTAL</b>	<b>210,290.00</b>	<b>-</b>	<b>9.00</b>	<b>210,281.00</b>	<b>(210,290.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	546,718.49	16,000.00	4,009.00	526,709.49	(217,940.00)	(45,900.00)	(6,642.00)	(165,677.94)	(46,001.95)	(15,021.80)	(49,534.80)

(217,940.00)

**2022 REQUESTS**

<b>ADMINISTRATION</b>											
TOWN HALL UPGRADES											
COMPUTERS	10,000.00			10,000.00	(10,000.00)						
<b>POLICE</b>											
VEHICLE	48,000.00			48,000.00	(48,000.00)						
<b>PUBLIC WORKS</b>											
TRUCK	45,000.00			45,000.00	(45,000.00)						
OVERLAY	30,000.00			30,000.00	(30,000.00)						
STREETS	77,000.00			77,000.00	(77,000.00)						
EQUIPMENT	20,000.00			20,000.00	(20,000.00)						
<b>TOTAL</b>	<b>230,000.00</b>	<b>-</b>	<b>-</b>	<b>230,000.00</b>	<b>(230,000.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	230,000.00	-	-	217,385.00		-	-	-	-	-	-

PR RPT DETAIL	ANNUAL	ADMIN 10-41-03	BUILDING 12-43-03	LAW 1-42-02	STREETS 1-45-02	PARKS 1-46-02	WATER 2-50-03	SEWER 3-51-03	GARBAGE 3-52-03
<b>TOWN ADMIN</b>	<b>C.FERGUSON</b>	23%	1%	5%	2%	2%	30%	20%	17%
WAGES	78,000.00	17,940.00	780.00	3,900.00	1,560.00	1,560.00	23,400.00	15,600.00	13,260.00
TAXES	6,201.00	1,426.23	62.01	310.05	124.02	124.02	1,860.30	1,240.20	1,054.17
BENEFITS	30,444.34	7,002.20	304.44	1,522.22	608.89	608.89	9,133.30	6,088.87	5,175.54
TOTAL	114,645.34	26,368.43	1,146.45	5,732.27	2,292.91	2,292.91	34,393.60	22,929.07	19,489.71
<b>FINANCE</b>	<b>C.JONES</b>	5%	1%	6%	4%	4%	30%	30%	20%
WAGES	70,720.00	3,536.00	707.20	4,243.20	2,828.80	2,828.80	21,216.00	21,216.00	14,144.00
TAXES	5,622.24	281.11	56.22	337.33	224.89	224.89	1,686.67	1,686.67	1,124.45
BENEFITS	17,520.66	876.03	175.21	1,051.24	700.83	700.83	5,256.20	5,256.20	3,504.13
TOTAL	93,862.90	4,693.15	938.63	5,631.77	3,754.52	3,754.52	28,158.87	28,158.87	18,772.58
<b>DEPUTY</b>	<b>A.MOJARRO</b>	5%	1%	2%	1%	1%	40%	30%	20%
WAGES	37,960.00	1,898.00	379.60	759.20	379.60	379.60	15,184.00	11,388.00	7,592.00
OVERTIME	711.75	35.59	7.12	14.24	7.12	7.12	284.70	213.53	142.35
TAXES	3,017.82	150.89	30.18	60.36	30.18	30.18	1,207.13	905.35	603.56
BENEFITS	11,463.68	573.18	114.64	229.27	114.64	114.64	4,585.47	3,439.10	2,292.74
TOTAL	53,153.25	2,657.66	531.53	1,063.07	531.53	531.53	21,261.30	15,945.98	10,630.65
<b>FIN CLERK</b>	<b>C.WUOLLET</b>	2%	2%	2%	2%	2%	40%	30%	20%
WAGES	37,440.00	748.80	748.80	748.80	748.80	748.80	14,976.00	11,232.00	7,488.00
OVERTIME	234.00	4.68	4.68	4.68	4.68	4.68	93.60	70.20	46.80
TAXES	2,976.48	59.53	59.53	59.53	59.53	59.53	1,190.59	892.94	595.30
BENEFITS	13,262.94	265.26	265.26	265.26	265.26	265.26	5,305.18	3,978.88	2,652.59
TOTAL	53,913.42	1,078.27	1,078.27	1,078.27	1,078.27	1,078.27	21,565.37	16,174.03	10,782.68
<b>TREASURER</b>	<b>OPEN</b>	100%							
WAGES	1,200.00	1,200.00	-	-	-	-	-	-	-
TAXES	91.80	91.80	-	-	-	-	-	-	-
TOTAL	1,291.80	1,291.80	-	-	-	-	-	-	-
<b>ADMIN</b>									
WAGES	225,320.00	25,322.80	2,615.60	9,651.20	5,517.20	5,517.20	74,776.00	59,436.00	42,484.00
OVERTIME	945.75	40.27	11.80	18.92	11.80	11.80	378.30	283.73	189.15
TAXES	17,909.34	2,009.56	207.94	767.27	438.62	438.62	5,944.69	4,725.16	3,377.48
BENEFIT	72,691.62	8,716.67	859.55	3,067.99	1,689.61	1,689.61	24,280.15	18,763.05	13,624.99
TOTAL	316,866.71	36,089.30	3,694.88	13,505.37	7,657.22	7,657.22	105,379.14	83,207.94	59,675.62
	(0.00)	-	-	0.00	0.00	0.00	-	0.00	-

PR RPT DETAIL	ANNUAL	ADMIN 10-41-03	BUILDING 12-43-03	LAW 1-42-02	STREETS 1-45-02	PARKS 1-46-02	WATER 2-50-03	SEWER 3-51-03	GARBAGE 3-52-03
<b>CHIEF</b>	<b>OPEN</b>			<b>100%</b>					
WAGES	65,000.00	-	-	65,000.00	-	-	-	-	-
TAXES	8,612.50	-	-	8,612.50	-	-	-	-	-
BENEFITS	24,576.14	-	-	24,576.14	-	-	-	-	-
TOTAL	98,188.64	-	-	98,188.64	-	-	-	-	-
<b>SERGEANT</b>	<b>L.WINNETT</b>			<b>100%</b>					
WAGES	50,440.00	-	-	50,440.00	-	-	-	-	-
OVERTIME	2,231.00	-	-	2,231.00	-	-	-	-	-
TAXES	6,683.30	-	-	6,683.30	-	-	-	-	-
BENEFITS	1,433.24	-	-	1,433.24	-	-	-	-	-
TOTAL	60,787.54	-	-	60,787.54	-	-	-	-	-
<b>OFFICER</b>	<b>P.HINYARD</b>			<b>100%</b>					
WAGES	49,400.00	-	-	49,400.00	-	-	-	-	-
OVERTIME	2,208.75	-	-	2,208.75	-	-	-	-	-
TAXES	6,545.50	-	-	6,545.50	-	-	-	-	-
BENEFITS	7,465.84	-	-	7,465.84	-	-	-	-	-
TOTAL	65,620.09	-	-	65,620.09	-	-	-	-	-
<b>OFFICER</b>	<b>K.HEINIGER</b>			<b>100%</b>					
WAGES	45,240.00	-	-	45,240.00	-	-	-	-	-
OVERTIME	282.75	-	-	282.75	-	-	-	-	-
TAXES	5,994.30	-	-	5,994.30	-	-	-	-	-
BENEFITS	1,770.24	-	-	1,770.24	-	-	-	-	-
TOTAL	53,287.29	-	-	53,287.29	-	-	-	-	-
<b>OFFICER</b>	<b>OPEN</b>			<b>100%</b>					
WAGES	45,240.00	-	-	45,240.00	-	-	-	-	-
OVERTIME	1,653.00	-	-	1,653.00	-	-	-	-	-
TAXES	5,994.30	-	-	5,994.30	-	-	-	-	-
BENEFITS	12,534.24	-	-	12,534.24	-	-	-	-	-
TOTAL	65,421.54	-	-	65,421.54	-	-	-	-	-
<b>OFFICER</b>	<b>OPEN</b>			<b>100%</b>					
WAGES	45,240.00	-	-	45,240.00	-	-	-	-	-
OVERTIME	1,653.00	-	-	1,653.00	-	-	-	-	-
TAXES	5,994.30	-	-	5,994.30	-	-	-	-	-
BENEFITS	12,300.24	-	-	12,300.24	-	-	-	-	-
TOTAL	65,187.54	-	-	65,187.54	-	-	-	-	-
<b>UT/PD CLERK</b>	<b>OPEN</b>			<b>70%</b>			<b>20%</b>	<b>10%</b>	
WAGES	33,280.00	-	-	23,296.00	-	-	6,656.00	3,328.00	-
OVERTIME	208.00	0	0	145.6	0	0	41.6	20.8	0
TAXES	790.40	-	-	553.28	-	-	158.08	79.04	-
BENEFITS	13,059.44	-	-	9,141.61	-	-	2,611.89	1,305.94	-
TOTAL	47,337.84	-	-	33,136.49	-	-	9,467.57	4,733.78	-
<b>JUDGE</b>	<b>J.HUFFMAN</b>			<b>100%</b>					
WAGES	7,500.00	-	-	7,500.00	-	-	-	-	-
TAXES	596.25	-	-	596.25	-	-	-	-	-
TOTAL	8,096.25	-	-	8,096.25	-	-	-	-	-
<b>POLICE &amp; JUDGE</b>									
WAGES	341,340.00	-	-	331,356.00	-	-	6,656.00	3,328.00	-
OVERTIME	8,236.50	-	-	8,174.10	-	-	41.60	20.80	-
TAX COSTS	41,210.85	-	-	40,973.73	-	-	158.08	79.04	-
BENEFIT COSTS	73,139.38	-	-	69,221.55	-	-	2,611.89	1,305.94	-
TOTAL	463,926.73	-	-	449,725.38	-	-	9,467.57	4,733.78	-

PR RPT DETAIL	ANNUAL	ADMIN 10-41-03	BUILDING 12-43-03	LAW 1-42-02	STREETS 1-45-02	PARKS 1-46-02	WATER 2-50-03	SEWER 3-51-03	GARBAGE 3-52-03
<b>PU DIRECTOR</b>	<b>T.LOBERG</b>						60%	40%	
WAGES	76,960.00	-	-	-	-	-	46,176.00	30,784.00	-
TAXES	6,118.32	-	-	-	-	-	3,670.99	2,447.33	-
BENEFITS	30,844.14	-	-	-	-	-	18,506.48	12,337.66	-
TOTAL	113,922.46	-	-	-	-	-	68,353.48	45,568.98	-
<b>UT ASST W/LIC</b>	<b>OPEN</b>						60%	40%	
WAGES	46,800.00	-	-	-	-	-	28,080.00	18,720.00	-
OVERTIME	1,935.00	-	-	-	-	-	1,161.00	774.00	-
TAXES	3,720.60	-	-	-	-	-	2,232.36	1,488.24	-
BENEFITS	10,141.44	-	-	-	-	-	6,084.86	4,056.58	-
TOTAL	62,597.04	-	-	-	-	-	37,558.22	25,038.82	-
<b>UT ASST W/O LIC</b>	<b>OPEN</b>						60%	40%	
WAGES	40,560.00	-	-	-	-	-	24,336.00	16,224.00	-
OVERTIME	1,677.00	-	-	-	-	-	1,006.20	670.80	-
TAXES	3,224.52	-	-	-	-	-	1,934.71	1,289.81	-
BENEFITS	9,829.44	-	-	-	-	-	5,897.66	3,931.78	-
TOTAL	55,290.96	-	-	-	-	-	33,174.58	22,116.38	-
<b>PUBLIC UTILITIES</b>									
WAGES	164,320.00	-	-	-	-	-	98,592.00	65,728.00	-
OVERTIME	3,612.00	-	-	-	-	-	2,167.20	1,444.80	-
TAXES	13,063.44	-	-	-	-	-	7,838.06	5,225.38	-
BENEFITS	50,815.02	-	-	-	-	-	30,489.01	20,326.01	-
TOTAL	231,810.46	-	-	-	-	-	139,086.28	92,724.18	-

PR RPT DETAIL	ANNUAL	ADMIN 10-41-03	BUILDING 12-43-03	LAW 1-42-02	STREETS 1-45-02	PARKS 1-46-02	WATER 2-50-03	SEWER 3-51-03	GARBAGE 3-52-03
<b>PW DIRECTOR</b>	<b>NEW</b>				65%	25%			10%
WAGES	64,480.00	-	-	-	45,136.00	16,120.00	-	-	3,224.00
OVERTIME	1,255.50	-	-	-	878.85	313.88	-	-	62.78
TAXES	5,126.16	-	-	-	3,588.31	1,281.54	-	-	256.31
BENEFITS	28,578.92	-	-	-	18,576.29	7,144.73	-	-	2,857.89
TOTAL	99,440.58	-	-	-	68,179.46	24,860.14	-	-	6,400.97
<b>LABOR (PARK/STREET)</b>	<b>BEARDSLEE</b>				50%	30%			20%
WAGES	42,640.00	-	-	-	21,320.00	12,792.00	-	-	8,528.00
OVERTIME	1,230.00	-	-	-	615.00	369.00	-	-	246.00
TAXES	3,389.88	-	-	-	1,694.94	1,016.96	-	-	677.98
BENEFITS	7,115.24	-	-	-	3,557.62	2,134.57	-	-	1,423.05
TOTAL	54,375.12	-	-	-	27,187.56	16,312.54	-	-	10,875.02
<b>T.DRIVER</b>	<b>R.EDWARDS</b>				10%	10%			80%
WAGES	38,480.00	-	-	-	3,848.00	3,848.00	-	-	30,784.00
OVERTIME	370.00	-	-	-	37.00	37.00	-	-	296.00
TAXES	3,059.16	-	-	-	305.92	305.92	-	-	2,447.33
BENEFITS	11,887.54	-	-	-	1,188.75	1,188.75	-	-	9,510.03
TOTAL	53,796.70	-	-	-	5,379.67	5,379.67	-	-	43,037.36
<b>T.LABOR</b>	<b>D.REICH</b>				10%	10%	5%		75%
WAGES	38,480.00	-	-	-	3,848.00	3,848.00	1,924.00	-	28,860.00
OVERTIME	370.00	-	-	-	37.00	37.00	18.50	-	277.50
TAXES	3,059.16	-	-	-	305.92	305.92	152.96	-	2,294.37
BENEFITS	12,135.94	-	-	-	1,213.59	1,213.59	606.80	-	9,101.96
TOTAL	54,045.10	-	-	-	5,404.51	5,404.51	2,702.26	-	40,533.83
<b>LABOR (PARK/STREET)</b>	<b>CLINTON</b>				55%	25%			20%
WAGES	38,480.00	-	-	-	21,164.00	9,620.00	-	-	7,696.00
OVERTIME	601.25	-	-	-	330.69	150.31	-	-	120.25
TAXES	3,059.16	-	-	-	1,682.54	764.79	-	-	611.83
BENEFITS	13,319.44	-	-	-	7,325.69	3,329.86	-	-	2,663.89
TOTAL	55,459.85	-	-	-	30,502.92	13,864.96	-	-	11,091.97
<b>LABOR (PARK/STREET)</b>	<b>RAYMOND</b>				70%	25%			5%
WAGES	37,960.00	-	-	-	26,572.00	9,490.00	-	-	1,898.00
OVERTIME	739.13	-	-	-	517.39	184.78	-	-	36.96
TAXES	3,017.82	-	-	-	2,112.47	754.46	-	-	150.89
BENEFITS	12,462.22	-	-	-	8,723.55	3,115.56	-	-	623.11
TOTAL	54,179.17	-	-	-	37,925.42	13,544.79	-	-	2,708.96
<b>LABOR (SEASONAL)</b>	<b>OPEN</b>				70%	25%			5%
WAGES	17,680.00	-	-	-	12,376.00	4,420.00	-	-	884.00
OVERTIME	688.50	-	-	-	481.95	172.13	-	-	34.43
TAXES	1,405.56	-	-	-	983.89	351.39	-	-	70.28
BENEFITS	-	-	-	-	-	-	-	-	-
TOTAL	19,774.06	-	-	-	13,841.84	4,943.52	-	-	988.70
<b>PUBLIC WORKS</b>									
WAGES	278,200.00	-	-	-	134,264.00	60,138.00	1,924.00	-	81,874.00
OVERTIME	5,254.38	-	-	-	2,897.88	1,264.09	18.50	-	1,073.91
TAXES	22,116.90	-	-	-	10,673.99	4,780.97	152.96	-	6,508.98
BENEFITS	85,499.30	-	-	-	40,585.51	18,127.06	606.80	-	26,179.93
TOTAL	391,070.57	-	-	-	188,421.37	84,310.13	2,702.26	-	115,636.81

PR RPT DETAIL	ANNUAL	ADMIN 10-41-03	BUILDING 12-43-03	LAW 1-42-02	STREETS 1-45-02	PARKS 1-46-02	WATER 2-50-03	SEWER 3-51-03	GARBAGE 3-52-03
<b>MAYOR</b>		<b>100%</b>							
WAGES	2,400.00	2,400.00		-	-		-	-	-
TAXES	183.60	183.60		-	-		-	-	-
TOTAL	2,583.60	2,583.60	-	-	-	-	-	-	-
<b>MAYOR PRO TEM</b>		<b>100%</b>							
WAGES	1,200.00	1,200.00		-	-		-	-	-
TAXES	91.80	91.80		-	-		-	-	-
TOTAL	1,291.80	1,291.80	-	-	-	-	-	-	-
<b>TRUSTEE</b>		<b>100%</b>							
WAGES	1,200.00	1,200.00		-	-		-	-	-
TAXES	91.80	91.80		-	-		-	-	-
TOTAL	1,291.80	1,291.80	-	-	-	-	-	-	-
<b>TRUSTEE</b>		<b>100%</b>							
WAGES	1,200.00	1,200.00		-	-		-	-	-
TAXES	91.80	91.80		-	-		-	-	-
TOTAL	1,291.80	1,291.80	-	-	-	-	-	-	-
<b>TRUSTEE</b>		<b>100%</b>							
WAGES	1,200.00	1,200.00		-	-		-	-	-
TAXES	91.80	91.80		-	-		-	-	-
TOTAL	1,291.80	1,291.80	-	-	-	-	-	-	-
<b>TRUSTEE</b>		<b>100%</b>							
WAGES	1,200.00	1,200.00		-	-		-	-	-
TAXES	91.80	91.80		-	-		-	-	-
TOTAL	1,291.80	1,291.80	-	-	-	-	-	-	-
<b>TRUSTEE</b>		<b>100%</b>							
WAGES	1,200.00	1,200.00		-	-		-	-	-
TAXES	91.80	91.80		-	-		-	-	-
TOTAL	1,291.80	1,291.80	-	-	-	-	-	-	-
<b>TOWN BOARD</b>									
WAGES	9,600.00	9,600.00	-	-	-	-	-	-	-
TAXES	734.40	734.40	-	-	-	-	-	-	-
TOTAL	10,334.40	10,334.40	-	-	-	-	-	-	-

PR RPT DETAIL	ANNUAL	ADMIN 10-41-03	BUILDING 12-43-03	LAW 1-42-02	STREETS 1-45-02	PARKS 1-46-02	WATER 2-50-03	SEWER 3-51-03	GARBAGE 3-52-03
<b>2022 PAYROLL BUDGET SUMMARY &amp; ALLOCATIONS</b>									
PR RPT DETAIL	ANNUAL	ADMIN 10-41-03	BUILDING 12-43-03	LAW 1-42-02	STREETS 1-45-02	PARKS 1-46-02	WATER 2-50-03	SEWER 3-51-03	GARBAGE 3-52-03
WAGES	991,580.00	34,304.00	2,496.00	337,269.60	134,019.60	63,039.60	177,346.00	124,800.00	118,305.20
INCREASES	27,200.00	618.80	119.60	3,737.60	5,761.60	2,615.60	4,602.00	3,692.00	6,052.80
<b>WAGE COSTS</b>	<b>1,018,780.00</b>	<b>34,922.80</b>	<b>2,615.60</b>	<b>341,007.20</b>	<b>139,781.20</b>	<b>65,655.20</b>	<b>181,948.00</b>	<b>128,492.00</b>	<b>124,358.00</b>
OT	14,138.63	40.27	11.80	5,609.02	2,427.07	1,064.59	2,396.60	1,614.93	974.36
DT	3,910.00	-	-	2,584.00	482.60	211.30	209.00	134.40	288.70
<b>OVERTIME</b>	<b>18,048.63</b>	<b>40.27</b>	<b>11.80</b>	<b>8,193.02</b>	<b>2,909.67</b>	<b>1,275.89</b>	<b>2,605.60</b>	<b>1,749.33</b>	<b>1,263.06</b>
ER-FPPA	25,547.60	-	-	25,547.60	-	-	-	-	-
ER-D&D	9,016.80	-	-	9,016.80	-	-	-	-	-
ER-SOC	42,674.28	2,165.21	162.17	1,208.97	8,666.43	4,070.62	10,909.70	7,780.97	7,710.20
ER-MED	14,772.31	506.38	37.93	4,944.60	2,026.83	952.00	2,638.25	1,863.13	1,803.19
UNEMP	3,023.94	72.37	7.85	1,023.02	419.34	196.97	545.84	385.48	373.07
<b>TAX COSTS</b>	<b>95,034.93</b>	<b>2,743.96</b>	<b>207.94</b>	<b>41,741.00</b>	<b>11,112.61</b>	<b>5,219.59</b>	<b>14,093.79</b>	<b>10,029.58</b>	<b>9,886.46</b>
PTO	21,585.72	826.83	57.26	2,813.51	5,004.97	2,028.97	5,269.72	3,785.42	1,799.05
MISC-CELL PHONE	9,060.00	273.00	27.00	3,021.00	1,137.00	516.00	1,920.00	1,380.00	786.00
CLOTHING	2,700.00	-	-	-	780.00	375.00	555.00	360.00	630.00
RMHMO	201,485.04	6,106.52	611.67	55,202.88	30,345.29	14,144.75	39,040.54	26,985.43	29,047.96
+RMHMO	8,875.00	260.63	26.62	2,741.17	1,226.71	566.56	1,675.88	1,160.90	1,216.55
HARTFORD-DIS	1,930.50	34.65	4.95	678.15	231.66	120.29	341.55	237.60	281.66
HARTFORD-LIFE	496.08	8.90	1.27	174.26	59.53	30.91	87.77	61.06	72.38
PENSION	36,012.98	1,206.14	130.78	7,658.56	3,489.96	2,034.20	9,097.40	6,424.60	5,971.33
<b>BENEFIT COSTS</b>	<b>282,145.32</b>	<b>8,716.67</b>	<b>859.55</b>	<b>72,289.54</b>	<b>42,275.12</b>	<b>19,816.67</b>	<b>57,987.85</b>	<b>40,395.00</b>	<b>39,804.92</b>
<b>TOTAL</b>	<b>1,414,008.87</b>	<b>46,423.70</b>	<b>3,694.88</b>	<b>463,230.75</b>	<b>196,078.60</b>	<b>91,967.35</b>	<b>256,635.24</b>	<b>180,665.91</b>	<b>175,312.44</b>
X	-	-	-	-	-	-	-	-	-



COST OF LIVING FOR THE TOWN OF PAONIA 2021

EXPENSES						
		HOUSING EST	UTILITIES	LIVING EST	TOTAL	ANNUAL
RENT	LEVEL 1	800	360	2000	3160	37920
	LEVEL 2	1600	460	2500	4560	54720
	LEVEL 3	1800	560	3000	5360	64320
OWN	LEVEL 1	1800	360	2000	4160	49920
	LEVEL 2	2000	460	2500	4960	59520
	LEVEL 3	2500	560	3000	6060	72720

UTILITIES COST DETAIL	
WATER/SEWER/TRASH	95
DMEA	65
BLACKHILLS	65
ELEVATE	55
DISH	80
	360

CURRENT NET PAY									
	ADMIN	PU DIR	CHIEF	FINANCE	SERGEANT	SUPERVISOR	OFFICER	UT OPS	LABORER
CALC	37*80*26	36*80*26	31.25*80*26	31.25*80*26	24*80*26	20*80*26	21*80*26	18.50*80*26	15*80*26
BASE WAGE	76,960.00	74,880.00	65,000.00	65,000.00	49,920.00	41,600.00	43,680.00	38,480.00	31,200.00
OT							1,638.00	24,531.00	
GROSS	76,960.00	74,880.00	65,000.00	65,000.00	49,920.00	41,600.00	45,318.00	63,011.00	31,200.00
7.65% TAX	5,887.44	5,728.32	4,972.50	4,972.50	3,818.88	3,182.40	3,466.83	4,820.34	2,386.80
GROSS-TAX	71,072.56	69,151.68	60,027.50	60,027.50	46,101.12	38,417.60	41,851.17	58,190.66	28,813.20
DEDUCTIONS	10,974.60	16,125.98	10,508.68	14,004.90	8,247.72	4,046.64	11,479.01	13,201.82	1,342.12
NET PAY	60,097.96	53,025.70	49,518.82	46,022.60	37,853.40	34,370.96	30,372.16	44,988.84	27,471.08
OWN	<L3 >L2	<L2	<L1	<L1	<L1	<L1	<L1	<L1	<L1
RENT	>L3	<L2	<L2	<L2	@L1	<L1	<L1	<L1	<L1

Goal Setting Work Session  
Friday, October 2, 2020

**Board Participants:** Mary Bachran, Bill Bear, Karen Budinger, Tamie Meck, Michelle Pattinson, Mick Johnson, Dave Knutson

**Staff Participants:** Neil Ferguson, Travis Loberg, Cindy Jones, Amanda Mojarro, Corinne Ferguson.

**Facilitator:** Sally Kane

**Scribe:** Elaine Brett

**PURPOSE:** To position the town council to work effectively towards the betterment of the town. This includes financial solvency, public health and safety concerns, and the general quality of civic life for the people who live here.

## **GOAL 1**

**Operations: Evaluate and address infrastructure and maintenance needs for reliably providing safe clean water, safe roads, trash and sewer for town residents**

Objective 1 - Immediate needs (early quick wins)

- Inform the community and celebrate work that has been already done.
- Work to change the culture and demonstrate that things really get accomplished in Town.
- Share the regular routine schedule for maintenance staff.
- Complete water analysis study.
- Implement a neighborhood cleanup and neighborhood pride projects
- Communicate the sidewalk and street improvement plan.
- Investigate a regular High-Country Shopper section for Town accomplishments

Objective 2 - Create a strategic 5- and 10-year plan

- Create Downtown Corridor Plan
- Define infrastructure needs/timelines
  1. Water plan
  2. Safe routes to schools' plan
  3. House restoration project with incentives
  4. Drought management plan

## **GOAL 2**

**Administration: Review & update the Town's Master Plan.**

Objective 1 - Create action steps to finish master plan

- Using data already collected and Parks and Trails Plan Project, produce a draft by year end for the Planning Commission to review and complete.
- Include existing Vision, Mission statements.
- Monitor progress and if needed bring in outside expertise to complete the plan.

Objective 2 - Implement the finished master plan

- Create implementation plan that is mindful of staff and other resources.
- Create communication plan which will promote competency and instill confidence in the Town.

### **GOAL 3**

**Development: Diversify and expand revenue streams to support improved services and amenities.**

Objective 1 - Identify and prioritize revenue needs

- Align with Goal 3 and 4

Objective 2 - Explore and identify sources of revenue

- Create retail marijuana sales rules and ordinances and implement (If Issues 2C and 2D pass in November).
- Prioritize Back the Badge revenues (if Issue passes in November).
- Use a targeted approach to grant seeking to most effectively use staff and board time and revenue generation.
- Expand town boundaries (annexations) to add population and property tax
  1. Be mindful and respectful of the opinions of those who do not want to annex.
  2. Assess the increased workload on Town staff in the process.
  3. Ensure the revenue will cover additional costs.
- Accessory Dwelling Units (ADUs)
  1. Explore required zoning changes
  2. Consider modified rates for water taps and factor in increased water usage.
  3. Investigate other possible fees.
- Develop an economic development and small business promotion stimulation plan with One Delta County.
- Investigate permitting food trucks.
- Investigate registration and fees for short term lodging.
- Pursue bigger revenue sources, e.g., grants, versus many smaller sources.

Objective 3 - Build reserves for future infrastructure improvements and maintenance.

- Examine current fee structures and increase to build reserves.

### **GOAL 4**

**Services/Amenities: Invest in improving the quality of town core services and amenities and insure adequate human resources to accomplish this.**

Objective 1 - Define the Town as the area to which we provide services, not just Town limits

Objective 2 - Define Town services:

- Police
- Trash
- Water
- Sewer
- Roads
- Parks
- Interface with public. Communication
- Event support

Objective 3 – Prioritize issues

- Use Covey 4-Box to prioritize Urgent/Important and Non-urgent/Important tasks
- Resist temptation to be distracted by Non-urgent/Non-important issues
- Be respectful of staff time and allocate by importance and urgency of issue

**OTHER IMPORTANT POINTS:**

- Staff has been around a long time. As such, Trustees need to value and respect their input: what will work, why something will not. Trustees also need to understand that staff have a lot of balls in the air at any given time and respect their time and opinions.
- Look at ways to inspire community pride: Historic designations for old buildings/homes, awards for best landscaping, neighborhood beautification.
- The Board needs to stay at the 30,000-foot level and let the staff be in the weeds.
- Continue to build trust between staff and Board and citizens. When trust goes up, drama goes down.
- Start planning now if we want things to happen.
- Build confidence in the Town. Get most people to believe it.
- Strive for continuous improvement in competence.

**PARKING LOT (To be addressed at a later time.)**

What is the Paonia culture and its importance to the community?

Small town sense of community

What makes this a place you want to be?

There is a renaissance of small towns and ex-pats returning home.

Friendly, connected, clean, safe

Is there a Welcome packet? Whose responsibility is this?


Oct. 7, 2021

Submitted by Tamie Meck

As requested, a list of recommendations based on the May, 2021 JDS-Hydro Water System Evaluation for the Town of Paonia water collection, treatment and distribution system. Water storage recommendations are more long-term and not included in this list. The list also does not include staffing recommendations. Some of the projects are underway. The list is somewhat prioritized, but it will be up to the Board to determine final prioritization. Staff has not weighed in on its priorities at this time; appointed citizen AWC members were asked to weigh in on a prior version of this list, which was submitted to staff by the former Public Works, Utilities and Facilities committee (trustees Bear and Meck) as its 2022 budget recommendations, but no comments directly related to the recommendations were received.


1. Installation of altitude valve to connect upper/lower plants -- currently being engineered at an estimated cost of \$10,000. (project must be completed prior to lining of 2MG tank.)
2. Line 2MG tank -- planned for 2022, with RFP going out in January
3. Replacement/repair of Pressure Reducing Valves \$75,000-\$250,000 (some valves have been repaired or replaced, according to Public Works Director Loberg)
4. Contract draft master for plant SCADA plan/software analysis -- \$5,000 (per AWC member Ceriani)
5. Hire attorney to shore up water springs / storage rights (Pages 12-14 of study)
6. Continue budgeting for annual repair/replacement of spring line collection pipes – est. Cost \$800,000 with an annual budget allocation of \$50,000 recommended per JDS study
7. Development of Water Capital Improvement / Master Plan (The recently-released SGM Asset Inventory and Capital Improvement Plan can aid in this process.)
8. Replace raw water flow meters at both 1MG and 2MG plants (Page 56 of JDS study)
9. Water Loss Analysis -- currently estimated between 35-45%; analysis underway?
10. Springs rehab -- "Maximize ability to capture raw water from springs more efficiently": Parshall Flumes / V-notch Weirs at springs (Installation of Parshall Flumes and V-notch weirs at unmonitored springs (11 spill metering locations, 6 parshall flume locations per JDS-Hydro study. Estimated cost per flume, \$7,500 installed for a total of \$45,000; V-notch weirs est. \$500 installed for a total of \$5,500) and installation of monitoring equipment to allow for year-round monitoring (cost TBD). Ceriani recommends asking Chris Lansey of Brown's Hill to perform a site visit and advise AWC/town on best plan to allow for remote monitoring of springs 234 (estimated cost: \$1,000-\$2,500). This would also assist the District 40 water commissioner in measuring water flows.)
11. Replace 8-inch pipe from 2MG plant to western distribution area -- (Per study, "...this line experiences almost routine failure" which removes half of town distribution capacity.)
12. Construct raw water line from German Creek / Lake Fork springs to Clock plant -- \$1,515,600
13. Construct raw water line from Pole Patch / Upper Reynolds / Spore springs to 1MG plant -- \$1,818,000

AGENDA SUMMARY FORM

	Roll Call		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran


October 6, 2021

AGENDA SUMMARY FORM

	Approval of Agenda		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

October 6, 2021

AGENDA SUMMARY FORM

	Visitor's & Guests		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

October 6, 2021





**TOWN OF PAONIA**  
**REQUEST TO BE PLACED ON AGENDA**

PO Box 460  
Paonia, CO  
81428

970/527-4101

[paonia@townofpaonia.com](mailto:paonia@townofpaonia.com)

Here are things you need to know:

- You must contact the Town Clerk prior to coming to Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Tuesday prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.

Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Mitchell Gronenthal

Organization, if speaking on behalf of a group: Paonia/Delta Chamber of Commerce

Is this a request for Board action?      Yes       No

Please provide a summary of your comments:

Introduction of Executive Director and plans  
for Paonia Chamber of Commerce.

What staff member have you spoken to about this? Please summarize your discussion:

Cindy Jones

Contact information:


Name: Mitchell Gronenthal

Mailing Address: 301 Main St.  
Delta, CO 81416

E-mail: Director@deltaColorado.org

Daytime Phone: 970-874-8166 or 970-683-0675

AGENDA SUMMARY FORM

	Announcements		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

October 6, 2021

AGENDA SUMMARY FORM



Administrator's Report  
Town Attorney Report

Summary: Staff Reports and Police Blotter will be provided monthly at the first meeting of the Board of Trustees.

Notes:

VW – verbal warning  
WW – written warning  
CIT - citation  
CAA – clear adult arrest  
UTL – unable to locate  
UNF - unfounded

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck: :	Trustee Pattison:	Mayor Bachran:

	A	B	C	D	E	F	G	H	I	J	N
1		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	TO DATE TOTAL
2	2MG	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	
3	RAW WATER REYNOLDS CREEK SPRING	2,762,470	2,569,620	2,738,540	2,377,130	2,430,270	2,158,510	4,953,100	5,130,630	4,036,400	29,156,670
4	RAW WATER GERMAN CREEK SPRINGS	No Data Collection	No Data Collection	No Data Collection	No Data Collection	No Data Collection	1st Month Data Collection	11,793,300	10,441,500	7,881,600	30,116,400
5	WATER PRODUCED*	4524810*	8853790*	13562220*	5014510*	7,817,900	16,300,600	17,018,700	15,585,700	11,762,400	68,485,300
6	STORAGE TANK LEVEL	29.46	29.72	30.23	29.98	28.95	30.13	30.12	FULL	30.1	
7	SPILL AMOUNT	412,410	534,970	537,370	595,120	3,077,486	1,197,480	583,000	2,149,520	562,780	9,650,136
8	BACK WASH WATER **	163,550	319,870	500,720	153,240	129,680	111,990	330,023	299,610	318,158	2,326,841
9	WATER LOSS AT PLANT (BACKWASH)							105,127	SKID REPAIR	SKID REPAIR	
10											
11											
12	* DISCREPANCY NOTED BETWEEN FILTERTECH MASTER METER AND COMPUTER SOFTWARE.										
13	** BACK WASH WATER IS INCLUDED IN PRODUCED WATER BUT IS NOT INCLUDED IN MONTHLY REPORT OF SOLD WATER										
14	*** UNACCOUNTED WATER CAN BE ATTRIBUTED TO LEAKS, LINE FLUSHING, HYDRANT USE, UN-METERED LOCATION USE, ETC.										
15											
16	NOTE: DATA IS APPROXIMATION ONLY AND DOES NOT ACCOUNT FOR USAGE ESTIMATION MONTHS, FIRE HYDRANT AND										
17	WATERLINE FLUSHES, NON-METERED ACCOUNTS OR SPILL AT SPRINGS										
18											
19	DATA CHANGE TO MATCH METER READ DATES SO SEPT 2021 IS AUG 15TH TO SEPT 15TH DATA										
20											
21	SIX RAW WATER SPRINGS CONVERGE AND FEED THE 2MG SYSTEM AT TWO POINTS, KNOWN AS THE GERMAN CREEK LINE (GC)										
22	AND THE REYNOLDS CREEK LINE (RC).										
23											
24											
25		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	TO DATE TOTAL
26	1MG	OFFLINE	OFFLINE	OFFLINE	OFFLINE	OFFLINE	OFFLINE	OFFLINE	ONLINE	ONLINE	
27	RAW WATER MAYS SPRING								1,577,000	3,530,000	5,107,000
28	RAW WATER _____ SPRING	FEEDING TO 2MG Through RC	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	-
29	WATER PRODUCED*								908,000	1,450,000	2,358,000
30	STORAGE TANK LEVEL								11.2	10.2	
31	SPILL AMOUNT								583,000	2,080,000	2,663,000
32											
33											
34											
35	BOTH PLANTS AS OF AUGUST 2021										
36	TOTAL WATER PRODUCED								16,493,700	13,212,400	
37	WATER SOLD	5,503,144	6,912,361	4,422,485	7,489,338	8,627,540	10,914,410	10,554,450	11,627,494	9,618,504	75,669,726
38	NO BILL ACCOUNTS WATER USED							289,510	217,600	234,930	742,040
39	WATER + NO BILL							10,843,960	11,845,094	9,853,434	
40	UNACCOUNTED ***							6,174,740	4,866,206	3,593,896	
41	UNACCOUNTED PERCENTAGE							36%	31%	31%	
42	TOTAL NUMBER OF ACTIVE TAPS	1,610	1,610	1,610	1,610	1,610	1,610	1,610	1,610	1610	1610

# Paonia Police Department

## Law Incident Table, by Date and Time

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**Date Occurred:** 08/01/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:19:53	CITIZEN ASSIST	NIAGARA AVE, Paonia, CO	PPD	PPD	
20:41:52	CITIZEN ASSIST	NIAGARA AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

---

**Date Occurred:** 08/02/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:08:07	MARIJUANA	MAIN AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

---

**Date Occurred:** 08/03/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:06:28	Noise Complaint	4TH ST, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

---

**Date Occurred:** 08/04/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:53:59	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
12:08:19	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
12:08:20	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
12:17:56	Code Enforce	DELTA AVE, Paonia, CO	PPD	PPD	
12:24:55	Code Enforce	BOX ELDER AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 5**

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**Date Occurred:** 08/05/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:36:29	Traffic Stop	50 SAMUEL WADE RD, Paonia, CO	PPD	DIST3	
10:12:25	Code Enforce	50 SAMUEL WADE RD, Paonia, CO	PPD	DIST3	
11:34:23	REDDI	1000 BLOCK 2ND STREET, Paonia, CO	PPD	PPD	
14:37:47	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
15:35:43	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 5**

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**Date Occurred:** 08/06/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:41:38	AGENCY ASSIST	HIGHWAY 133 MILE POST 7, Paonia, CO	PPD	DIST3	

---

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:49:41	Certified Vin	LAMBORN MESA RD, Paonia, CO	PPD	DIST3	
15:47:17	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 3**

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**Date Occurred:** 08/07/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:42:36	Traffic Stop	50 BLOCK 3RD STREET, Paonia, CO	PPD	PPD	
20:15:24	911/hangup	SAMUEL WADE RD; Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

---

**Date Occurred:** 08/08/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:26:23	Disturbance	MAIN AVE, Paonia, CO	PPD	PPD	
20:57:38	SUSPICIOUS	BOX ELDER AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

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**Date Occurred:** 08/09/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:38:12	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
15:26:08	Medical/transfe	MEADOWBROOK BLVD; PAONIA CARE AND REHABILITATION, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

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**Date Occurred:** 08/10/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:06:56	VIN INSPECTION	L75 RD., Paonia, CO	PPD	DIST3	
22:16:09	Noise Complaint	4TH ST; PAONIA TOWN PARK, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

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**Date Occurred:** 08/11/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:26:26	Code Enforce	COLORADO AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

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**Date Occurred:** 08/12/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:07:11	Property Damage	Second Street (Paonia Town Shop), Paonia, CO	PPD		

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:28:46	CITIZEN ASSIST	4TH ST; PAONIA TOWN PARK, Paonia, CO	PPD	PPD	
22:07:16	Noise Complaint	ALDER DR;behind, Paonia, CO	PPD	PPD	
22:27:49	Disturbance	4TH ST; PAONIA TOWN PARK, Paonia, CO	PPD	PPD	
23:04:02	CITIZEN ASSIST	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 5</b>					

Date Occurred: 08/14/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:32:53	Medical/transfe	500 Block of 3rd Street, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

Date Occurred: 08/15/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:40:13	THEFT	MAIN AVE; , Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

Date Occurred: 08/16/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:08:12	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

Date Occurred: 08/18/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:22:49	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

Date Occurred: 08/19/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:31:52	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

Date Occurred: 08/20/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:37:01	CITIZEN ASSIST	3RD ST, Paonia, CO	PPD	PPD	
14:35:37	Certified Vin	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
18:04:08	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 3</b>					



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**Date Occurred:** 08/21/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:49:46	AGENCY ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
21:17:06	ALARM	SAMUEL WADE RD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

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**Date Occurred:** 08/22/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:12:02	RESTR/PROT ORDR	DELTA AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 08/23/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:18:51	ABANDONED VEHIC	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 08/24/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:58:49	ALARM	3RD ST; PAONIA LIQUORS, Paonia, CO	PPD	PPD	
13:45:46	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

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**Date Occurred:** 08/26/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:54:06	ANIMAL CONTROL	200 GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 08/27/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:26:21	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
22:15:20	SUSPICIOUS	2ND ST; Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

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**Date Occurred:** 08/28/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:51:55	Medical/transfe	MAIN AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 08/31/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:35:39	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
10:51:52	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
14:27:05	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
16:23:44	Medical/transfe	BOX ELDER AVE, Paonia, CO	PPD	PPD	
21:23:38	SUSPICIOUS	2ND ST, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 5

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Total reported: 54

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**Report Includes:**

All dates between `00:00:01 08/01/21` and `00:00:01 09/01/21`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

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# Paonia Police Department

## Law Incident Table, by Date and Time

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**Date Occurred:** 09/01/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
02:34:17	SUSPICIOUS	pan american, Paonia, CO	PPD		
10:36:14	Information	GRAND AVE, Paonia, CO	PPD	PPD	
16:45:59	VIN INSPECTION	PANORAMA RD, Paonia, CO	PPD	DIST3	
16:54:03	VIN INSPECTION	PANORAMA RD, Paonia, CO	PPD	DIST3	
18:46:43	911/hangup	ORCHARD AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 5**

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**Date Occurred:** 09/02/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:24:18	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

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**Date Occurred:** 09/04/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:50:00	Traffic Stop	2ND ST, Paonia, CO	PPD	PPD	
18:31:01	CITIZEN ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

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**Date Occurred:** 09/06/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:09:52	911/hangup	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

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**Date Occurred:** 09/08/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:44:25	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
18:53:42	CIVIL PROBLEM	OAK AVE, Paonia, CO	PPD	PPD	
19:04:23	TRESPASS	NIAGARA AVE; ROCKY MOUNTAIN INN MOTEL, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 3**

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**Date Occurred:** 09/09/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:41:55	Parking Problem	300 BLOCK BOX ELDER AVE, Paonia, CO	PPD	PPD	
14:17:56	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	

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<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:04:29	RESTR/PROT ORDR	100 Block of Grand Ave., Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 3**

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**Date Occurred:** 09/11/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:53:10	Medical/transfe	LAMBORN MOUNTAIN LN, Paonia, CO	PPD	DIST3	

11:32:02	Traffic Stop	2ND ST, Paonia, CO	PPD	PPD	
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12:20:08	Certified Vin	4TH ST, Paonia, CO	PPD	PPD	
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22:40:19	Noise Complaint	MINNESOTA AVE, Paonia, CO	PPD	PPD	
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**Total Incidents for this Date: 4**

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**Date Occurred:** 09/12/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:01:55	DISORDERLY	200 Block Grand AVE., Paonia, CO	PPD	PPD	

21:44:26	CITIZEN ASSIST	1ST ST, Paonia, CO	PPD	PPD	
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22:20:07	CITIZEN ASSIST	3RD ST, Paonia, CO	PPD	PPD	
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**Total Incidents for this Date: 3**

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**Date Occurred:** 09/13/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:07:45	Juvenile Prob	ORCHARD AVE, Paonia, CO	PPD	PPD	

10:43:59	Medical/transfe	2ND ST, Paonia, CO	PPD	PPD	
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18:50:37	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	DIST3	
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22:33:01	AGENCY ASSIST	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	
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**Total Incidents for this Date: 4**

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**Date Occurred:** 09/14/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:32:33	VIN INSPECTION	PAONIA AVE, Paonia, CO	PPD	PPD	

19:22:19	AGENCY ASSIST	HIGHWAY 133, Hotchkiss, CO	PPD	DIST3	
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**Total Incidents for this Date: 2**

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**Date Occurred:** 09/15/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:02:15	RESTR/PROT ORDR	MAIN AVE, Paonia, CO	PPD	PPD	

13:56:27	VIN INSPECTION	DORRIS AVE, Paonia, CO	PPD	PPD	
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14:49:03	VIN INSPECTION	3RD ST, Paonia, CO	PPD	PPD	
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14:55:52	WELFARE CHECK	5TH ST, Paonia, CO	PPD	PPD	
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**Total Incidents for this Date: 4**

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**Date Occurred:** 09/16/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
05:09:09	ALARM	BOX ELDER AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 09/17/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:42:06	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
13:20:55	Disturbance	HIGHWAY 133, Hotchkiss, CO	PPD	DIST3	
<b>Total Incidents for this Date: 2</b>					

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**Date Occurred:** 09/20/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:41:40	HARASSMENT	50 Block of Pan American AVE., Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 09/21/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:07:19	AGENCY ASSIST	GERMAN CREEK DR, Paonia, CO	PPD	DIST3	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 09/26/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:58:15	Disturbance	ONARGA AVE, Paonia, CO	PPD	PPD	
20:47:31	ASSAULT	ONARGA AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

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**Date Occurred:** 09/27/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:17:22	Information	OAK AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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Total reported: 40

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**Report Includes:**

All dates between `00:00:01 09/01/21` and `00:00:01 10/01/21`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

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October 1, 2021

Trails Grant Committee  
Colorado Parks and Wildlife: State Trails Program  
13787 S. Hwy 85  
Littleton, CO 80125

To Whom It May Concern,

On behalf of the Town of Paonia we are proud to submit this letter of support to Colorado Parks and Wildlife for a 2022 Non-motorized Maintenance Grant so that The Nature Connection (TNC) can improve and enhance the recreational trails in our community.

Paonia is located at the heart of the North Fork Valley. Surrounding the town are unlimited opportunities for outdoor recreation - from world class hunting and fishing to mountain biking on Jumbo Mountain and cross country skiing on the Grand Mesa. Unfortunately, our town has few accessible trails or recreation opportunities located close to town and our schools.

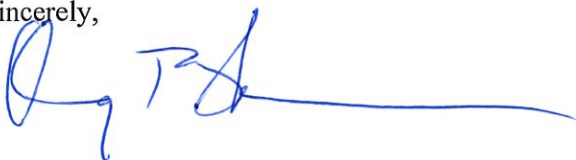
For this reason and many others, the Town of Paonia, with support from The Nature Connection and the Western Slope Conservation Center (WSSC), has expanded the Paonia River Park to include a brand new 0.75-mile recreational trail on both Town property and the campus of the Paonia K-8 School bordering the North Fork of the Gunnison River. The addition of this trail makes critical progress toward the vision laid out in the 2018 Delta County Trails and Recreation Master Plan, the Paonia in Motion Recreation Plan (in progress) and the 2013 Flight of the Eagle Master plan, of connecting the Paonia K-8 School to the Paonia Library with a river-front educational trail. The design of a bridge and negotiations with private landowners are currently underway thanks to the support of a CPW Planning Grant received by TNC in 2021. It is our hope that this maintenance grant will set us up for completing this trail connection by 2023.

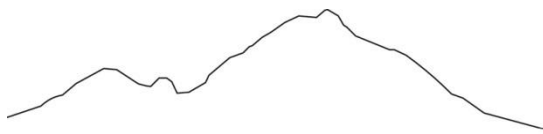
Our Town and our school partners, including The Nature Connection, are attempting to provide outdoor activities to help our youth and families recover, cope and stay healthy during these uncertain times. However, the Town of Paonia does not have any dedicated trails or recreation staff and our Public Works department is overburdened with maintaining our aging water, sewer and street infrastructure. It is our hope that this grant will not only help us provide safe and accessible trails, but also ease the burden so our Town staff can continue to focus on the many parks, fields and playgrounds that our community depends on for wellness and recreation.

We are confident in The Nature Connection's ability to manage another diverse and complex outdoor project that gets our community outside. As part of our commitment to this grant the Town of Paonia will provide in-kind support valued at (TBD) for a youth trail crew, including hazard tree removal and hauling/chipping of refuse. The Town will also provide a cash contribution toward trail crew supplies and materials of \$1500 per year (\$3000 total).

Thank you for supporting our community!

Sincerely,

A handwritten signature in blue ink, appearing to be "D. T. A.", followed by a long horizontal line extending to the right.



MEMORANDUM

To: Board of Trustees, Town of Paonia  
From: Bo James Nerlin  
Re: Attorney Memo  
Date: 9/08/2021  
CC: Ms. Corinne Ferguson

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This memorandum is to provide a brief update of some of the projects that I have been working on behalf of the Town.

Letter of Intent – Nature Connection

In the Board’s packet is my redline review of the nonbinding letter of intent for consideration by the Board of Trustees. Once the Trustees are comfortable with and approve the letter of intent, it can be provided to the Nature Connection for review and possible adoption by the Nature Connection and its partners.

Board Consideration of Policy Regarding Release of Staff Medical Information

Enclosed in the packet is a memorandum drafted by my office regarding the possible limitations that exist under the Colorado Open Records Act. Notwithstanding this memo, to the extent that the Board would like additional direction, I would propose the Town work with CIRSA, and have special legal counsel with a stronger HIPAA background review and provide additional guidance or direction.

Resolution 2021-08 – Data Access by the Board of Trustees

In the Board’s packet is a draft resolution regarding the Board’s access to records of the Town. The goal with this resolution was to recognize each Board Member’s ability to access the Town records, while also recognizing the staff’s time and the possible demands any records requests may present.

Citizen’s Referendum

After review of a sampling of municipal codes for other statutory towns and home rule municipalities, I did not locate a process that allowed for the citizens of the Town to challenge an ordinance adopted by the governing board, absent the filing of a petition for referendum. The Citizen’s initiative petition process which is outlined in Title 31 is to provide regulation where none exists. Pursuant to C.R.S. 31-11-102, Title 31, Section 11: “...applies to initiative, referenda

and referred measures *unless* alternative procedures are provided by charter, ordinance, or resolution.”

The Town Municipal Code does not contain a section regarding citizen initiatives. Accordingly, the Board of Trustees could adopt an ordinance that provides additional direction and local rules regarding the citizen’s referendum process, including, altering the number of signatures required (5% of the registered electors) and outlining the council review process once a valid referendum is submitted.

The Town of Ophir is the only municipality that I came across that has a different process, in that all citizens of the Town constitute its General Assembly and thus are able to vote on all matters before the Town. It is important to note that Ophir is a home rule town, and it has a listed population of 180 citizens.

#### Town Attorney RFP


The Town Attorney RFP has been revised and resubmitted to the Town Clerk for circulation.

#### Zoning Board of Adjustments & Appeals

I am working with the Town Clerk to further clarify the issues with the appointment of the Board of Adjustment & Appeals to allow for one member of the Planning Commission to sit on the Board.



AGENDA SUMMARY FORM

	Disbursements		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

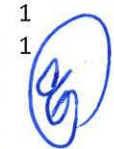
October 6, 2021

FOR: 10/12/2021

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		197,847.63
ACCOUNTS PAYABLE	09/25/21 - 10/08/21	(49,802.98)
LOAN PAYMENT	WPA-D08F212-DUE 11/1/2021	(11,671.70)
NORRIS RETIREMENT PAYMENT	SCHEDULED 10/26/2021	(1,680.00)
CHASE CREDIT CARD	09/24/21 - 10/23/21	
AMAZON		(26.47)
TRANSFER TO SUMMIT		(50,000.00)
TRANSFER TO PAYROLL	10/8/2021	(19,535.48)
PAYROLL TAXES	10/8/2021	(8,312.85)
BALANCE AFTER PAYMENT		56,818.15

1  


UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		1,111,898.41
TRANSFER FROM OPS		(50,000.00)
TRANSFER FROM INT. GRANTS		-
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS		19,535.48
PAYROLL (DIRECT DEPOSIT)	10/8/2021	(19,535.48)
BALANCE AFTER PAYMENT		1,081,458.89

1  


UBB INTERNAL GRANT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT INTERNAL GRANT BALANCE		25.00
BALANCE AFTER PAYMENT		25.00



	BANK BALANCES			DESCRIPTION
	FSBC	COLOTRUST	TOTAL	
<u>As of: 10/07/2021</u>				
GENERAL		532,363.33		COMBINED FUNDS
SEWER RESTRICTED		530,452.70		PROPERTY SALE-RESTRICTED
DEBT RESERVE		106,884.16		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		588,671.45		BRIDGE RESERVE
CONS.TRUST	10,403.03			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	25.00			MOVING TO CD-AMKO BOND RESERVE
OPS	222,219.76			COMBINED FUNDS
PARK CONTRIBUTIONS	12,505.11			SPECIFIC PARK PROJECTS
PAYROLL	25.00			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	13,180.02			SPACE TO CREATE ONLY
SUMMIT	1,111,898.41			COMBINED FUNDS
WWTP	58,445.89			OLD SEWER REHAB ONLY
CD#2-402	203,060.69			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	260,073.18			COMBINED FUNDS
	<u>1,891,861.09</u>	<u>1,758,371.64</u>	<u>3,650,232.73</u>	

	CASH POSITION			DESCRIPTION
	COMBINED	RESTRICTED	TOTAL	
<u>As of: 10/07/2021</u>				
GENERAL	532,363.33			
SEWER RESTRICTED		530,452.70		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		106,884.16		RESTRICTED LOAN REQUIRMENT
BRIDGE RESERVE		588,671.45		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		10,403.03		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		25.00		RESTRICED LOAN REQUIREMENT
OPS	222,219.76			
PARK CONTRIBUTIONS		12,505.11		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	25.00			
SPACE-TO-CREATE		13,180.02		SPACE TO CREATE ONLY
SUMMIT	1,111,898.41			
WWTP		58,445.89		OLD SEWER REHAB ONLY
CD#2-402	203,060.69			
CD#3-2578	260,073.18			
	<u>2,329,665.37</u>	<u>1,320,567.36</u>	<u>3,650,232.73</u>	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
10/13/2021	654	Badger Meter, Inc.	1459834	250.00	.00	.00	250.00	✓			REPAIR REMOTE METER READER
10/13/2021	1141	BO JAMES NERLI	35157	4,166.66	.00	.00	4,166.66	✓			ATTORNEY
10/13/2021	1126	Brown Hill Enginee	495	1,710.00	.00	.00	1,710.00	✓			2021 SCADA LEASE
10/13/2021	21	Caselle, Inc	112468	1,114.00	.00	.00	1,114.00	✓			MONTHLY SOFTWARE FEE
10/13/2021	1222	Colorado Analytica	210922061	220.00	.00	.00	220.00	✓			WATER SAMPLES
10/13/2021	309	Colorado State For	90491	100.00	.00	.00	100.00	✓			COMMUNITY TREE PRUNING PRESENTATION
10/13/2021	1183	Column Software	89B09C1F-0	125.17	.00	.00	125.17	✓			LEGAL NOTICES
10/13/2021	39	Delta County Inde	430142	121.00	.00	.00	121.00	✓			CLASSIFIED AD
10/13/2021	56	Delta County Land	360678-3630	3,498.00	.00	.00	3,498.00	✓			LANDFILL FEES
10/13/2021	43	Delta Montrose Ele	10-2021-W	2,199.08	.00	.00	2,199.08	✓			UTILITIES
10/13/2021	46	Dependable Lumb	2109-194267	439.96	.00	.00	439.96	✓			VARIOUS
10/13/2021	48	Don's Market	01-1305229	62.81	.00	.00	62.81	✓			PARK SUPPLIES
10/13/2021	1190	Empower Retirem	328286	250.00	.00	.00	250.00	✓			QUARTERLY MONITORING FEE
10/13/2021	546	EmTech Inc.	9431	2,036.20	.00	.00	2,036.20	✓			WATER PLANT PUMP REPAIR
10/13/2021	1209	Environmental Pro	082021	250.00	.00	.00	250.00	✓			CONTRACT ORC AGREEMENT (AUG)
10/13/2021	62	Feather Petroleum	5270632-527	953.07	.00	.00	953.07	✓			FUEL
10/13/2021	888	Filter Tech System	9021	2,428.00	.00	.00	2,428.00	✓			SEWER PLANT DATA LOGGER
10/13/2021	560	Honnen Equipmen	1311871	1,588.20	.00	.00	1,588.20	✓			JOHN DEERE 333G REPAIR
10/13/2021	560	Honnen Equipmen	1312053	1,351.52	.00	.00	1,351.52	✓			TRACKHOE REPAIR
10/13/2021	560	Honnen Equipmen	1312261	3,554.02	.00	.00	3,554.02	✓			JOHN DEERE 260 REPAIR
10/13/2021	482	Larry D Gillenwate	423083	106.40	.00	.00	106.40	✓			CAR WASH
10/13/2021	470	Leon, Susan	100121	725.00	.00	.00	725.00	✓			CLEANING CONTRACT
10/13/2021	141	North Fork Service	521238-5203	834.45	.00	.00	834.45	✓			FUEL
10/13/2021	1211	Oasis Nursery	000008	290.00	.00	.00	290.00	✓			TOWN HALL PLANTS
10/13/2021	821	OneTime	20320000	88.15	.00	.00	88.15	✓			REFUND OF OVERPAYMENT
10/13/2021	122	Paonia Auto Parts	380781-3817	862.95	.00	.00	862.95	✓			VARIOUS
10/13/2021	125	Paonia Farm & Ho	99687-10114	121.58	.00	.00	121.58	✓			VARIOUS
10/13/2021	498	Patrick Hinyard	0902-0321	24.63	.00	.00	24.63	✓			REIMBURSEMENT
10/13/2021	1119	Peak Alarm Co., In	1143677	75.00	.00	.00	75.00	✓			QUARTERLY MONITORING FEE
10/13/2021	499	Phonz +	11587	1,580.39	.00	.00	1,580.39	✓			MONTHLY IT FEES (JUNE)
10/13/2021	499	Phonz +	12095	815.52	.00	.00	815.52	✓			ADOBE SUBSCRIPTION
10/13/2021	499	Phonz +	12148	1,573.73	.00	.00	1,573.73	✓			MONTHLY IT FEES (OCT)
10/13/2021	499	Phonz +	12172	995.95	.00	.00	995.95	✓			WINDOWS SERVER 2019 SOFTWARE
10/13/2021	737	Ricoh USA Inc	5062878638	103.90	.00	.00	103.90	✓			COPIER COPIES
10/13/2021	145	Robert's Enterprise	1061600045	100.00	.00	.00	100.00	✓			TRASH SERVICE
10/13/2021	148	Safety-Kleen Corp	87090116	320.88	.00	.00	320.88	✓			PARTS WASHER SERVICE
10/13/2021	656	Schmueser Gordo	2013-471009	229.50	.00	.00	229.50	✓			RIVERBANK REVIEW (REIMBURSED)
10/13/2021	792	Town Of Hotchkiss	093021	1,500.00	.00	.00	1,500.00	✓			VICTIM ASSIST PROGRAM
10/13/2021	161	UNCC	221091074	72.60	.00	.00	72.60	✓			LOCATES
10/13/2021	372	Western Slope Co	1703	6,038.55	.00	.00	6,038.55	✓			PARK MASTER PLAN
10/13/2021	588	Wilbur-Ellis Compa	12287217	4,217.00	.00	.00	4,217.00	✓			WATER/SEWER CHEMICALS
10/13/2021	491	Winwater Corp	058925-04	2,500.00	.00	.00	2,500.00	✓			WATER-FIRE HYDRENT PRESSURE SENSORS
10/13/2021	491	Winwater Corp	06110501	209.10	.00	.00	209.10	✓			WATER PLANT REPAIR
Grand Totals:			43	49,802.97	.00	.00	49,802.97				

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
10/13/2021	49,802.97	.00	.00	49,802.97	49,802.97



COLORADO WATER RESOURCES & POWER DEVELOPMENT AUTHORITY

Logan Tower Bldg -Suite 620, 1580 Logan Street, Denver, Colorado 80203-1942  
303/830-1550 · Fax 303/832-8205 · info@cwrpda.com

(Transmitted via email)

October 1, 2021

Corinne Ferguson  
Town of Paonia  
P.O. Box 460  
Paonia, CO 81428

RE: Colorado Water Resources and Power Development Authority  
Drinking Water Revolving Fund Direct Loan Program

Dear Corinne Ferguson:

Below is a breakdown of your loan repayment due: 11/1/2021

Loan Number	Principal	Interest	Total
D08F212	\$10,153.07	\$1,518.63	\$11,671.70
Total Amount Due	\$10,153.07	\$1,518.63	\$11,671.70

Wire and ACH (Automatic Clearing House) Instructions

Please note: If the ACH form requires a payment type, select "DDA".

RBK: U.S. Bank N.A.  
ABA: 091000022  
BNF: USBANK Trust NA  
777 E. Wisconsin Avenue  
Milwaukee, WI 53202-5300  
ACCT NO: 104792954745  
Ref No: 14878100

**Per the loan agreement, this loan is not payable by check.**

If you have other loans with the Authority in other programs, please remit separate payments for each program as specified by the Loan Agreement or loan repayment letter. You will receive separate loan repayment letters for each program.

If you have any further questions, or you are unable to comply with this procedure, please call me prior to the payment date at (303) 830-1550 extension 1017. Additionally, please notify me of any address changes by e-mail at accounting@cwrpda.com or by phone at the number listed above.

Sincerely,  
*Rachel Renteria*

Rachel Renteria  
Senior Accountant

Cc: Jennifer Petruno, Jennifer.Petruno@usbank.com  
Lucy Vang, lucy.vang@usbank.com  
Yia Vue, yia.vue@usbank.com

BILL PAYMENT AUTHORIZED  
Board Rep. \_\_\_\_\_  
Town Manager *[Signature]*  
Dept./Code \_\_\_\_\_

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

**Invoice summary** *Due 45 days from receipt of invoice*

Item subtotal before tax	\$ 26.47
Shipping & handling	\$ 0.00
Promos & discounts	\$ 0.00
Total before tax	\$ 26.47
Tax	\$ 0.00
<b>Amount due</b>	<b>\$ 26.47 USD</b>

**Billing period** 8/1/21 to 8/31/21  
**Account #** A1PV6WMBDEC70K  
**Payment terms** Net 45

**Registered business name**

City of Paonia

**Bill to**

Town of Paonia  
 Corinne Ferguson  
 214 Grand Avenue  
 PO Box 460  
 PAONIA, CO 81428

**Group Name**

City of Paonia


**Pay by**

**Electronic funds transfer (EFT/ACH/Wire)**

**Account name** Amazon Capital Services, Inc.  
**Bank name** Wells Fargo Bank  
**Bank routing # (ABA)** 121000248  
**Bank account # (DDA)** 41630410406736077  
**SWIFT code (wire transfer)** WFBIUS6S

**Check**

Amazon Capital Services  
 PO Box 035184  
 Seattle, WA 98124-5184

*MB 9-29-21*  *LB 9-29-21*

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or  
 Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

**Invoice details**

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
1	8/6/21	460	LEE 10053 Sortkwik Fingertip Moisteners, 3/8 oz, Pink (Pack of 3)	1	\$3.49	\$3.49	0.000%

ASIN:  
 B001AEQIYW  
 Sold by: Amazon.com Services LLC  
 Order # 113-0976461-8047408  
 Order date: August 06, 2021

Employee Number	Name	85-00 Net Pay Emp Amt
1053	Beardslee, Dominic D	1,226.29
1056	Cecil, Raymond Cole	1,091.64
1052	Edwards, Roger	965.94
1002	Ferguson, J. Corinne	2,257.57
1026	Heiniger, Kaden D	1,117.43
1022	Hinyard, Patrick	1,588.13
1001	Jones, Cynthia	1,765.50
1050	Loberg, Travis	2,026.60
1055	McCallister, Johnathan M	1,858.01
1003	Mojarro-Lopez, Amanda	1,017.31
1023	Patterson, Taffine A	1,348.35
1051	Reich, Dennis	982.81
1021	Winnett, Lorin E	1,231.81
1004	Wuollet, Candice C	1,058.09

Grand Totals:

14 19,535.48



Report Criteria:  
 Unpaid transmittals included  
 Begin Date: ALL  
 End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		10/01/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,231.27
2	IRS Tax Deposit		10/01/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,231.27
2	IRS Tax Deposit		10/01/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	371.40
2	IRS Tax Deposit		10/01/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	371.40
2	IRS Tax Deposit		10/01/2021	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,016.24
Total 2:							5,221.58
4							
4	Aflac		10/01/2021	63-01	Aflac Pre-Tax Pay Period: 10/1/2021	10-0225	136.50
4	Aflac		10/01/2021	63-02	Aflac After Tax Pay Period: 10/1/2021	10-0225	24.90
Total 4:							161.40
6							
6	Colorado Dept of Labor		10/01/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	80.10
Total 6:							80.10
9							
9	Colorado Dept of Revenue		10/01/2021	77-00	State Withholding Tax Pay Period: 10/	10-0217	842.00
Total 9:							842.00
30							
30	Empower Retirement		10/01/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	621.80
30	Empower Retirement		10/01/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	889.40
30	Empower Retirement		10/01/2021	51-02	Retirement Plan Retirement Loan Pa	10-0220	310.47
Total 30:							1,821.67
33							
33	FPPA - Fire & Police Pensi		10/01/2021	50-00	FPPA Pay Period: 10/1/2021	10-0219	634.80
33	FPPA - Fire & Police Pensi		10/01/2021	50-00	FPPA Pay Period: 10/1/2021	10-0219	469.20
33	FPPA - Fire & Police Pensi		10/01/2021	90-00	Death & Disability Pay Period: 10/1/2	10-0219	165.60
Total 33:							1,269.60
70							
70	Rocky Mountain HMO		10/01/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	251.84
70	Rocky Mountain HMO		10/01/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	4,155.14
70	Rocky Mountain HMO		10/01/2021	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	96.55
70	Rocky Mountain HMO		10/01/2021	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	596.41
70	Rocky Mountain HMO		10/01/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	133.80
70	Rocky Mountain HMO		10/01/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	3,356.42
70	Rocky Mountain HMO		10/01/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		10/01/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38
Total 70:							9,558.52



Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
71							
71	The Harford		10/01/2021	65-01	Group#013307460001 Hartford Basic	10-0226	23.32
71	The Harford		10/01/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	25.16
71	The Harford		10/01/2021	65-03	Group#013307460001 Hartford Disab	10-0226	100.25
Total 71:							148.73
73							
73	Delta Dental of Colorado		10/01/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	256.90
Total 73:							256.90
75							
75	VSP Insurance CO (CT)		10/01/2021	60-04	RMHMO - Vision Pay Period: 10/1/20	10-0223	113.35
Total 75:							113.35
Grand Totals:							19,473.85

Report Criteria:

Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

35 k

AGENDA SUMMARY FORM



Minutes:  
 09/28/2021 Regular Meeting  
 09/30/2021 Special Meeting

Liquor License Renewal:  
 Berg Harvest Mercantile

Summary:

Notes:

LLR:  
 No issues noted. All documents submitted.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**TOWN OF PAONIA**



**Regular Town Board Meeting, September 28, 2021**

**Work Session, September 28, 2021**

**MAYOR AND CITY COUNCILMEMBERS**

**Mayor Bachran  
Trustee Knutson  
Trustee Budinger  
Trustee Pattison  
Trustee Johnson  
Trustee Meck  
Trustee Bear**

**September 28, 2021,**

**Work Session Minutes**

**5:00 pm**

Mayor Mary Bachran called the Work Session Meeting of the Town of Paonia to order at 5:00 pm. A link to the formal video of the Special Meeting - <https://www.youtube.com/watch?v=iVJlm9sy2kQ>

**ROLL CALL:**

Mayor Bachran asked Deputy Clerk Amanda Mojarro to call the roll.

Deputy Clerk Amanda Mojarro called the roll and those present were Mayor Bachran, Trustee Bear, Trustee Pattison, Trustee Knutson, Trustee Johnson, and Trustee Meck. Trustee Budinger was absent.

**Rob Miller – Discussion Regarding Events:**

Rob Miller presented a letter to the Board about the free community events and proposed that the Town budget out \$5,000 yearly in support of them.

**Budget Workshop:**

Discussion ensued regarding the salary/wages/benefits/contract services summary spreadsheet and the cost-of-living spreadsheet. The next meeting discussion will be regarding payroll and contractors, with a third and final budget workshop regarding special project.

**ADJOURNMENT:**

The Work Session Meeting was adjourned at 6:25 pm.

**September 28, 2021,**

**Regular Meeting Minutes**

**6:30 pm**

Mayor Mary Bachran called the Regular Meeting of the Town of Paonia to order at 6:30 pm.

**ROLL CALL:**

Mayor Bachran asked Deputy Clerk Amanda Mojarro to call the roll.

Deputy Clerk Mojarro called the roll and those present were Mayor Bachran, Trustee Bear, Trustee Pattison, Trustee Knutson, Trustee Johnson, and Trustee Meck. Trustee Budinger arrived at 6:33pm.

**Approval of the Agenda:**

Trustee Bear moved to approve the agenda as presented, seconded by Trustee Meck. Motion passed unanimously.

## TOWN OF PAONIA



### Announcements:

Trustee Johnson announced that he was invited to speak at the summit meeting and asked the Board for direction. The Board asked that he speak as an individual trustee and not as a trustee representing the whole board. Mayor Bachran recognized the Mock's and Dorien Bethune for helping kids cross the highway after school, and also recognized Elain Brett and volunteers for landscaping the side of Town Hall. Trustee Knutson announced that the Oil and Gas industry was fined and requested a leave of absence for the whole month of October.

Trustee Pattison moved to include the final document of goals and objectives from last retreat on the next packet, seconded by Knutson. Motion passed unanimously.

### Visitors and Guest:

Suzanne Watson commented regarding the position of the building inspector, suggested the Town contract out parks and suggested auditing the maintenance of parks care cost, and that the Zoning Board of Adjustments be present at the training held by Delta County. Page Smith commented that a motion be made to include the RFP for the 2 million tank be a part of the ARPA funds.

Trustee Patterson moved to post the RFP for the 2-million-gallon water tank engineering to the website and all future RFPs issued by the Town, seconded by Trustee Knutson. Motion passed unanimously.

Trustee Knutson moved that the financial reports include accounting of grant fund by expenditures, seconded by Trustee Bear. Motion unanimously passed.

### Staff Reports:

**Town Administrator Corinne Ferguson** report was included and answered Board questions on items in her report.

Trustee Pattison moved to put the purchasing policy on the first meeting in November and include the latest draft for discussion, seconded by Trustee Knutson. Motion unanimously passed.

Trustee Pattison moved to get a copy of the department head structure ordinance before the end of the year for Board review and consideration of changes, seconded by Trustee Meck. Motion passed with five (5) ayes and one (1) nay.

**Town Attorney Nerlin** report was included and answered Board questions on items on the report. The Zoning Board of Adjustments & Appeals will be brought back in an upcoming meeting no date was set.

### Disbursements:

Trustee Knutson moved to approve disbursements as presented, seconded by Trustee Budinger Motion unanimously passed.

Discussion ensued by the Board to see the contracts from Filter Tech.

Trustee Pattison moved that with in the next 3-months try to get as many of the contracts as possible on the website and would like to see all for the contracts posted in Municode, seconded by Trustee Bear. Motion unanimously passed.

### Consent Agenda

Regular Minutes – 08/24/2021

## TOWN OF PAONIA



Trustee Bear moved to approve the consent agenda with the suggested changes stated to be included, seconded by Trustee Knutson. Motion unanimously passed.

### Public Hearing

Like to Bounce Corp., DBA Danas-Paonia-Liquor License Application:

Trustee Bear moved to have a 5-minute recess, seconded by Trustee Pattison. Motion unanimously passed.

Mayor Bachran opened the Public Hearing at 7:53pm.

Discussion points by the Board were the distance of requirements of other establishments.

Applicant of Like to Bounce Corp., DBA Danas-Paonia was present to answer any questions.

Mayor Bachran opened the public comment period at 7:57pm.

Bridgette McGuire and Thomas Markle support Danas-Paonia to be approved for a liquor license.

Mayor Bachran closed the public hearing at 7:59

Trustee Bear moved to approve Like to Bounce Corp., DBA Danas-Paonia-Liquor License Application, seconded by Trustee Meck. Motion unanimously passed.

### Unfinished Business

#### **Board consideration of: Coronavirus Relief Fund Update and Remaining funds for Expenditure:**

Trustee Bear moved to approve the follow-up for determination for the use of the remaining of COVID funds in the amount of \$16,024.38 plus \$169.20 as envisioned in this statement, seconded by Trustee Budinger. Motion unanimously passed.

### New Business

**Letter of Intent Between the Town of Paonia & The Nature connection (DCSD):** Ben Graves presented the Board with a letter of intent requesting the Town to financially support the management and maintenance of trail systems on Town property.

Trustee Pattison moved to have a virtual special meeting for half hour on Thursday, September 30<sup>th</sup> at 5:30pm discuss with possible action the letter of support, seconded by Trustee Meck. Motion unanimously passed.

### **Declaration of Surplus Items Process:**

Town Administrator/Clerk Ferguson discussed the process of auctioning items on Surplus.

Trustee Pattison moved that Surplus items come before the Board as an agenda item prior to the auction or sale, seconded by Trustee Bear. Motion passed with five (5) ayes and one (1) nay.

### **Board Consideration of Policy Regarding Release of Staff Medical Information:**

The Board discussed the release of staff medical records. Trustee Bear was not in favor of this and stated that there is no reason to be asking staff for there medical records. There was no motion made.

### **Resolution 2021-08 Data Access by Board of Trustees:**

Town Attorney Bo Nerlin presented the Board with resolution 2021-08 Data Access by Board of Trustees this is regarding trustee access to data. The Board discussed this item and made no motion.

### **2022 CIRSA Preliminary Renewal Quote for Worker's compensation and Property/Casualty:**

Trustee Pattison moved that in 2022 other options are researched and staff present other quotes prior to the week before a response is due, seconded by Trustee Meck.

## TOWN OF PAONIA



Trustee Pattison moved to amend the motion to have staff provide quotes from alternative providers no later than March 2022 for Board review, seconded by Trustee Meck. Motion passed with five (5) ayes and one (1) nay.

Trustee Bear moved to not opt-out of the 2022 CIRSA, seconded by Trustee Budinger. Motion unanimously passed.

### **Mayor's Report**

Report was included. Mayor Bachran was available to answer question on items on her report.

Trustee Pattison moved to extend the meeting for another ten (10) minutes, seconded by Trustee Knutson. Motion passed with five (5) ayes and one (1) nay.

#### Public Comments:

Bill Brunner commented on how Mayor Bachran handled the public hearing.

Page Smith, Suzanne Watson, Thomas Markle & Bill Brunner all commented to the Board regarding the Administrator's contract regarding the roles and responsibilities.

Trustee Pattison moved to extend the meeting for another five (5) minutes, seconded by Trustee Knutson. Motion passed with five (5) ayes and one (1) nay.

Discussion continued on the Administrator contract regarding the roles and responsibilities.

Trustee Knutson moved to extend the meeting for another two (2) minutes, seconded by Trustee Johnson. Motion passed with five (5) ayes and one (1) nay.

Trustee Pattison moved to include on the first meeting in November to add the items to discuss the administrator contract and hold an executive session to discuss personal matters specifically related to the contract. If the administrator prefers to discuss publicly the administrator has that opportunity, seconded by Trustee Meck. Motion passed with five (5) ayes and one (1) nay.

### **ADJOURNMENT:**

The Regular Council Meeting was adjourned at 9:50 pm.

---

Amanda Mojarro, Deputy Clerk

---

Mary Bachran, Mayor

**TOWN OF PAONIA**



**Special Board Meeting, September 30, 2021  
MAYOR AND TOWN COUNCILMEMBERS**

**Mayor Bachran  
Trustee Knutson  
Trustee Budinger  
Trustee Pattison  
Trustee Johnson  
Trustee Meck  
Trustee Bear**

**September 30, 2021,**

**Special Board Minutes**

**5:30 pm**

**Mayor Mary Bachran** called the Special Meeting of the Town of Paonia to order at 5:30 pm. A link to the formal video of the Special Meeting - <https://www.youtube.com/watch?v=S6osNKK4lmo>

**ROLL CALL:**

**Mayor Mary Bachran** asked **Deputy Clerk Amanda Mojarro** to call the roll.

**Deputy Clerk Mojarro was not in the room and Town Administrator Ferguson** called the roll and those present were **Mayor Bachran, Trustee Bear, Trustee Pattison, Trustee Knutson, Trustee Budinger, and Trustee Meck. Trustee Johnson was absent.**

**Approval of the Agenda:**

Trustee Bear moved to approve the agenda as presented, seconded by Trustee Knutson. Motion unanimously passed.

**New Business**

**The Nature Connection – Letter of Support to Colorado Parks and Wildlife for a 2022 Non-motorized Maintenance Grant.**

Ben Graves of The Nature Connection presented the letter of support to the Board.

Trustee Pattison would like to see a list of the monetary in-kind donations.

Trustee Knutson moved to approve The Nature Connection – Letter of Support as presented by a link by Ben Graves as the second draft, seconded by Trustee Bear. Motion unanimously passed.

**ADJOURNMENT:**

The Regular Council Meeting was adjourned at 5:44 pm.

**TOWN OF PAONIA**



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Amanda Mojarro, Deputy Clerk

---

Mary Bachran, Mayor

DRAFT



**BERG HARVEST MERCANTILE  
 40467 MATHEWS LANE  
 Paonia CO 81428**

Fees Due		
Renewal Fee		Waived due to 20B-001
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	Waived due to 20B-001
Related Facility - Campus Liquor Complex	\$160.00 per facility	Waived due to 20B-001
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name <b>BERG HARVEST LLC</b>		Doing Business As Name (DBA) <b>BERG HARVEST MERCANTILE</b>		
Liquor License # <b>03-13831</b>	License Type <b>Beer &amp; Wine (city)</b>	Sales Tax License # <b>01368138</b>	Expiration Date <b>11/18/2021</b>	Due Date <b>10/04/2021</b>
Business Address <b>73 SAMUEL WADE ROAD Paonia CO 81428</b>		County <b>Delta</b>	Phone Number <b>9705276372</b>	
Mailing Address <b>40467 MATHEWS LANE Paonia CO 81428</b>		Email <b>bergharvestllc@gmail.com</b>		
Operating Manager <b>Lauren Thliveris</b>	Date of Birth [REDACTED]	Home Address [REDACTED]	Phone Number [REDACTED]	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="radio"/> Yes <input type="radio"/> No Are the premises owned or rented? Owned <input type="radio"/> Rented* <input type="radio"/> *If rented, expiration date of lease _____				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <input type="radio"/> No <input checked="" type="radio"/>				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <input type="radio"/> No <input checked="" type="radio"/>				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <input type="radio"/> No <input checked="" type="radio"/>				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <input type="radio"/> No <input checked="" type="radio"/>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				



AGENDA SUMMARY FORM



Continued Board Consideration of Parliamentarian & Mayor Roles and Responsibilities  
 - Included for Review – CML Kevin Bommer Correspondence & Administrator Job Description

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 8, 2021

**From:** [Mary B](#)  
**To:** [Corinne Ferguson](#)  
**Subject:** Fw: More questions from Paonia  
**Date:** Wednesday, October 6, 2021 11:42:41 AM  
**Attachments:** [image001.png](#)

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For the roles and responsibilities agenda item.

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**From:** Kevin Bommer <[kbommer@cml.org](mailto:kbommer@cml.org)>  
**Sent:** Saturday, October 2, 2021 9:07 AM  
**To:** Mary B <[maryb@townofpaonia.com](mailto:maryb@townofpaonia.com)>  
**Subject:** Re: More questions from Paonia

Mayor:

Going back to your original inquiry, DOLA's Division of Local Government director (Chantal) had given me a couple of ideas for people that might be able to have a facilitated discussion with the board on working and communicating with each other that may also assist with meeting practices. If you're in contact with Dana, then make sure he gets those suggestions or ideas from Chantal, whether he chooses to assist you directly or you decide to bring in one of the suggestions. A professional parliamentarian is a different way to go, but I think we could be helpful there by looking for someone through the Colorado Municipal Clerks Association if you and the Board wish to go that direction.

As to your inquiry about how involved the mayor should be in the administrative affairs of the town (i.e. grant writing and research), I would simply start by asking you (or any mayor or board member from anywhere asking the same question) if you are taking on these responsibilities on your own or if it is in consultation with your administrator and with buy-in from the rest of the board. Your town ordinances prescribe the traditional role of the mayor, of course, and you also have conferred "administrator" status on Corinne, so how much of these responsibilities have you asked her to take on in her role as administrator?

Without knowing more about how you and the rest of the board have outlined her roles and responsibilities, I can best respond this way. Using volunteers or other means for doing research and writing grants should likely *first* start with the town administrator, as they are administrative responsibilities. I know that capacity for taking on some of these activities is an issue in small towns (we are hearing a lot about that right now), but that should first be identified and addressed before an elected official steps into that role. Again, if there is buy-in from the board and it doesn't transgress any assignments or responsibilities that you've collectively assigned to your administrator, then it shouldn't be out of bounds. "All hands on deck" is the way a lot of small towns with limited staff operate. But whether it's Denver or Dove Creek or anyone in between, it never works out well if the board is not in substantial agreement about who is doing what.

Last, I got a tip from a former mayor on social media that affirms what my advice earlier in the week was. Don't respond. Use the board meetings to establish policy and explain it but don't respond or refer to social media posts. Many times, they last as long as it takes for someone to post them and referring back to them just extends their life. Much like the public comment period, use it as an opportunity to receive feedback but don't address it specifically in response.

Once I get past the last few district meetings and getting some vacancies filled, I should be able to get back out on the road to make some personal visits. Perhaps that might be useful to you. Run it by your colleagues and Corinne, and let me know what you think. And please feel free to respond or ask questions about anything above.

Hope you have a great weekend!

Kevin



COLORADO  
MUNICIPAL  
LEAGUE

**Kevin Bommer**  
**Executive Director**  
Colorado Municipal League  
1144 Sherman Street  
Denver, CO 80203  
(303) 831-6411 · (866) 578-0936  
[kbommer@cml.org](mailto:kbommer@cml.org) · [www.cml.org](http://www.cml.org)

**Empowered cities and towns, united for a strong Colorado**

EXHIBIT A - FINAL

TOWN OF PAONIA

JOB DESCRIPTION

TOWN ADMINISTRATOR/TOWN CLERK

Department: Administration  
FLSA Status: Exempt  
Reports To: Mayor & Board of Trustees  
Directly Supervises: Department Heads and indirectly all Town Staff except the Town Attorney, Police Chief and Municipal Judge

General Statement of Duties -

At the pleasure of the Board of Trustees, this position is the Chief Administrative Officer of the Town and serves as Town Clerk. Under the general supervision of the Mayor, directs and coordinates the day-to-day activities of all departments, department heads and employees of the Town of Paonia. Exercises authority (including appointment and removal) over all other management, supervisory, professional, technical, clerical and other staff. Insures proper implementation of elections, processing of liquor licenses, records management and Board meeting documents.

Essential Functions –

Essential functions of the position include, but are not limited to:

- Statutory Mandated Clerk Duties;
- Performs a wide variety of functions to facilitate the administrative operations of the Town;
- Attends all Board meetings, participates in discussion and makes recommendations to the Board;
- Assists Mayor in the development of agendas for all meetings;
- Serves as Human Resources Officer, unless otherwise assigned;
- Prepares and submits annual Town budget in compliance with Colorado budget laws;
- Manages staff to obtain effective and efficient use of budgeted funds, personnel, materials facilities and time;
- Ensures proper administration and execution of the Paonia Municipal Code, of agreements and contracts executed by the Town and all other policies, rules and regulations as approved by the Board of Trustees;
- Manages, directs and develops systems for long-range planning and prioritization of projects and programs. Develops and implements the Comprehensive Plan for the Town;
- Works with legal counsel with regard to legal issues involving the Town;
- Serves as principal public relations, public information and intergovernmental affairs officer for the Town. When directed, represents the Town at meetings with federal, state and other local government officials;
- Oversees all Town purchases and approves major purchases of goods and services;
- Reviews and makes recommendations on all applications for development, subdivisions, special use permits, annexations and other community development activities;
- Oversees the coordination and management of all Town-sponsored events; the review and permitting of privately-sponsored special events on Town-owned property and the provision of Town services as may associated with said events;

## EXHIBIT A - FINAL

- Oversees all professional and consulting service agreements entered into by the Town, including engineering, architectural, financial, planning & zoning, human resources, etc.;
- Conducts regular staff meetings to establish project priorities and to ensure the coordination of such information between staff and the Board of Trustees;
- Prepares special reports and provides analysis and evaluation as directed by the Board;
- Develops and supervises grant applications and awards.

### Required Knowledge, Skills and Abilities –

#### Knowledge of:

- Modern practices and principles of public administration;
- The workings, laws and regulations affecting the operation of municipal government;
- Research methods and practices, sources and availability of information;
- Modern municipal public finance administration and practices;
- Fiscal and other laws specific to Colorado such as GASB, TABOR and the Gallagher Amendment;
- Risk management and insurance issues;
- Employment laws such as FLSA, ADA, HIPPA, COBRA, Worker's Compensation, Unemployment and the Family Medical Leave Act; and
- Federal, State and local laws and ordinances regulating the Town's operations.

#### Skilled in:

- Preparing and presenting written and oral reports; and
- Communicating effectively with a wide variety of people, including the Board of Trustees, department heads, employees and representatives of other governmental agencies.

#### Ability to:

- Plan and coordinate a variety of problem-solving and fact-finding projects;
- Explain and interpret Town policies, procedures and functions;
- Establish realistic goals and priorities and attain them;
- Maintain effective working relationships with the public, media, Board, employees and citizens;
- Learn and retain technical and complex information, terminology, policies and procedures;
- Maintain composure under difficult situations;
- Communicate with personnel and the public in a tactful and courteous manner in face-to-face, one-on-one settings, in group settings, telephonically, electronically and in writing;
- Prepare and present ideas and findings clearly and concisely in written, oral and graphic form using proper sentence construction, punctuation and grammar;
- Carry out complex oral and written instructions;
- Research and prepare complex reports;
- Work well independently and with others to establish and attain objectives;
- Ensure accountability within the organization; and
- Organize workflow and manage time effectively.

### Required Physical Capabilities –

EXHIBIT A - FINAL

While performing the duties of the job, the employee is regularly required to sit, talk, hear and occasionally lift and carry up to 20 pounds. The employee is regularly required to see, using close and medium range vision. The employee is often required to work with and around standard office equipment.

Working Environment –

The essential duties/activities of this position are performed in a variety of locations with exposure to differing exterior and interior environments.

Material and Equipment Directly Used –

Desktop and/or laptop/notebook computer with email, Microsoft Office software, writing utensils, calculator, desk calendar/appointment book or scheduling software and cell phone/telephone with voicemail.

Additional Requirements –

Requires travel to off-site locations for meetings, appointments, conferences and trainings. Must possess a valid Colorado driver’s license and have an acceptable driving record.

Education and Experience –

Bachelor’s degree in Public or Business Administration or a similar field; five (5) years of progressively responsible experience in government and/or business with a minimum of three (3) years of working in local government administration, finance, planning or similar area; or any combination of education and experience.

*The Town of Paonia is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

\_\_\_\_\_  
Employee’s Signature


\_\_\_\_\_  
Supervisor’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



AGENDA SUMMARY FORM

	Surplus Item List		
Summary: List of items for surplus auction on Public Surplus.			
<p>Notes:</p> <p>Following Board direction at the 9/28/21 regular meeting please find attached the list of items for surplus for 2021. Following sale of any item the Administrator will advise the Board in a packet of the sale price.</p>			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 8, 2021

## 2021 Surplus Item List

### **DESCRIPTION:**

John Deere Skid Steer

John Deere Skid Steer Attachment

2008 Dodge Ram 2500

Small Maintainer

Polaris 6x6

1982 Ford F-700

1998 DT 466E – 4900

1972 International Loadstar

John Deere Lawn Mower

Craftsman Lawn Mower

Kohler Pro Lawn Mower

2002 Ford Ranger

Kubota ATV 900

John Deere Snow Blower

Toro Snow Blower

Golf Cart

Cushman Aerator

AGENDA SUMMARY FORM



Western Slope Conservation Center - Comment Letter Regarding Grand Mesa, Uncompahgre, and Gunnison National Forest Plan Revision

Summary: Requests Board submit comment letter regarding agenda topic.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 8, 2021

**TOWN OF PAONIA**  
**REQUEST TO BE PLACED ON AGENDA**

PO Box 460  
Paonia, CO 81428  
970/527-4101  
paonia@townofpaonia.com

Here are things you need to know:

- You must contact the Town Administrator or Town Clerk prior to coming to the Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Monday, a week prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.

Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Ben Katz

Organization, if speaking on behalf of a group: Western Slope Conservation Center

Is this a request for Board action?  Yes  No

Please provide a summary of your comments:

The US Forest Service is revising it's land management plan for the Grand Mesa, Uncompahgre, and Gunnison National Forest, which surround Paonia. I would like the town to submit a comment letter in favor of conservation values.

What staff member have you spoken to about this? Please summarize your discussion:

Michelle Patton, Mick Johnson

Contact information:

Name: Ben Katz  
Physical Address: 304 Poplar Ave  
Mailing Address: PO Box 1612  
E-mail: ben@theconservationcenter.org  
Daytime Phone: 970 527 5307

Office Use Only:

Received: \_\_\_\_\_

Approved for Agenda: \_\_\_\_\_

Board Meeting Date: \_\_\_\_\_

October 7, 2021

Town of Paonia Board of Trustees  
P.O. Box 460  
214 Grand Avenue  
Paonia, CO 81428

RE: USFS Grand Mesa, Uncompahgre, & Gunnison National Forests Draft Plan

Dear Trustees for the Town of Paonia,

Thank you for the opportunity to address the Board of Trustees on behalf of the Western Slope Conservation Center, a 600+ member organization that builds an active and aware community to protect and enhance the land, air, water, and wildlife of the Lower Gunnison Watershed.

In 2017, the Grand Mesa, Uncompahgre, and Gunnison (GMUG) National Forests set out to revise its Forest Plan, which guides the management of the national forests surrounding the town of Paonia for the next 20+ years. The current forest plan was created in 1983 and is in desperate need of updating to account for growth and changing conditions on our forests over the past 35+ years. In August 2021, the USFS released a formal draft of its forest plan to help direct the GMUG planning team into the next phases of the plan revision process.

The National Forests surrounding the Town of Paonia are critical pieces of our pastoral landscape in the North Fork Valley and to the identity of our town. Our forests provide source water for human consumption, source water for irrigation reservoirs and ditches for farm and rangeland, critical habitat for diverse species of aquatic and terrestrial wildlife species, ample primitive, mechanized, and motorized recreation opportunities, and abundant grazing opportunities. In addition to their importance to our natural environment, our forests are major economic contributors to our communities of the North Fork Valley. The future of our home relies heavily on the future of our forests.

The Western Slope Conservation Center, along with a coalition of other stakeholders, created the Community Conservation Proposal (CCP), a conservation-minded approach to the management of the GMUG National Forests. The Community Conservation Proposal is the culmination of two years of work, where local stakeholders conducted fieldwork, mapping, ecological analyses, and organized discussions to identify special places on the GMUG National Forests that deserve conservation. This proposal describes places in the North Fork Valley watershed that should be protected for future generations, and not open to irresponsible development that has the potential to damage the environment we call home.

At present, the draft plan includes four different alternatives for the proposed management of the GMUG National Forest over the plan’s lifetime. The four alternatives can be summarized as follows:

- Alternative A (also referred to as the current plan in the document) is the no-action alternative, which reflects the 1983 forest plan, as amended to date, and accounts for current laws, regulations, and terms and conditions from biological opinions.
- Alternative B, which can be broadly described as the “blended” alternative, was released for public feedback as the “Working Draft” revised forest plan in 2019, and it was subsequently updated in response to public feedback and internal Forest Service review. The Town of Paonia submitted a comment on the Working Draft in 2019, which is included in the agenda packet.
- Alternative C can be broadly described as the “active management emphasis” alternative, with fewer special area allocations, more active vegetation and fuels management, less restrictive recreation use management, more motorized settings, and more areas allocated as suitable for timber production.
- Alternative D can be broadly described as the “special area emphasis” alternative, with more special area allocations, a smaller vegetation and fuels management program, more active and restrictive recreation use management, more non-motorized settings, and fewer areas allocated as suitable for timber production.

Based upon the effects of the alternatives, and public comments on the draft environmental impact statement, the responsible official will select from amongst the action alternatives to blend and modify a final alternative for the draft record of the decision. We ask the Town of Paonia to submit a letter to the US Forest Service in support of significant conservation values for Wilderness, wildlife, and water resources, largely supported in Alternative D. Please find the attached info sheet, maps, and draft letter of support for more information.

Thank you for your time and commitment to our community.

Regards,

A handwritten signature in black ink, appearing to read "Ben Katz". The signature is written in a cursive, flowing style.

Ben Katz  
Public Lands Program Director  
Western Slope Conservation Center

## Grand Mesa, Uncompahgre, and Gunnison National Forests Plan Background

### **Background**

The United States Forest Service (USFS) is updating its Forest Management Plan for the Grand Mesa, Uncompahgre, and Gunnison (GMUG) National Forests. This Forest Management Plan, similar to the BLM's Resource Management Plan, will shape management and on-the-ground decisions across 3,161,900 acres of public land. Forest Plans provide a general framework to guide a forest in managing its resources, goods, and services. Because Forest Plans are revised at most every fifteen years, this process will shape management decisions and on-the-ground conditions for decades to come. The GMUG's 34-year old Forest Plan is outdated, increasingly irrelevant, and unable to manage the tremendous user growth and environmental changes that the landscape has experienced over the past three decades.

The GMUG National Forests is the largest unit of National Forests in the country. They surround our community and include the mid-to-upper-elevation areas where our community's water originates. They include the Raggeds and West Elk Wilderness Areas, Overland Reservoir, as well as the Forests north of Hotchkiss, Paonia, and Somerset. The GMUG extends from the desert southwest to the headwaters of the Colorado River, from Blue Mesa Reservoir north to above McClure Pass.

### **Where Are We Now**

The GMUG Forest planning process began in June 2017. Prior to now, the USFS has been collecting documents, assessments, and information on how to best manage the GMUG National Forests for the next 20+ years that the Forest Plan will be in effect. The Draft Forest Plan was released on August 13th and includes a range of alternatives, similar to the BLM's RMP for which the USFS is likely to select as the management direction for the GMUG National Forests.

### **General Timeline**

June 5, 2017 – Notice of Intent to Initiate Assessments published, officially kicking off the planning process.

Assessment – Data will be collected to help determine how well GMUG Forest's ecological, social and economic systems can persist in the future. Drafts available for comment Fall 2017

Need for Change – Draft available for comment Winter 2017/18

Notice of Intent to Revise the Forest Plan – Spring 2018

Proposed Action/Proposed Plan – Spring 2018

Working Draft of the Forest Plan- June 28<sup>th</sup>, 2019

**Draft EIS – August 13, 2021 (comment period open until November 12, 2021)**

Final EIS – Spring 2022

Objection Process – Summer 2022

Final Decision – Fall 2022

## **Community Conservation Proposal**

Western Slope Conservation Center, along with a coalition of other stakeholders, created the Community Conservation Proposal (CCP), a conservation-minded approach to the management of the GMUG National Forests. The Community Conservation Proposal is the culmination of two years of work, where local stakeholders conducted fieldwork, mapping, ecological analyses, and organized discussions to identify special places on the GMUG National Forests that deserve conservation. This proposal describes places in the North Fork Valley watershed that should be protected for future generations, and not opened to irresponsible development that have the potential to damage the environment we call home. To explore the Proposal in more detail, including the areas within our watershed, please go to <https://www.gmugrevision.com/maps/>.

## **What is in the Draft Plan**

Documents provided by the US Forest Service can be found [here](#), which include the plan itself, static maps for management areas, timber, and recreation, and interactive maps. While I have done my best to provide static maps of all of the different issues pertaining to the Town, I would highly recommend visiting the Forest Service website and clicking through that maps yourself.

Below, I have done my best to summarize all of the information. At present, the draft plan includes four different alternatives for the proposed management of the GMUG National Forest over the plan's lifetime. The four alternatives can be summarized as follows:

- Alternative A (also referred to as the current plan in the document) is the no-action alternative, which reflects the 1983 forest plan, as amended to date, and accounts for current laws, regulations, and terms and conditions from biological opinions.
- Alternative B, which can be broadly described as the “blended” alternative, was released for public feedback as the “Working Draft” revised forest plan in 2019, and it was subsequently updated in response to public feedback and internal Forest Service review. The Town of Paonia submitted a comment on the Working Draft in 2019, which is included in the agenda packet.
- Alternative C can be broadly described as the “active management emphasis” alternative, with fewer special area allocations, more active vegetation and fuels management, less restrictive recreation use management, more motorized settings, and more areas allocated as suitable for timber production.
- Alternative D can be broadly described as the “special area emphasis” alternative, with more special area allocations, a smaller vegetation and fuels management program, more active and restrictive recreation use management, more non-motorized settings, and fewer areas allocated as suitable for timber production.

Based upon the effects of the alternatives, and public comments on the draft environmental impact statement, the responsible official will select from amongst the action alternatives to blend and modify a final alternative for the draft record of decision. The plan also includes components for how different resources (wildlife, water, timber, etc.) will be managed. Plan components include standards, guidelines, objectives, and desired conditions that direct projects occurring in different areas.



### **Management Area Designations**

The US Forest Service received five community proposals, including the Community Conservation Proposal, at previous points of the planning process. While no community proposals were included as stand-alone alternatives, there are glimpses of the Community Conservation Proposal in Alternative D (and some small pieces in Alternative B), with some significant exceptions including protections for the upper Muddy Country, Mt. Lamborn, Pilot Knob just above the town of Somerset, and the Mule Park Important Bird Area up Stephen's Gulch. The Town of Paonia has previously submitted a comment letter to the US Forest Service in support of the Community Conservation Proposal's Wilderness and Special Management Area designations in 2019, and WSCC is asking the town once again to include support for those areas in its letter during the draft plan comment period.

### **Wildlife**

In the draft plan, the Forest Service creates a new designation titled Wildlife Management Areas to further highlight areas on the forest that are crucial to the health and survival of wildlife species like mule deer and elk. We strongly support the concept of Wildlife Management Areas (WMAs) in the revised forest plan and will ask that those be retained and strengthened with additional plan components. This important management area designation could help protect habitats for a variety of wildlife species if stronger plan components are included. We believe the plan needs stronger components such as standard or guideline that requires or encourages maintenance of habitat blocks at least 500 acres in size having no roads or other human intrusions in big game habitat in all areas assigned to Wildlife Management Areas.

### **Timber**

Every alternative in the draft plan posits a significant increase in suitable timber, which is a designation that interferes with the consideration of responsible management of the forests for uses other than timber production. The plan seems designed to maximize the possibility of future timber harvest, even though the GMUG National Forest is much more valuable for conserving biological diversity and recreation than it ever could be for timber production. Finding suitable lands that cannot be harvested economically, or in some cases, that cannot be harvested at all during the life of the revised plan, leads to artificially inflated calculations for sustained yield limit, projected timber sale quantity. It misleads the timber industry and the public, as well as present and future agency staff, about how much timber can or should be cut on the GMUG. It could lead to lands with trees actually suitable for timber production being overcut to meet an inflated quantity number that was based in large part on thousands of acres of lands that cannot be harvested during the life of the plan and likely long afterward.

### **Water**

Protection of watersheds and water resources must be prioritized in this forest plan. The GMUG only identifies one priority watershed in the draft forest plan. Given the extent of water-related uses and the importance of the GMUG as a headwaters water supplier for the Colorado River, additional watersheds should be examined for inclusion as priority watersheds. Additionally, while the plan does a good job identifying some streams and rivers as eligible for a wild and scenic designation, a number of streams not previously studied for Wild & Scenic eligibility are free-flowing and possess at least one outstandingly remarkable value. We request that the town of Paonia support the inclusion of eligible wild and scenic rivers in the Forest Plan.

Grand Mesa, Uncompahgre, and Gunnison National Forests  
Attn: Plan Revision Team  
2250 South Main Street  
Delta, CO 81416

October 12th, 2021

Dear GMUG Planning Team,

Thank you for this opportunity to submit comments on the Draft Plan of the Grand Mesa, Uncompahgre, and Gunnison National Forests Plan Revision. The GMUG National Forests are an important piece of the landscape surrounding the Town of Paonia, and the future of our town is tied closely to the future of our National Forests.

The Paonia Board of Trustees supports the Community Conservation Proposal. The Community Conservation Proposal is based on community involvement, on-the-ground fieldwork, the best available science, and the requirements in the 2012 U.S. Forest Service Planning Rule. These landscape-level conservation recommendations are integral to sustaining a healthy and wild GMUG now and into the future. The areas recommended by the Community Conservation Proposal in and around the North Fork of the Gunnison River watershed must be included in the final plan for the GMUG National Forest.

Specifically, we wish to endorse the inclusion of the areas included in the Community Conservation Proposal located within the North Fork Valley Watershed - the Electric Mountain, Elk Park, Coal Mountain, Mendicant Ridge, and Chalk Mountain Recommended Wilderness Areas, Currant Creek, Priest Mountain, Flattops, and Turner Creek Special Management Areas, the Pilot Knob Backcountry Wildlife Conservation Area, the Muddy Country Watershed and Wildlife Conservation Area, and the Mule Park Important Bird Area.

Additionally, the town of Paonia requests additional changes to the draft plan in order to adequately protect wildlife, water resources, and Wilderness:

- Plan Components
  - We understand why the Forest Service would like to build some flexibility in the plan to allow for adaptive management when confronting changing conditions. However, the public needs some level of management certainty to understand how the plan direction will affect natural resources. For example, the plan needs additional strong standards and guidelines to restrict threats to threatened and endangered species and species of conservation concern.
- Wildlife Management Areas

- We strongly support the concept of Wildlife Management Areas (WMAs) in the revised forest plan and ask that those be retained and strengthened with additional plan components. This important management area designation could help protect habitats for a variety of wildlife species, and help ensure that hunting and wildlife-viewing remain an integral part of Paonia’s economy going forward. .
- However, in places where Alternative D’s wilderness and SMA recommendations overlap with the WMA-base identified in Alternative B, we support the stronger management prescriptions that Alternative D’s wilderness and SMA areas provide.
- An additional component for WMAs is needed to ensure retention of security habitat for big game. We recommend a standard or guideline that requires or encourages maintenance of habitat blocks at least 500 acres in size having no roads or other human intrusions in big game habitat in all areas assigned to this management area.
- Areas assigned to this WMA designation that are well below the one mile per square mile route density threshold should be kept that way. i. e., new routes should generally not be allowed in these areas for non-emergency uses, as the blocks with the lowest road densities likely provide the most secure wildlife habitat. A guideline should be added to retain the areas within this MA having lower route densities.
- MA-STND-WLDF-02, limiting open motorized and non-motorized route density to one mile per square mile, is good, but as currently written, this standard only applies to non-administrative system routes. Even though “new permanent roads are not currently being created for timber management activities” (DEIS at 393), this standard would not protect wildlife from the temporary roads typically created during timber sales. Such roads, though officially not open to public use, can attract motorized users. These roads are often not posted as being closed and do not appear on motor vehicle use maps. Therefore, this MA needs direction, preferably a standard, to minimize creation of temporary roads and close and obliterate all temporary roads as soon as possible after completion of management activities, unless the environmental documentation for the project shows a need to add any of these roads to the system as roads or trails.
- Timber Suitability
  - Every alternative in the draft plan posits a significant increase in suitable timber, which is a designation that interferes with the consideration of responsible management of the forests for uses other than timber production. The draft plan’s analysis of timber suitability does not comply with the National Forest Management Act, the Planning Rule, or the Forest Service policy. It seems designed to maximize the possibility of future timber harvest, even though the

GMUG National Forest is much more valuable for conserving biological diversity and recreation than it ever could be for timber production.

- Finding suitable those lands that cannot be harvested economically, or in some cases, that cannot be harvested at all during the life of the revised plan, leads to artificially inflated calculations for sustained yield limit, projected timber sale quantity (PTSQ), and projected wood sale quality (PWSQ). It misleads the timber industry and the public, as well as present and future agency staff, about how much timber can or should be cut on the GMUG. It could lead to lands with trees actually suitable for timber production being overcut to meet an inflated PTSQ or PWSQ that was based in large part on thousands of acres of lands that cannot be harvested during the life of the plan and likely long afterward.
- Steep slopes should not be found suitable.
- Lands uneconomical to harvest should not be found suitable.
- Water Resources
  - Riparian management zones (RMZ), STND-RMGH-07, need to be strengthened. The minimum width should include wetlands less than one-quarter acre. It is likely that a considerable portion of the wetlands on the GMUG is smaller than a one-quarter acre, even within the 100-foot minimum RMZ.
- Wild and Scenic Eligibility
  - We support eligibility findings for all the stream segments included in the draft revised forest plan. At the same time, there are several streams that were previously found eligible but have been left out of the revised draft forest plan, and those should be included, including Ruby Fork of Anthracite Creek and Deep Creek, which both originate from the Erickson Springs trailhead

Our town is able to thrive in no small part due to the natural resources provided by the National Forests that surround us. Our National Forests provide domestic and agricultural water to our farms and orchards, wildlife habitats that bring in hunting and fishing tourism, as well as grazing pastures that hold up local ranching economies. Designating the landscapes mentioned above would favorably impact the town, and protect our way of life.

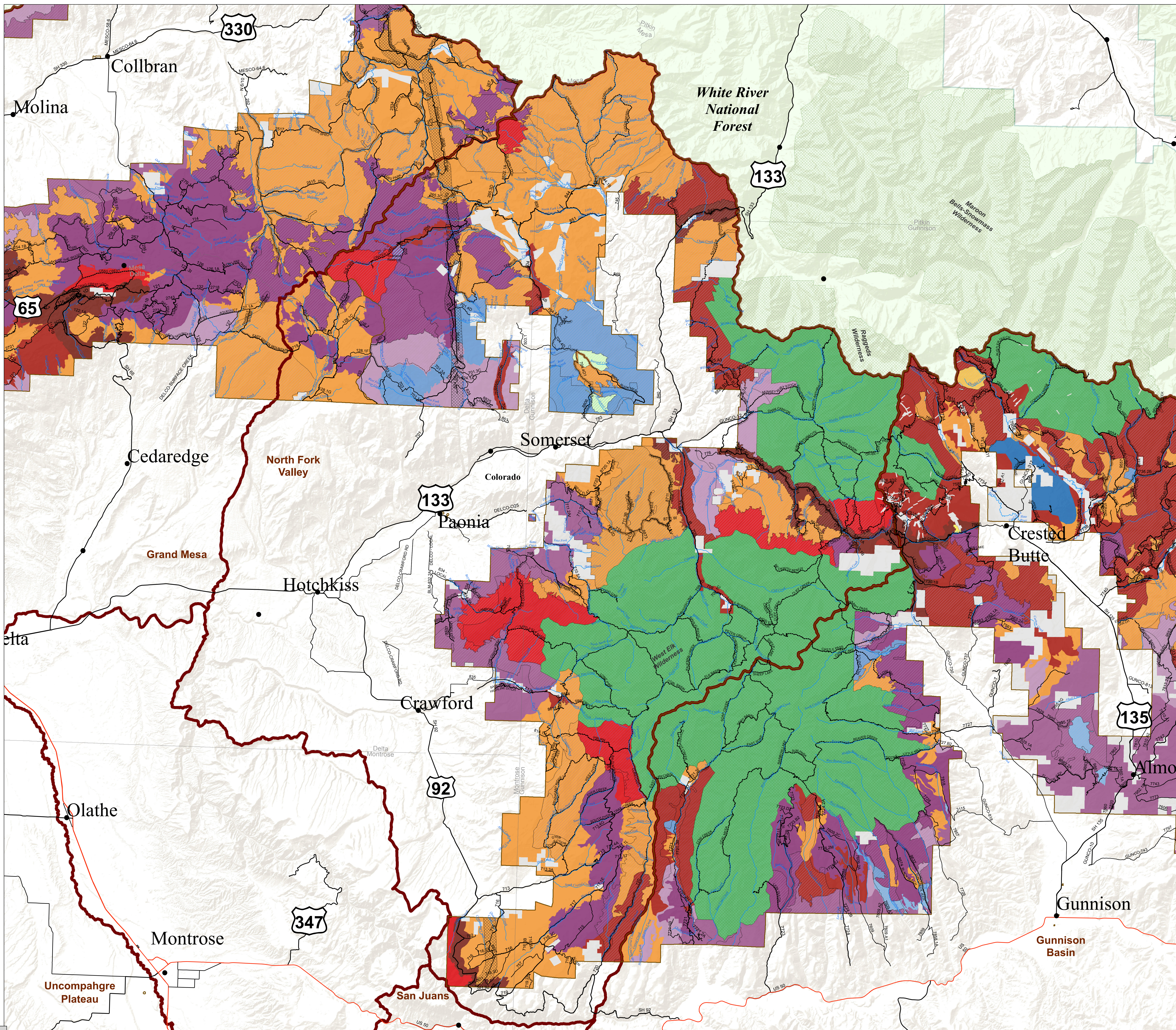
The Town of Paonia Town Council requests that the GMUG planning team incorporate the above recommendations in your draft plan and alternatives moving forward in the revision process. Thank you for your consideration of the Paonia Town Council's comments.

Sincerely,  
xx

April 19, 2021

# Grand Mesa, Uncompahgre and Gunnison National Forests Forest Plan Revision Alternative A - Management Areas

## North Fork Valley Geographic Area



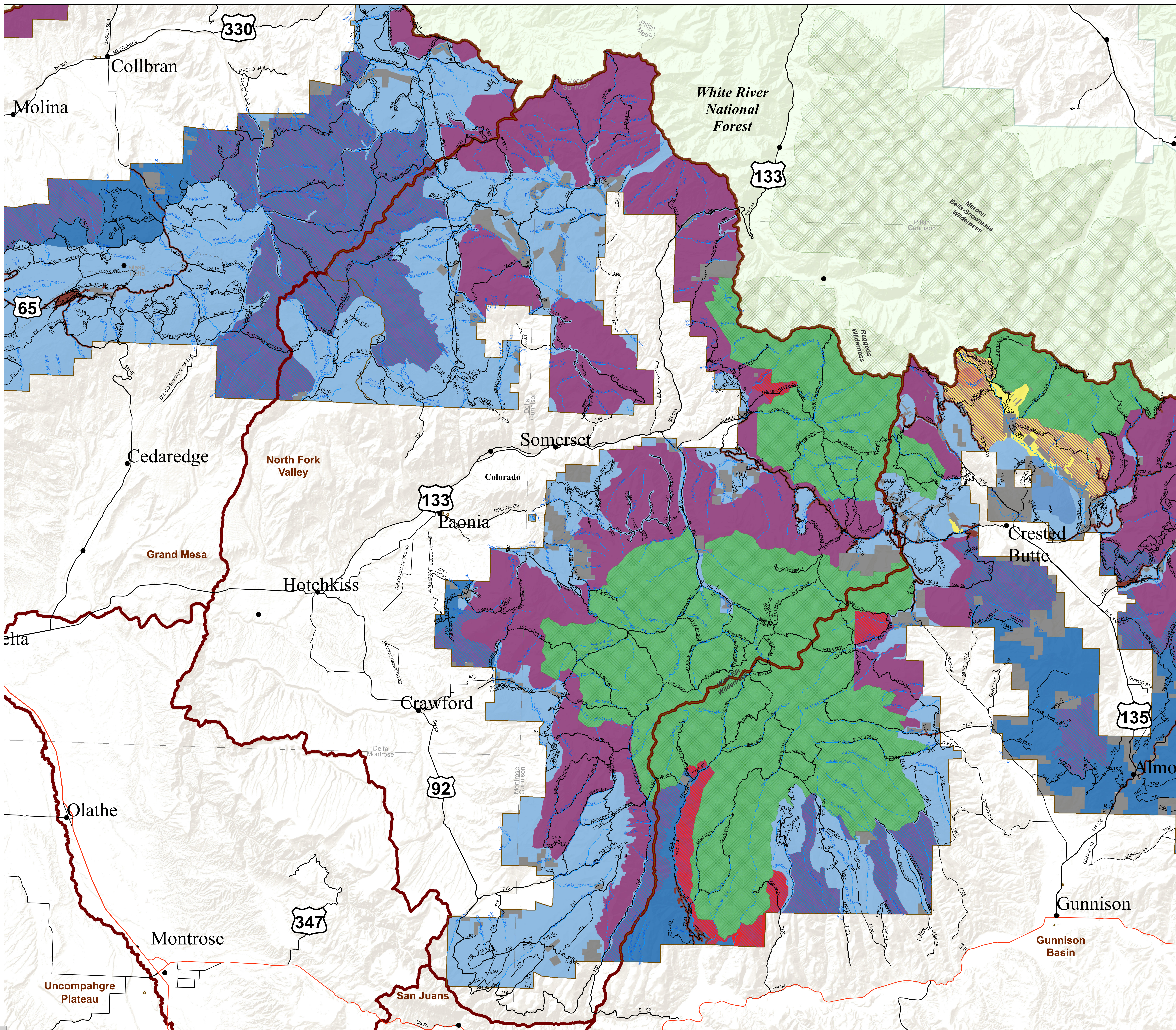
- Non-FS Land
- 1.1 - Designated Wilderness
- 1.3 - Tabeguache and Robideau Designated Areas
- 2.1 - Special Interest Area
- 2.2 - Research Natural Area
- 2.4 - Fossil Ridge Special Recreation Area
- 2A - Semi-Primitive Motorized Recreation Opportunities
- 2B - Roaded Natural and Rural Recreation Opportunities
- 3A - Semi-primitive Non-Motorized Recreation Opportunities
- 4.1 - Mountain Resort
- 4B - Wildlife Habitat Management For One or More Management Indicator Species
- 4D - Aspen Management
- 5A - Big Game Winter Range in Non-Forested Areas
- 5B - Big Game Winter Range in Forested Areas
- 6A - Livestock Grazing - Improve Forage Composition
- 6B - Livestock Grazing - Maintain Forage Composition
- 7A - Timber Management on Slopes Under 40 Percent
- 10E - Municipal Watersheds
- 3.1 - Upper Tier Colorado Roadless Area
- 3.2 - General Colorado Roadless Area
- 3.3 - North Fork Coal Roadless Area
- 8 - Westwide Energy Corridor
- Route Suitable for Passenger Cars
- High Clearance Route
- Terra Trail
- Wilderness
- Ranger District Boundary
- Forest Boundary
- Adjacent Forest Boundary
- Geographic Area

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April 19, 2021

**Grand Mesa, Uncompahgre and  
Gunnison National Forests  
Forest Plan Revision  
Alternative B - Management Areas**

**North Fork Valley  
Geographic Area**



- 1.1 - Designated Wilderness
- 1.2 - Recommended Wilderness
- 1.2/3.1 - Recommended Wilderness/CO Roadless Area
- 1.3 - Tabeguache and Roubideau Designated Areas
- 2.1 - Special Interest Area
- 2.1/3.1 - Special Interest Area/CO Roadless Area
- 2.2 - Research Natural Area
- 2.2/3.1 - Research Natural Area/CO Roadless Area
- 2.3 - Fossil Ridge Special Recreation Area
- 2.3/3.2 - Fossil Ridge Special Recreation Area/Wildlife Management Area
- 3.1 - CO Roadless Area
- 3.2 - Wildlife Management Area
- 3.2/3.1 - Wildlife Management Area/CO Roadless Area
- 4.1 - Mountain Resort
- 4.2 - Recreation Emphasis Corridor
- 4.2/3.1 - Recreation Emphasis Corridor/CO Roadless Area
- 5 - General Forest
- Non-FS Land
- Route Suitable for Passenger Cars
- High Clearance Route
- Terra Trail
- ▨ Wilderness
- ▭ Ranger District Boundary
- ▭ Forest Boundary
- ▭ Adjacent Forest Boundary
- ▭ Geographic Area

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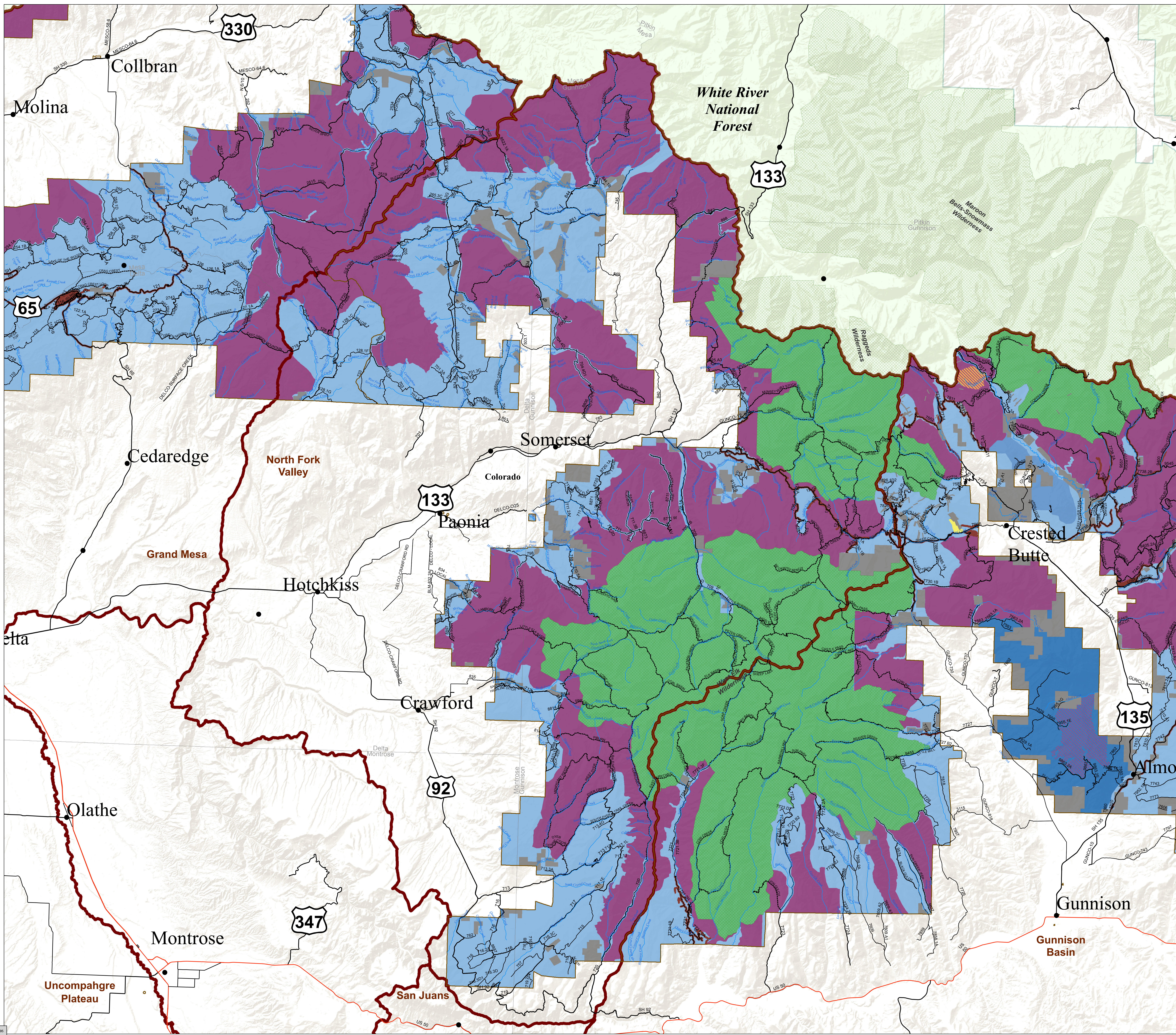
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Coordinate System:  
NAD 1983 UTM Zone 13N

Created by:  
USFS R2 Plan Revision Support Team  
GIS Specialist

April 19, 2021

**Grand Mesa, Uncompahgre and  
Gunnison National Forests  
Forest Plan Revision  
Alternative C - Management Areas**

**North Fork Valley  
Geographic Area**



- 1.1 - Designated Wilderness
- 1.2 - Recommended Wilderness
- 1.2/3.1 - Recommended Wilderness/CO Roadless Area
- 1.3 - Tabeguache and Roubideau Designated Areas
- 2.1 - Special Interest Area
- 2.1/3.1 - Special Interest Area/CO Roadless Area
- 2.2 - Research Natural Area
- 2.2/3.1 - Research Natural Area/CO Roadless Area
- 2.3 - Fossil Ridge Special Recreation Area
- 2.3/3.2 - Fossil Ridge Special Recreation Area/Wildlife Management Area
- 3.1 - CO Roadless Area
- 3.2 - Wildlife Management Area
- 3.2/3.1 - Wildlife Management Area/CO Roadless Area
- 4.1 - Mountain Resort
- 4.2 - Recreation Emphasis Corridor
- 4.2/3.1 - Recreation Emphasis Corridor/CO Roadless Area
- 5 - General Forest
- Non-FS Land
- Route Suitable for Passenger Cars
- High Clearance Route
- Terra Trail
- ▨ Wilderness
- ▭ Ranger District Boundary
- ▭ Forest Boundary
- ▭ Adjacent Forest Boundary
- ▭ Geographic Area

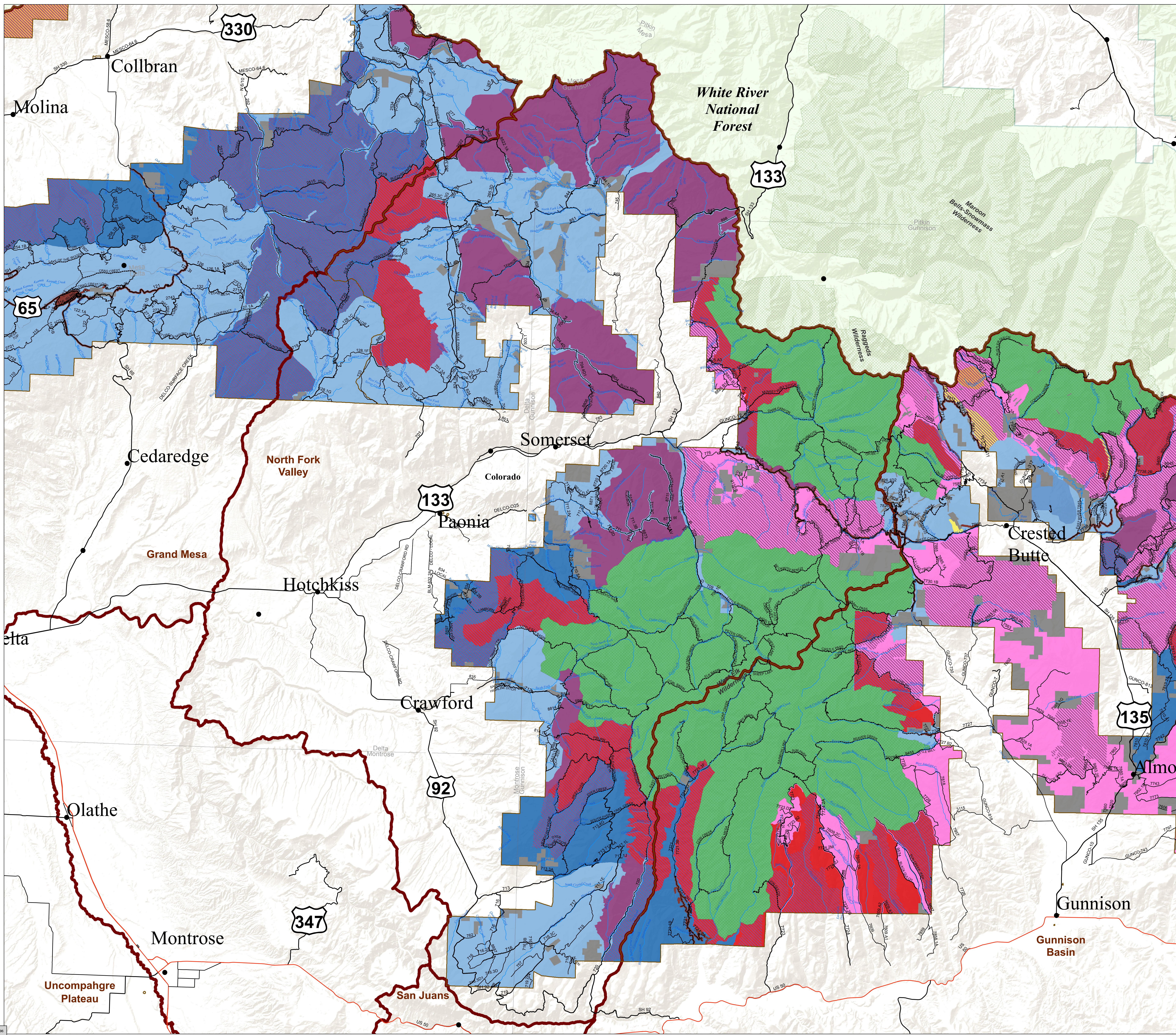
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Coordinate System:  
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Created by:  
USFS R2 Plan Revision Support Team  
GIS Specialist

April 19, 2021

**Grand Mesa, Uncompahgre and  
Gunnison National Forests  
Forest Plan Revision  
Alternative D - Management Areas**



**North Fork Valley  
Geographic Area**

- 1.1 - Designated Wilderness
- 1.2 - Recommended Wilderness
- 1.2/3.1 - Recommended Wilderness/CO Roadless Area
- 1.3 - Tabeguache and Roubideau Designated Areas
- 2.1 - Special Interest Area
- 2.1/3.1 - Special Interest Area/CO Roadless Area
- 2.2 - Research Natural Area
- 2.2/3.1 - Research Natural Area/CO Roadless Area
- 2.3 - Fossil Ridge Special Recreation Area
- 2.3/3.2 - Fossil Ridge Special Recreation Area/Wildlife Management Area
- 3.1 - CO Roadless Area
- 3.2 - Wildlife Management Area
- 3.2/3.1 - Wildlife Management Area/CO Roadless Area
- 3.3 - Special Management Area
- 3.3/3.1 - Special Management Area/CO Roadless Area
- 4.1 - Mountain Resort
- 4.2 - Recreation Emphasis Corridor
- 4.2/3.1 - Recreation Emphasis Corridor/CO Roadless Area
- 5 - General Forest
- Non-FS Land
- Route Suitable for Passenger Cars
- High Clearance Route
- Terra Trail
- Wilderness
- Ranger District Boundary
- Forest Boundary
- Adjacent Forest Boundary
- Geographic Area

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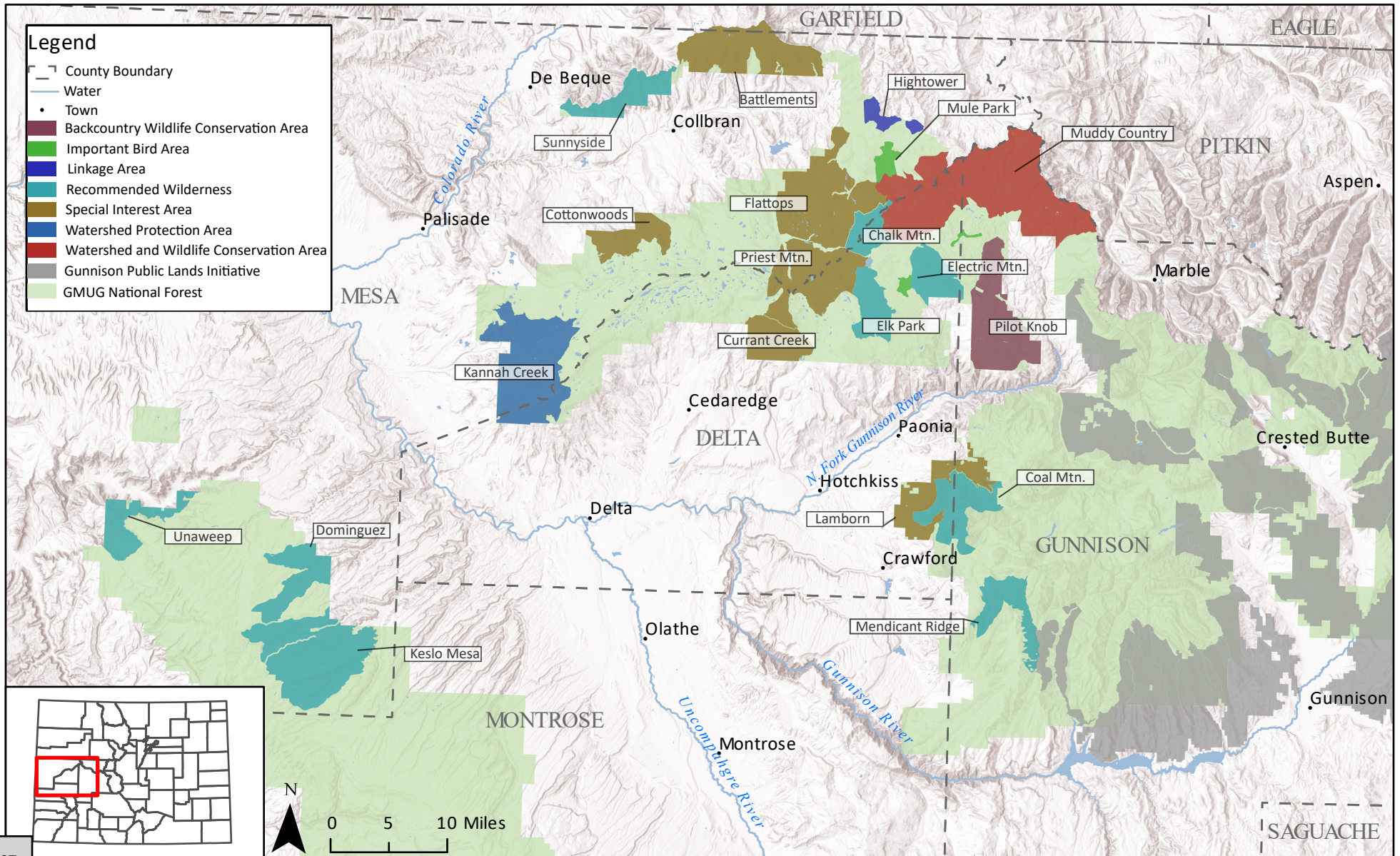
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USFS R2 Plan Revision Support Team  
GIS Specialist



# Community Conservation Proposal

A proposal for the GMUG Forest Plan Revision created by a coalition of conservation groups and community stakeholders.

Visit [gmugrevision.com](http://gmugrevision.com) to learn more.



AGENDA SUMMARY FORM



Turner Ditch Habitat Project Overview - Paonia Wastewater Treatment Plant

Summary: Requests Board approval to work with Public Works Director Loberg installing a wildlife habitat replacement project on lands owned by the Town near the wastewater treatment plant.

Notes:

The design accounts for the fact that the area the habitat will be located is an area the Town will use for land application of sludge removal from treatment plant ponds.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 8, 2021

**Turner Ditch Habitat Project Overview**  
**At City of Paonia Water Treatment Plant Site**

September 23, 2021

The Turner Ditch Company would like to build a wildlife habitat replacement project on land belonging to the Town of Paonia at their wastewater treatment plant site. They also want to partner with Delicious Orchards LLC. (Dba Big B's Fruit Company) to use the tailwaters from their adjacent farmlands. Turner Ditch Company will be constructing the project using funds from a Bureau of Reclamation Funding Opportunity grant. The habitat project design will include guidance and parameters set by the Bureau of Reclamation (BOR), the U.S. Fish & Wildlife Service, U.S. Army Corp of Engineers, State Historic Preservation Offices (SHPO), and the Town of Paonia.

**Proposed Actions**

1. The Turner Ditch Company and the Town of Paonia will need to enter into a 50-year land-use agreement to use the property and water rights at the town wastewater treatment plant. Wildlife and Natural Resource Concepts & Solutions, LLC. (WNRCS) will provide a draft agreement to the two entities, and it can be modified as needed.
2. Turner Ditch Company will also enter into an agreement with Delicious Orchards to use tailwaters from their farmlands. WNRCS can also help draft this proposal.
3. WNRCS will provide a draft habitat project proposal to all involved parties for comments and input. The detailed document will list what is to be done, by whom, methods to be used, areas of special concern, project expectations, and a proposed timeline. Dawn Reeder of Rare Earth Science will be handling the NEPA approval process and will use this document in her work.
4. After all comments and input have been received, WNRCS will submit a revised proposal to BOR, Turner Ditch Company, and the Town of Paonia. If the proposal is acceptable to all parties, the proposal will be signed, and a copy will be filed with Delta County.
5. The site will require a cultural clearance survey before work begins and results reported back to SHPO and any significant findings addressed. Turner Ditch Company will be responsible for arranging the survey.
6. The U.S. Fish and Wildlife Service will have to sign off on the project, and any of their concerns will be addressed appropriately.
7. WNRCS and Rare Earth Science will work together to address any concerns by the Army Corps of Engineers and apply for any necessary permits.
8. The Town of Paonia will not be allowed to lease out grazing rights for the property to protect new trees and shrubs on the habitat improvement site. The grazing issue could be readdressed in the future with the approval of the Turner Ditch Company and BOR.
9. Turner Ditch Company will have an 8-ft. tall game damage fence built around the 16-acre field above the wastewater treatment ponds and four access gates. The enclosure will protect new trees and

shrubs from larger wildlife species such as deer and elk. This fence may be removed in the future after the vegetation is well established.

10. The habitat enclosure north of the treatment ponds will be designed to allow for the occasional spreading of dredges when the wastewater ponds are cleaned out (approximately every 15 to 20 years).

11. A new headgate will be built on North Farmers Ditch to facilitate a new underground pipeline to the town property and Delicious Orchards. A pressurized drip irrigation system will be used to water the new plants within the fenced enclosure.

12. The Turner Ditch Company will construct new underground pipelines from the Delicious Orchards tailwater discharge points to wetland areas to be developed or enhanced on the town habitat site. Ditches will be built to spread the water throughout the enhancement areas, and additional riparian vegetation will be planted along the ditch banks.


13. The Turner Ditch Company will help the Town of Paonia file for water rights on the spring water flowing from the field north of water treatment ponds, tailwater flowing from Delicious Orchards, and tailwaters released from the water treatment ponds. They will also help file for a change in discharge location of the tailwaters from the water treatment ponds, as they will be redirected to wetlands in the habitat project area.

14. When the town constructed the wastewater treatment ponds, it inadvertently stressed the wetland areas below the facility. Underground seep water from Monitor Ditch, the irrigated field above the facility, and the spring in the field flowed towards the wetlands. This water was redirected away from the ponds and channeled to the southwest side of the property. The Turner Ditch Company will re-establish water to these stressed wetland areas and remove invasive plant species (Russian olive & tamarisk in particular) that compete with native vegetation. These species will be mulched with a specialized rubber-tracked skid steer that grinds the wood into fine pieces, and larger diameter sections will be hauled off for use as firewood, burned, or left in habitat slash piles. Crews would treat the stumps with herbicide to help prevent regrowth. Follow-up treatments will be performed as needed to control invasive regrowth.

15. A portion of the town property along the Gunnison River has been damaged by powerful spring runoffs. The river has overflowed its banks, eroded large amounts of soil, and left rocky braided areas. Turner Ditch Company would create dams in the braided rock channels using the existing rocks and large dead cottonwood trees removed from the stressed wetland areas. These barriers will slow down spring flood water, increase soil deposition in the damaged areas, and encourage more riparian plant growth.

16. Turner Ditch Company will be responsible for constructing habitat improvements, removing invasive species, and planting new vegetation. The Western Slope Conservation Center will partner with the Turner Ditch Company to help build and maintain the habitat project. The plan is to get the habitat plantings well established and the habitat improvements functioning properly. In 3 to 5 years, the Turner Ditch Company could turn over the maintenance of the project to the Town of Paonia. The Turner Ditch Company is ultimately responsible for maintaining the habitat project and ensuring it meets the performance standards set in the habitat improvement plan.

AGENDA SUMMARY FORM

	<p>Town Treasurer Position Description</p>		
<p>Summary: At direction of the Board please find attached the current position description for the Treasurer and links to the C.R.S statute and Paonia Municipal Code.</p>			
<p>Notes:</p> <p>Prior to 2015 the finance officer was the appointed treasurer, as the finance officer oversees and completes all duties outlined in statute and municipal code. The addition of an appointed treasurer added oversight and signor authority with the removal of the finance officer signing ability as an additional guard against any impropriety. After reaching out to other municipalities, most report the finance officer is the appointed treasurer.</p> <p><a href="#">CRS Title 31: 31-20-301</a>  <a href="#">Paonia Municipal Code: 2-3-10 Appointment of Officers</a>  <a href="#">Paonia Municipal Code: 4-2-10 Custody and Management of Funds</a></p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2<sup>nd</sup>: _____ vote: _____</p>			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 8, 2021

# Town of Paonia

## Treasurer/Finance Officer

Reports to the Town Administrator.

*Job descriptions/specifications are only intended to present a descriptive summary of the range of duties, tasks, and responsibilities associated with a specified position. Therefore, descriptions/specifications may not include all duties performed by the individual.*

### DEFINITION

Actively support and uphold the Town of Paonia's mission and values. Under the direction of the Town Administrator provides the finance and treasury activities for the town. Provide professional, quality customer service to citizens within in the Town of Paonia, through the Finance Department functions.

### ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES

(Essential functions are those that the individual who holds the position must be able to perform with minimal supervision or with the assistance of reasonable accommodations.)

1. Serve as a representative of the Town of Paonia, demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and with the public.
2. Receives and records all monies due to the Town, including monies due from the County Treasurer. Provides a receipt for monies received.
3. Deposits, invests, and monitors all funds and monies of the Town pursuant to local, state, and federal laws.
4. Maintains books and accounts of all monies received. Maintains a separate account of each fund or appropriation.
5. Reports the total of monies received and all receipts given to the Town Clerk on the monthly financial report.
6. Provides a financial statement to the Board of Trustees quarterly during the first two quarters of the year, and monthly during the last half of the year; noting the balance of funds within the Town Treasury; the monies/revenues received and the monies/expenses paid during the month.
7. Identifies all revenues and expenditures with the appropriate budget fund, function and account.
8. Provides an Annual Budget Report to the Board for the previous fiscal year no later than March 30<sup>th</sup> of the following year and publicly posts the report.
9. Maintains and preserves all financial warrants and related books and accounts in coordination with the Town Clerk.
10. Maintains a registry of all amounts paid by the Town, as well as maintains a registry of all amounts due from the Town where there are insufficient funds within the Treasury to fully pay the amounts due.
11. Maintains accounts related to the debt instruments of the Town such as bonds and special assessments.
12. Maintains the integrity of fund accounts by ensuring that revenues and expenditures are recorded to the proper funds account such as General Fund, Water Sewer Fund, Capital Improvement Fund, etc...
13. Process all incoming invoices payable and receivable, prepare bill list each month for Board approval for payment.
14. Process all payroll bi-weekly, and prepare the monthly and quarterly tax reports. (FPPA, State, and Federal, etc.) Maintains Payroll Files.
15. Handles the certification of unpaid assessments to the County Treasurer, when received from the Town Clerk.
16. Maintains capital asset inventory and depreciation schedules.
17. Coordinates and schedules the annual financial audit.
18. Directs the administration and collection of assessments of Town Special Improvements.
19. Assists the Town Administrator in preparation of the Annual Budget adopted by the Board and monitors annual expenditures for compliance with the budget.
20. Ensures certified mill levy is submitted to County Clerk in a timely fashion.
21. Develops and manages the Chart of Accounts on coordination with the budget.
22. In consultation with the Town Administrator, explains and interprets financial policies and procedures to Department Directors and others.
23. Enforces compliance with Board adopted purchasing policies.

## **POSITION TITLE:** Treasurer/Finance Officer

24. Administers the COMDATA credit card program for low dollar purchases; determines who gets a card with what limits or restrictions; reviews bills for compliance with usage limitations.
25. File monthly reports with the Board of Trustees of all moneys collected for court.

### **OTHER JOB FUNCTIONS**

- A. Court Clerk duties as delegated by law, court rule or the presiding Municipal Judge.
- B. Prepares meeting minutes for bi-monthly Board of Trustees meetings.
- C. Other duties as assigned.

### **QUALIFICATIONS**

The degree of knowledge and ability as outlined under this section is that which is necessary to satisfactorily perform the essential functions of this position.

#### Knowledge of:

- Finance and Accounting principles.
- Colorado Budget and Audit Law.
- GASB.
- CAAFR preparation.
- Colorado State Investment Requirements.
- Financial Reporting Systems.
- Court Procedures.

#### Ability to:

- Apply computer knowledge and skills to effectively and accurately perform required duties.
- Use date base and spreadsheet financial reporting systems.
- Use proper spelling, punctuation, grammar, arithmetic, and English.
- Handle confidential information discreetly and in accordance with established law.
- Provide written communication sufficient to complete required forms, documents, and reports.
- Participate in routine conversation in person or via telephone and distinguish signals and conversation which may be in a recorded form.
- Visually distinguish circumstances/situations, written materials and other details within near distances.
- Interact with general public and other members of the Town organization. Involves the receipt and interpretation/understanding of information as well as preparation and transmission of same.
- Remember schedules, programs, and Board actions to respond to inquires.
- Work non-standard hours such as evenings, weekends and holidays.
- Establish and maintain effective working relationships with other employees, representatives of other governmental agencies, and the public.
- Use standard office equipment.
- Keep legible and organized records.

#### Experience, Education and Training:

At least three (3) years financial accounting experience, preferably with a Colorado public agency. Bachelor's degree from an accredited college or university with major course work in accounting, finance or a related field desired.

License of Certificate: Valid Colorado Drivers License, Notary Public, CPA Desired.

### WORKING CONDITIONS

Work is performed under the following conditions:

**POSITION TITLE:** Treasurer/Finance Officer

Duties require sufficient mobility to work in a typical office setting and use standard office equipment (including a computer); sustained posture in a seated position for prolonged periods of time; vision to read printed materials and a VDT screen, and hearing and speech to communicate in person or over the telephone. Physical exertion present due occasional bending, twisting, walking, standing, reaching and kneeling. Must be able to handle stressful situations, attend some evening meetings and travel to off-site facilities to administer training or examinations. Must carry/lift/push or pull loads of up to 25lbs.

*The Town of Paonia is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodation to qualified individuals. The Town of Paonia encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.*



§ 31-20-301. Bond of treasurer - waiver - duties.

## Colorado Statutes

### Title 31. GOVERNMENT - MUNICIPAL

#### POWERS AND FUNCTIONS OF CITIES AND TOWNS

##### Article 20. Taxation and Finance

##### Part 3. FINANCE - TREASURER

*Current through 2021 Legislative Session*

#### § 31-20-301. Bond of treasurer - waiver - duties

- (1) The treasurer shall give a bond to the city or town in its corporate name with good and sufficient sureties, to be approved by vote of the governing body in such sum as it requires, conditioned on the faithful performance of his duties as treasurer of such city or town so long as he shall serve as such treasurer and requiring that, when he vacates such office, he will turn over and deliver to his successor all moneys, books, papers, property, or things belonging to such city or town and remaining in his charge as such treasurer. The governing body of the city or town may waive the requirement of a bond.
- (2) The treasurer shall:
  - (a) Receive all moneys belonging to the city or town and shall keep his books and accounts in such manner as may be prescribed by ordinance. Such books and accounts shall always be subject to the inspection of any member of the governing body.
  - (b) Keep a separate account of each fund or appropriation and the debits and credits belonging thereto;
  - (c) Give every person paying money into the treasury a receipt therefor specifying the date of payment and upon what account paid, and he shall also file statements of such receipts with the city or town clerk on the date of his monthly report;
  - (d) Render an account to the governing body or such officer as may be designated by ordinance, at the end of each month and more often if required, showing the state of the treasury at the date of such account and the balance of money in the treasury. He shall also accompany such accounts with a statement of all moneys received into the treasury and on what account during the preceding month, together with all warrants redeemed and paid by him. Said warrants, with any vouchers held by the treasurer, shall be delivered to the clerk and filed with his

account in the clerk's office upon every day of such statement. He shall return all warrants paid by him stamped or marked "paid". He shall keep a register of all warrants redeemed and paid, which shall describe such warrants and show the date, amount, number, the fund from which paid, and the name of the person to whom and when paid.

**Cite as (Casemaker) C.R.S. § 31-20-301**

**History.** L. 75: Entire title R&RE, p. 1129, § 1, effective July 1. L. 89: (1) amended, p. 1293, § 17, effective April 6.

**Editor's Note:**

*This section is similar to former §§ 31-20-301 to 31-20-305 as they existed prior to 1975.*

**Case Notes:**

**ANNOTATION**

**Applied** in *Manitou v. First Nat'l Bank*, 37 Colo. 344, 86 P. 75 (1906); *Pub. Serv. Co. v. City of Loveland*, 79 Colo. 216, 245 P. 493 (1926).

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§ 31-20-302. Penalty for using municipal funds.

**Colorado Statutes**

**Title 31. GOVERNMENT - MUNICIPAL**

**POWERS AND FUNCTIONS OF CITIES AND TOWNS**

**Article 20. Taxation and Finance**

**Part 3. FINANCE - TREASURER**

*Current through 2021 Legislative Session*

**§ 31-20-302. Penalty for using municipal funds**

The treasurer is expressly prohibited from using, either directly or indirectly, the municipal money or warrants in his custody and keeping them for his own use or benefit or that of any other person. Any violation of this provision shall subject him to immediate removal from office by the governing

body which is authorized to declare said office vacant, in which case his successor shall be appointed and shall hold office for the remainder of the unexpired term of such officer so removed.

**Cite as (Casemaker) C.R.S. § 31-20-302**

**History.** L. 75: Entire title R&RE, p. 1130, § 1, effective July 1.

**Editor's Note:**

*This section is similar to former § 31-20-306 as it existed prior to 1975.*

**Case Notes:**

**ANNOTATION**

**A city treasurer who deposits the money of the city in a bank is liable therefor if lost by the failure of the bank.**

*Babcock v. City of Rocky Ford*, 25 Colo. App. 312, 137 P. 899 (1914).

**Except when bank specified by ordinance.** Where an ordinance of a Colorado city of the second class expressly made it the duty of and ordered the city treasurer to remit certain moneys to a bank named in the ordinance for the purpose of paying interest on bonds issued by the city, and moneys so remitted by the city treasurer in compliance with the ordinance were lost due to the failure of the bank, such city treasurer, together with the surety upon his official bond was not liable to the city on account of such loss. *McBride v. People ex rel. City of Trinidad*, 111 Colo. 577, 144 P.2d 777 (1943).

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§ 31-20-303. Deposits - investments - interest - no liability.

**Colorado Statutes**

**Title 31. GOVERNMENT - MUNICIPAL**

**POWERS AND FUNCTIONS OF CITIES AND TOWNS**

**Article 20. Taxation and Finance**

**Part 3. FINANCE - TREASURER**

*Current through 2021 Legislative Session*

**§ 31-20-303. Deposits - investments - interest - no liability**

(1) (a) As used in this subsection (1), the term "resolution" means a written resolution duly

adopted by a majority vote of the governing body, which vote is entered in its minutes.

- (b) Subject to the requirements of part 6 of article 75 of title 24, C.R.S., in all cities and towns in this state, the treasurer shall deposit all the funds and moneys that come into his possession by virtue of his office, in his name as treasurer or in the name of such other custodian as has been appointed by resolution, in one or more state banks, national banks having their principal office in this state, or, in compliance with the provisions of article 47 of title 11, C.R.S., savings and loan associations having their principal offices in this state which have been approved and designated by resolution. The governing body by resolution may authorize the investment of all or any part of such funds and moneys in any type of security or form of investment authorized by part 6 of article 75 of title 24, C.R.S., or by any other law of this state. All securities so purchased shall be duly registered in the name of the treasurer or other custodian appointed by resolution and, if issued in a form so permitting, shall be deposited and safely kept by him in the custody of some state or national bank located in this state. The governing body, by resolution, shall establish requirements for the sale or other disposal of securities and for the deposit or reinvestment of any proceeds, subject to the restrictions set forth in this section. For the purposes of investment of funds of the city or town, the governing body of the city or town, by resolution, may appoint one or more custodians of the funds and moneys, and such persons shall give surety bonds in such amount and form and for such purposes as the governing body may require.
- (2) Such funds and moneys may be deposited in said banks and savings and loan associations in demand accounts, in interest-bearing savings accounts, or in certificates of deposit for fixed periods of time at such rates of interest as may be negotiated from time to time. All interest credited or received on such deposits shall become a part of the general fund of the city or town or of such other fund as the governing body designates.
- (3) No city or town treasurer or member of the governing body who acts in good faith in approving and designating such depository shall be liable for loss of public funds deposited by such treasurer or his deputies by reason of default or insolvency of such depository; nor shall any such treasurer who invests any such funds as provided in this section or any member of the governing body who in good faith authorizes such investment be liable for any loss on account of such investment.
- (4) Subject to the requirements of part 7 of article 75 of title 24, C.R.S., funds of the city or town may be pooled for investment with the funds of other local government entities.

**Cite as (Casemaker) C.R.S. § 31-20-303**

**History.** L. 75: Entire title R&RE, p. 1130, § 1, effective July 1; (1) and (2) amended and (3) and (4) repealed, pp. 407, 392, §§ 5, 5, 6, effective January 1, 1976. L. 77: (1) amended, p. 577, § 9, effective June 10. L. 83: (4) added, p. 1010, § 3, effective March 29; (1) and (2) amended, p. 1260, § 1, effective April 14. L. 89: (1)(b) amended, p. 1114, § 25, effective July 1.

**Editor's Note:**

(1) *This section is similar to former § 31-20-307 as it existed prior to 1975.*

(2) *The subsections were renumbered on revision in the 1977 replacement volume for ease of location.*

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§ 31-20-304. Reports - annual account - publication.

**Colorado Statutes**

**Title 31. GOVERNMENT - MUNICIPAL**

**POWERS AND FUNCTIONS OF CITIES AND TOWNS**

**Article 20. Taxation and Finance**

**Part 3. FINANCE - TREASURER**

*Current through 2021 Legislative Session*

**§ 31-20-304. Reports - annual account - publication**

The treasurer shall report to the governing body, as often as required, a full and detailed account of all receipts and expenditures of the city or town as shown by his books up to the time of said report. Annually, by March 1 after the close of the fiscal year, he shall make out and file with the clerk a full and detailed account of all such receipts and expenditures and of all his transactions as such treasurer during the preceding fiscal year and shall show in such account the state of the treasury at the close of the fiscal year, which account the clerk shall immediately cause to be published in a newspaper printed in such city or town if there is one and, if not, by posting the same in a public place in the clerk's office.

**Cite as (Casemaker) C.R.S. § 31-20-304**

**History.** L. 75: Entire title R&RE, p. 1131, § 1, effective July 1.

**Editor's Note:**

*This section is similar to former § 31-20-308 as it existed prior to 1975.*

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§ 31-20-305. Collector to keep warrants - books - pay over weekly - receipt.

**Colorado Statutes**

**Title 31. GOVERNMENT - MUNICIPAL**

**POWERS AND FUNCTIONS OF CITIES AND TOWNS**

**Article 20. Taxation and Finance**

**Part 3. FINANCE - TREASURER**

*Current through 2021 Legislative Session*

**§ 31-20-305. Collector to keep warrants - books - pay over weekly - receipt**

It is the duty of the collector, if anyone except the treasurer is specially appointed, or the person acting in that capacity to preserve all warrants returned into his hands, and he shall keep such books and his accounts in such manner as the governing body prescribes. Such warrants, books, and all papers pertaining to his office at all times shall be open to the inspection of and subject to the examination of the mayor, any member of the governing body, or any committee thereof. He shall pay over to the treasurer weekly, and more often if required by the governing body, all moneys collected by him, taking such treasurer's receipt therefor, which receipt he shall immediately file with the clerk. The clerk, at the time of filing or on demand, shall give such collector a copy of any such receipt so filed.

**Cite as (Casemaker) C.R.S. § 31-20-305**

**History.** L. 75: Entire title R&RE, p. 1131, § 1, effective July 1.

**Editor's Note:**

*This section is similar to former § 31-20-309 as it existed prior to 1975.*

**Case Notes:**

**ANNOTATION**

**Collector appointment optional.** This section, with the two sections immediately following, refer to the office of city collector and prescribe the duties of such officer; but it is optional with the council whether a collector, as such shall be appointed, because they may leave the duties of the collector with the treasurer; they may specially appoint a collector; or they may authorize different officers to receive moneys, the payment of which arises from or in connection with a performance of the duties of their respective offices, and if no one be specially appointed collector, and if no other officer be authorized to receive funds in a particular instance, under the law the treasurer is the person to whom corporation moneys must be paid. *Orman v. City of Pueblo*, 8 Colo. 292, 6 P. 931 (1885).

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§ 31-20-306. Collector to report - annual statement - publication.

## **Colorado Statutes**

### **Title 31. GOVERNMENT - MUNICIPAL**

#### **POWERS AND FUNCTIONS OF CITIES AND TOWNS**

##### **Article 20. Taxation and Finance**

##### **Part 3. FINANCE - TREASURER**

*Current through 2021 Legislative Session*

##### **§ 31-20-306. Collector to report - annual statement - publication**

The collector shall make a written report to the governing body, or any officer designated by it, of all moneys collected by him, the account whereon collected, or of any other matter connected with his office when required by the governing body or by any ordinance of the town or city. He shall also annually, by March 1 after the close of the fiscal year, file with the clerk a statement of all moneys collected by him during the year, the particular warrant, special assessment, or account on which collected, the balance of moneys uncollected on all warrants in his hands, and the balance remaining uncollected at the time of the return on all warrants which he returned during the preceding fiscal year to the clerk. The clerk shall publish or post the same as required to be done by section 31-20-304 in regard to the annual report of the treasurer.

**Cite as (Casemaker) C.R.S. § 31-20-306**

**History.** L. 75: Entire title R&RE, p. 1132, § 1, effective July 1.

##### **Editor's Note:**

*This section is similar to former § 31-20-310 as it existed prior to 1975.*

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§ 31-20-307. Keeping moneys - inspection of books - paying over.

**Colorado Statutes**

**Title 31. GOVERNMENT - MUNICIPAL**

**POWERS AND FUNCTIONS OF CITIES AND TOWNS**

**Article 20. Taxation and Finance**

**Part 3. FINANCE - TREASURER**

*Current through 2021 Legislative Session*

**§ 31-20-307. Keeping moneys - inspection of books - paying over**

The collector is expressly prohibited from keeping the moneys of the city or town in his hands or in the hands of any person for his use beyond the time prescribed for the payment of the same to the treasurer. Any violation of this provision will subject him to immediate removal from office. All the city or town collector's papers, books, warrants, and vouchers may be examined at any time by the mayor, clerk, or any member of the governing body. The collector shall pay over every two weeks, or more often if the governing body so directs, all money collected by him from any persons or associations to the treasurer taking his receipt therefor in duplicate, one of which receipts he shall at once file in the office of the clerk.

**Cite as (Casemaker) C.R.S. § 31-20-307**

**History.** L. 75: Entire title R&RE, p. 1132, § 1, effective July 1.

**Editor's Note:**

*This section is similar to former § 31-20-311 as it existed prior to 1975.*



AGENDA SUMMARY FORM



Ordinance 2021-08 Revised Ordinance Regarding Dog Shelter/Impound

Summary: An ordinance modifying the absolute requirement to have a shelter for impounded animals to an optional requirement.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 8, 2021

**ORDINANCE NO. 2021-08**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CERTAIN PROVISIONS OF THE TOWN MUNICIPAL CODE, CHAPTER 7, ARTICLE 7**

**RECITALS:**

**WHEREAS**, the Town of Paonia (the “Town”), in the County of Delta and State of Colorado, is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

**WHEREAS**, pursuant to C.R.S. § 31-15-401, the Town, by and through its Board of Trustees has general police power, including the ability to regulate the police of the Town; and

**WHEREAS**, the Town of Paonia Municipal Code has certain code provisions that refer to the mandatory impounding or sheltering of dogs by the Paonia Police Department; and

**WHEREAS**, the Police Department does not currently have regular access to an animal shelter; and

**WHEREAS**, to recognize the reality that the Town does not currently have regular access to an animal shelter, it is appropriate to update certain provisions of the Town Code.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AS FOLLOWS:**

**Section 1. Legislative Findings.**

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

**Section 2. Amendment of Town Code.**

I. Sec. 7-7-40 shall be repealed and amended to the Town Code as follows:

**Sec. 7-7-40. - Animal Shelter.**

- (a) An animal shelter may be provided for the purpose of boarding and caring for any animal impounded under the provisions of this Article.
- (b) It shall be unlawful for any person to remove any impounded animal from the animal shelter without consent of the impounding officer.

II. Sec. 7-7-50 shall be repealed and amended to the Town Code as follows:

**Sec.7-7-50. – Vicious Animals.**

- (a) No person shall own, keep, harbor or allow a vicious animal within the Town.
- (b) Vicious animals may be impounded as a public nuisance.
- (c) A hearing shall be conducted by the Municipal Judge as soon as possible to determine if a violation of this Section has occurred and what disposition shall occur.
- (d) If such animal is found to be vicious by the Municipal Judge, he or she may order the Animal Control Officer or authorized member of the Police Department to humanely euthanize said animal under the supervision of a licensed veterinarian and may impose a fine and/or jail sentence, or both, against the owner of such animal as provided by this Code. This disposition provision is in addition to any other terms of disposition provided for in any ordinances of the Town.

III. Sec. 7-7-240 shall be repealed and amended to the Town Code as follows;

- (a) Any animal which has bitten a person shall be observed for a period of ten (10) days from the date of the bite. The procedure and place of observation shall be designated by the Town. Confinement may be in the Town area animal shelter or at any veterinary hospital of the owner's choice. Such confinement shall be at the expense of the owner. Stray animals whose owners cannot be located shall be confined in the Town area animal shelter. The owner of any animal that has been reported as having inflicted a bite on any person shall on demand produce said animal for quarantine as prescribed in this Section. The minimum charge for confinement shall be set by resolution each year. Refusal to produce said animal constitutes a violation of this Section, and each day of such refusal shall constitute a separate and individual violation.
- (b) It is unlawful for any person to remove from any place of isolation or quarantine any animal which has been isolated or quarantined as authorized without the consent of the impounding agency.

**Section 3. Severability.**

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

**Section 4. Repeal of Prior Ordinances.**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. Ordinance Effect.**

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

**Section 6. Effective Date.**

This Ordinance shall take effect thirty days after adoption.

**INTRODUCED, READ AND REFERRED to public hearing before the Board of Trustees of the Town of Paonia, Colorado, on the 12<sup>th</sup> day of October 2021.**

**TOWN OF PAONIA, COLORADO, A  
MUNICIPAL CORPORATION**

By: \_\_\_\_\_  
MARY BACHRAN, Mayor

ATTEST:

\_\_\_\_\_  
CORINNE FERGUSON, Town Clerk

**HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this \_\_\_\_\_ day of October 2021.**


**TOWN OF PAONIA, COLORADO, A  
MUNICIPAL CORPORATION**

By: \_\_\_\_\_  
MARY BACHRAN, Mayor

ATTEST:

\_\_\_\_\_  
CORINNE FERGUSON, Town Clerk

AGENDA SUMMARY FORM

	Brownsfield Assessment Award - Twin Lakes Property - Information Only		
Summary: The Town has received award of a zero-cost assessment of the former sewer treatment site known as Twin Lakes, located at 149 Samuel Wade Road.			
Notes:  Attached please find the award letter provided by CDPHE – for Brownsfield Assessment. The staffing commitment is access to a backhoe and operator for 3 to 4 hours.  As the project moves forward the Board will be provided information.			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 8, 2021



September 24, 2021

Corinne Ferguson  
Town Administrator, Town of Paonia  
P.O. Box 460  
Paonia, Colorado 81428

**RE: Acceptance Award for Phase II Targeted Brownfields Assessment - Paonia Wastewater Treatment Lagoons, Paonia, Delta County, Colorado**

Dear Corinne,

On June 2, 2021, the Colorado Department of Public Health and Environment (CDPHE) received a Targeted Brownfields Assessment (TBA) Assistance Application (the application) from the Town of Paonia (the Applicant). The application requests assistance pursuant to the Small Business Liability Relief and Brownfields Revitalization Act ("Brownfields Law", P.L. 107-118). The Application was submitted for the property identified in the Application and listed herein generally as, the Paonia Wastewater Treatment Lagoons, tract of land situated in the NEYINWYI of Section 6, Township 14, South Range 91 West, described as follows: Beginning at a point from whence the center of the manhole at the sewer outfall of Sanitary Sewer District No.1 of the Town of Paonia bears North 50° West 78 feet, thence South 82° 15' East 175 feet; thence South 35° 03' West 500 feet; thence North 54° 57' West 375 feet; thence North 24° 10' East 496 feet to a point from whence the pin at the NW corner of the bridge on Highway 133, said pin being at the end of the lower chord of the truss, bears South 45° 35' East 22.2 feet; thence South 43° 30' East 324 feet to the point of beginning; said tract of land containing 4.4 acres, more or less. The initial point, or point of beginning, bears South 61° 30' East 2198 feet of the NW cor. See 6 two. 14 S, R 91 W of the 6th P.M. (the Site). The total area of the site is approximately 3.3 acres.

CDPHE conducted a review of the application on the above-referenced property and determined that the Site is eligible for assistance pursuant to the Brownfield Law P.L. 107-118. Therefore, CDHPE approves the application and will conduct/provide the following TBA services to the Applicant:

- 1) Conduct a Limited Phase II Targeted Brownfields Assessment for liability relief and remedial alternatives for user protections.

CDPHE schedule commitments are not outlined herein, as TBA activities will be conducted according to CDPHE staff availability.

Based on the information provided by the Applicant concerning the Site, identified in the application and listed herein generally as, the Site, it is the Department's pleasure to award Brownfields Grant Assessment Assistance in the form of a Phase II TBA to the Applicant.

If you have any questions, please contact Mark Rudolph at (303) 692-3311.

Sincerely,

Mark Rudolph  
CDPHE Brownfields Coordinator

Cc: Danielle Campbell, Community Builders



AGENDA SUMMARY FORM



CDOT Grant Submittal - 5th Street and Grand Avenue Intersection and Continuation of Grand Avenue Sidewalk to Paonia K-8

Summary: Example of grant application Staff plans to apply for when opened for next cycle.

Notes:

Staff received positive feedback and direction from CDOT following the last grant submittal in May. With the re-location of the schools and safety concerns, the Town in conjunction with the County plan to reapply for the safety grant this fall when the cycle re-opens. This will allow for the reconstructing of the 5<sup>th</sup> Street and Grand Avenue intersection, crosswalk across Grand Avenue at 5<sup>th</sup> Street, and sidewalk extension on the West side of Grand Avenue to the existing sidewalk at the Bridge. Updated traffic counts and data will be included.

[Previous CDOT Grant Submittal Full Application & Attachments](#)

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:



Town of Paonia Recognized Holidays for 2022

Summary: Discussion regarding Board approved recognized holidays beginning in 2022.

Notes:

**Currently the Town recognizes the following state holidays:**

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving
- Christmas Day

**Holidays in question and for discussion and direction from the Board:**

Juneteenth - a holiday celebrated on 19 June to commemorate the emancipation of enslaved people in the US. The holiday was first celebrated in Texas, where on that date in 1865, in the aftermath of the Civil War, slaves were declared free under the terms of the 1862 Emancipation Proclamation.

Frances Xavier Cabrini Day - The first Monday in October will honor Frances Xavier Cabrini, who created 67 schools, hospitals, and orphanages in the United States and South and Central America throughout her lifetime. This is the first holiday recognizing a woman.

Columbus/Indigenous Peoples' Day - Indigenous Peoples' Day is an effort to refocus the federal holiday celebrating Christopher Columbus toward an appreciation of Native peoples. The day is observed along with Columbus Day.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:




AGENDA SUMMARY FORM

	Mayor's Report		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 6, 2021

AGENDA SUMMARY FORM

	Adjournment		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

October 6, 2021